



S O L O &  
S M A L L  
P R A C T I C E  
S E C T I O N

**Solo and Small Practice Section  
Regular Executive Committee Meeting  
11:00am to 12:30pm**

Meeting held via Zoom

<https://us02web.zoom.us/j/4567686870?pwd=WG84Nnp1elhyZjFTQmVEYWlBOERNQT09>

Meeting ID: 456 768 6870

Passcode: 425896

**AGENDA**

1. Roll Call (Michele)
2. Introduction of new EC Members (Darcel)
3. Approval of August 5, 2024, and September 27, 2024 (Annual Meeting) Meeting Minutes (Darcel)
4. Treasurer's Report (Bruce)
5. Electronic Communication (John R.) [*Current Members: John R., Kari, Nick, Keith*]
  - *Subcommittee goals: 1) Consider renewal of North Carolina videos and/or additional content for members only area of website; 2) use listserv on a quarterly basis and posting "hot topics; 3) keep website relevant and up to date to support making life and the practice of law easier for member*
  - *Subcommittee updates attached to agenda*
6. CLE (Shashi) [*Current Members: Bruce, Ann, Shashi, Darcel, Michele, John S.*]
  - *Subcommittee goals: 6-8 mini CLEs throughout the year; plan mini-CLEs for Q1 2025 to get ahead of next year's calendar*
  - *Subcommittee Updates*
7. Membership (Nick) [*Current Members: Nick and Darcel*]
  - *Subcommittee goals: 1) More events around the State; 2) Online events with topics regarding wellness; and 3) Collaboration/co-sponsorship with other sections/local*

*bar associations*

- *Subcommittee updates*
  - Collaboration with law schools
    - Kari has connections at all three WA law schools
  - Statewide in person social events for members
    - Kari and Nick had a few names suggestions

8. Subcommittee assignments (Darcel)

9. 2024 Solo & Small Firm Conference Recap (Ann)

10. 2025 SSPS EC Retreat (Ann)

- Request for facilitator (Darcel)

11. BOG liaison report (Kari)

12. Section Updates Status (Darcel)

- Membership: 861 as of October 1, 2024 (865 members in 2023)

13. New Business

Next meeting dates:

- December 13 11:00am-12:30pm
- Section retreat January 25 at Clearwater