



S O L O &  
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P R A C T I C E  
S E C T I O N

## Executive Committee Meeting

11 October 2024

### *Minutes*

Zoom meeting ID: 751 741 0489

#### Present

<input checked="" type="checkbox"/> Chair: Darcel Lobo	<input checked="" type="checkbox"/> Chair-Elect Nicholas Pleasants	
<input type="checkbox"/> Treasurer Bruce Gardiner	<input checked="" type="checkbox"/> Secretary Michele Moore	<input checked="" type="checkbox"/> Tyler O'Brien, YLC
<input checked="" type="checkbox"/> Ann Guinn, At-large	<input checked="" type="checkbox"/> Kari Petrasek, At-large	<input checked="" type="checkbox"/> John Redenbaugh, At-large
<input checked="" type="checkbox"/> Shashi Vijay, At-large	<input checked="" type="checkbox"/> Margeaux Green, WSBA	<input checked="" type="checkbox"/> Carolyn MacGregor, WSBA
<input checked="" type="checkbox"/> Zachary Bryant	<input checked="" type="checkbox"/> Julie Fowler	<input type="checkbox"/>

There was a quorum of members necessary for voting purposes. Margeaux Green arrived at 11:07 a.m. Shashi Vijay arrived at 11:11 a.m. Julie Fowler joined at 11:15 a.m. Nicholas Pleasants departed at 11:23 a.m.

- I. Call to Order: Chair Darcel Lobo called the meeting to order at 11:04 p.m.
- II. Approval of Minutes: Kari Petrasek moved to approve the minutes with edits; Michele seconded. All in favor. 3a under reports add last count of total membership was 845 MEMBERS. Correct Julie's name.
- III. Reports
  - A. Treasurer: Receipts/Balance (Attached to these minutes)
  - B. Education Subcommittee: Shashi. Good turnout at yesterday's miniCLE. Partnering with Low Bono section on 30 October; Bruce conducting miniCLE on 31 October.
  - C. Electronic Communications Subcommittee: John:
    - The subcommittee has completed making arrangements for a renewal of the license for (5) videos from the North Carolina Bar Association for a two year period.
    - Members of the EC will have the opportunity to provide a bio for the section website (if a new member) or provide updated information if a continuing member of the EC.
    - The subcommittee will again be choosing a chapter from the most recent Solo and Small Firm Conference for inclusion in the Members-only area of the Section website.

D. Membership Subcommittee: Working on developing partnerships to schedule some in-person social events across the state.

IV. Old Business

A. Annual Retreat:

1. Will be 25 January 2025. Contract already signed. Hotel has blocked rooms already; registration will be open soon. WSBA pays for Saturday night, but discount rate is available for Friday night on a self-pay basis.
2. Darcel would like a facilitator, Heather Decker, to manage retreat. The cost is \$2,400 for consultant to be available and \$5,100 for her to appear in person; this does not include travel.
3. Special Meeting to be held at 10:00 a.m. on 25 October 2024 to vote on whether to hire Heather, to allow EC members to review materials and consider all aspects of issue.

B. SSPS Conference 2024: Ann: Conference was successful; received good feedback from attendees and committee.

C. BOG Report: Kari

Next BOG meeting 7-8 November. BOG retreat 18-19 October. There is usually a facilitator for that. Kari will be WSBA treasurer this year.

D. Membership Numbers: 861 now; 865 last year at this time.

V. New Business

A. Subcommittee Assignments

1. Electronic Subcommittee: John, Kari, Nick, Keith Armstrong are current members; Tyler joined.
2. Education Subcommittee: Bruce, Ann, Shashi, John Spaulding, Darcel are current members; Margeaux joined; Darcel left.
3. Membership Subcommittee: Darcel & Nick are current members; Tyler, Zachary, and Julie joined

B. Election of Officers

Bruce not present, but EC agreed to vote for him as treasurer contingent on his acceptance. Michele agreed to serve as secretary for another year.

Darcel moved that Bruce serve as treasurer and Michele as secretary; Shashi seconded. Motion passed unanimously with the exception of Michele's abstention as to her nomination.

C. Carolyn MacGregor discussed her role on EC as well as the Section Leaders meeting.

VI. Meeting Adjourned at 12:05 p.m.

VII. Next Meeting will be at 11:00 a.m. on 13 December 2024.

