

Meeting Minutes

January 10, 2023

9:00 a.m. Remote Meeting

Members Present

- Angela Balconi
- Kim Chose
- Carla Higginson
- Gail Kelsie
- Derek Matthews
- Tom Peterson
- Bill Ronhaar, Chair
- Lori Smith

Liaisons and Staff Present

- Jon Burke, WSBA Staff Liaison
- Renata de Carvalho Garcia, RSD Director
- Bobby Henry, RSD Associate Director
- Kevin Fay, BOG Liaison
- Sarena Sayani, BOG Liaison
- Katherine Skinner, RSD Lead
- Anne Trent, RSD Paralegal

Additional Attendees:

Jeff Leghorn

PUBLIC SESSION

- The meeting was called to order at 9:02 a.m. The Chair confirmed that a quorum was present.
- The Board approved the proposed October 4, 2022 meeting minutes.
- Amendment to LPO Form Bill of Sale The LP Board voted to approve the changes made to the Bill of Sale form. WSBA staff will send an email to all LPOs notifying them of the changes made, why those changes were made, and the discontinuation of the old versions of the form. The old versions of the Bill of Sale will expire on July 1st, 2023.
- Request for Partial Reconveyance Form The LP Board discussed creating two new forms, a Partial Reconveyance Form and a Full Reconveyance Form. APR 12(d) states that LPOs may select, prepare, and complete reconveyances. The Board voted to approve the creation of the forms. The Forms Committee will meet to draft the forms and present them to the Board at the next meeting.
- Examination Committee Report The Examination Committee informed the Board that the Winter 2023 LPO exam is complete.
- TAXICAB Update. Tom Peterson updated the Board on the status of the TAXICAB policy memorandum. The Board reviewed changes made to the latest proposed memorandum of understanding between WSBA and the Supreme Court Boards (which includes LP Board). This memorandum will govern the relations between the WSBA and the Supreme Court Boards. The



Board voted to approve the new policy. The new policy will be voted on by the Board of Governors.

- New WSBA Covid-19 Policy The WSBA Staff Liaison informed the LP Board of the new WSBA Covid-19 policy. All vaccination records will be deleted, and the new policy will follow the community level guidelines set by the CDC on their website.
- Status re search for 2002 Supreme Court Order This discussion is postponed until the March 14, 2023, meeting.
- The meeting adjourned at 10:04 a.m.

Respectfully submitted,
Jon Burke
WSBA Staff Liaison to the LPB

