

**WSBA Litigation Section
Executive Committee
Meeting Minutes**

**Date: July 21, 2017
4:00 p.m.**

Attendance

	In Person	Telephone	Absent
Stephanie Bloomfield, Chair	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Philip Havers, Chair Elect	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greg Hesler, Secretary/Treasurer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will Dixon, Past Chair	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vinnie Nappo	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Pfau	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Joel Comfort	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michelle Pham, YLD Liaison	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Susan Nelson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Daniel Berner	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Julianne Unite, Staff Lead	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dan Bridges, BOG Liaison	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other:			

Agenda Item 1: Approval of the Minutes

A motion to approve the minutes of the Meeting held on May 5, 2017 and June 21, 2017

Motion	Phil Havers
Second	Joel Comfort
Discussion	None
In Favor	All
Opposed	None
Result	Motion Carried

Agenda Item 2: CLE Update (Vinnie/Joel)

- Postcards were sent out about the CLE, and they looked good.
- Bob Dunn had to withdraw from the CLE due to time constraints. We are shifting some time slots around to fill up that time slot.
- Marketing materials have been sent out on Listservs as well.
- Don't have a current update on how many registrations have happened so far. Joel will follow up with the WSBA and let us know.
- We are now 3-weeks out from the CLE.
- Stephanie noted that the CLE was not on our Litigation Section page, and followed up with the WSBA about that. We were able to get a link put on the Litigation Section page.

- We should all also commit to send out a link to everyone we know to try to generate some interest. We will also talk to WSBA about whether they advertise CLEs to law students, possibly at a discounted rate.

Agenda Item 3: Bylaws Update (Stephanie)

- Stephanie submitted the bylaws we approved last month. The BOG came back with a couple of minor edits and instructions, which Stephanie did and sent back. The bylaws are on the agenda to be approved by the BOG during their meeting next week.

Agenda Item 4: Budget 2017-2018 (Phil/Greg)

- Greg reported that we submitted our proposed budget to the WSBA, and it is now under consideration on their end. In most respects, it mirrored what we did last year, with the exception that we used a more conservative estimate of anticipated revenue from the CLE.
- Stephanie noted that the WSBA had a few edits last year, and so we may get a few changes from them, but it is a pretty straightforward process.

Agenda Item 5: Potential Walla Wall Meeting (Stephanie)

- Stephanie was looking at September 15 for the Walla Walla meeting, and got a smattering of responses. Stephanie proposed that we move forward with that meeting.
- Last year we had the meeting on Saturday if that makes it more feasible for people.
- As the incoming President, it will be important that Phil be there. He is going to look at his schedule and make it work.
- We will need to check for hotel rooms and dinner reservations. Stephanie will look at reserving a hotel at Whitehouse Crawford. Saffron may also be a choice.
- This might also be a good opportunity to invite our incoming members and get to know them as well.

Agenda Item 6: Nominations Committee

- Stephanie reached out to a few people to serve on nominating committee. They have identified a few names so we are in pretty good shape there.
- Greg will move into the Chair Elect position, and Vinnie will move into the Secretary-Treasurer position.

Agenda Item 8: Other Business

- Phil sent out an email about the TAPS CLE. Last year we provided lunch and Mike Pfau spoke at the event. This year they seem to think we are going to have a lot more involvement in the CLE—they are looking for input and participation in the CLE. Phil had some concern about that taking away from our own efforts around our CLE, and the kinds of topics they are looking at are similar to what we are doing.
- If people are interested in speaking or helping out, please let Phil know and he will forward it on. Otherwise, Phil will let them know that we are happy to provide lunch, but we may not be able to engage to the degree that they may be anticipating.

Meeting adjourned at 4:23 p.m.

Approval Notes

Date Approved: _____

Secretary Initials: _____