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RETREAT CONSULTING PROPOSAL For the WSBA Solo & Small Practice Section

This proposal is for consulting with the Washington State Bar Association Solo & Small Practice Section's Executive Committee on planning and preparation for its January 25, 2025 Retreat. The parties accept this Proposal by signing below.

Retreat Purpose:

- Evaluate 2024 activities/progress and consider new initiatives for 2025
- Review and align SSP Section activities with WSBA purpose and mission
- Create goals and specific action items for future implementation by the EC
- Strengthen connections and collegiality of retreat participants

Service: Consulting on Retreat Design and Planning with SSP EC officer(s)

Duration: Early October 2024 through February 2025

Location: Meetings via videoconference, phone and/or in writing

Included:

- Complimentary Consultation with SSP EC Chair Darcel Lobo on 9/23/24
- Complimentary Custom Proposal on 9/25/24
- Attend an EC Meeting via Zoom before the Retreat (if requested)
- Retreat Program Design and Agenda/Materials Collaboration
- 4 Retreat Planning Meetings with Darcel Lobo, with Follow Up Summaries
- Post-Retreat Wrap Up Meeting with Darcel Lobo

Fee: \$2760.00 - 10% Bar Discount = \$2400.00

Heather Decker, dba tcb coaching + consulting

Date

Solo & Small Practice Section EC Representative

Date

Washington State Bar Association Representative

Date