



S O L O &
S M A L L
P R A C T I C E
S E C T I O N

Section Annual Meeting PLUS Executive Committee Meeting
June 8, 2021

FIRST MEETING: 2021 SECTION ANNUAL MEETING

Noon to 12:30pm

Join Zoom Meeting

<https://us02web.zoom.us/j/85085635336>

Meeting ID: 850 8563 5336

One tap mobile:

+12532158782,,85085635336# US (Tacoma)

+13462487799,,85085635336# US (Houston)

Agenda

This meeting is designed to be primarily informational in scope, with the opportunity to give input and ask questions by section members during the meeting. Executive Committee members will be introduced, and a preview of currently planned webinars and activities will be provided. The agenda currently anticipates the following discussion areas:

1. Introduction of Officers
2. Financial Report
3. Overview of Currently Scheduled webinars
4. 2021 Solo & Small Firm Conference Virtual Conference on July 30th and 31st – sneak preview into speakers!
5. Request for Suggested Future Webinar Topics
6. Send suggestions to the Executive Committee to Shashi Vijay (shashi@vjlawfirm.com) and for additions to the resources in the members-only area of the SSPS website to Kari Petrasek (kari@petraseklaw.com), and for future webinar topics to Shashi Vijay (shashi@vjlawfirm.com).

SECOND MEETING: EXECUTIVE MEMBERS MEETING ONLY

12:30pm to 1:30pm

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1. Roll Call (Darcel)
2. Approval of April Meeting Minutes (Shashi)
3. Treasurer's Report (Bruce)
4. Committee Reports
5. Electronic Communication (John) [*Current Members: John, Kari, Jordan, Nicholas*]
6. CLE (Shashi) [*Current Members: Pete, Bruce, Ann, Shashi, Jessica and Joseph*]
7. Membership (Darcel) [*Current Members: Kristina, Gil, Jordan, Jessica, Darcel, Nicholas*]
8. Elections Nominating Committee Status/Update [*Current Members: Jordan, Darcel, Amber and Nicholas*]
9. Solo & Small Firm Conference Updates (John)
10. Roundtables (Ann)
11. Section leader updates (Shashi/other attendees)
12. BOG liaison report (Sunitha)
13. Discussions around virtual meetings/in -person through end of year?
14. New Business