

**WSBA Litigation Section
Executive Committee
Meeting Minutes**

**Date: Friday, August 04, 2017
4:00 p.m.**

Attendance

	In Person	Telephone	Absent
Stephanie Bloomfield, Chair	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Philip Havers, Chair Elect	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Greg Hesler, Secretary/Treasurer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will Dixon, Past Chair	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vinnie Nappo	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carrie Coppinger-Carter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mike Pfau	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joel Comfort	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michelle Pham	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Julianne Unite, Staff Lead	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other:			

Agenda Item 1: Approval of the Minutes

A motion to approve the minutes of the Meeting held on August 19, 2016 and September 21, 2016.

Motion	Will Dixon
Second	Greg Hesler
Discussion	<i>No discussion</i>
In Favor	All
Opposed	None
Result	Motion Carried

Agenda Item 2: 2016 CLE Review

- Phil and Stephanie co-hosted the CLE. Attendance was down, but according the Bar, that has been a universal change which is likely related to the fact that a minimum amount of live CLE credits are no longer required for licensure.
- Because attendance was done, revenue is probably going to be a little bit down. Should have exact numbers soon.
- We do already have a request from the WSBA for what date we would like next year.
- It may be helpful to push the CLE earlier in August. Having it a bit later in August impacted our annual meeting, and holding it earlier in the year (July or early August) has often had better led to better attendance results.
- If it is on a Friday, that may help as well. People from out of town can come in for a Friday CLE and then make a weekend out of the trip.

Agenda Item 3: Open Sections and Gonzaga Outreach Report

- The Gonzaga Law School outreach event was held during the lunch hour on Thursday, 10/21/2016, and went well. There are roughly 30-40 law students in attendance, so the event was well attended.
- The evening of Thursday, 10/21/2016, the WSBA Open Sections Night was held at the Gonzaga Law School. Last year, the event was held in a large ballroom, with each Section's tables dispersed around the edge of the room. This year, it was held at the Law School, with tables lining the hallways.
- Our table was directly across from the alcohol, so we had a decent amount of foot traffic.

Agenda Item 4: Budget and Annual Report

- This year's Budget was approved by the WSBA. It anticipates slight increases in both revenue and expenses, but is largely the same as last year.
- One item to note is that the budget for CLE revenue was based on last year's attendance, so the actual may fall short of what was budgeted.

Agenda Item 5: Supreme Court Dinner May 5, 2017

- Stephanie heard back from the Supreme Court, and received a date of **Friday, May 5, 2016**. If everyone can mark that date on their calendar now and try to hold it, that would be appreciated.
- Stephanie has reached out to Canlis about the event. The minimum charge is \$4,500, and that would not include alcohol. We could add a no-host bar for another \$150.00, in which case the total cost would be around \$5,000.00.
- We can't buy alcohol with bar funds, but it is possible that we could obtain a sponsor to host the bar. Other options would be to have each lawyer rep chip in and purchase a bottle of wine for their table; look into the possibility of paying a corking fee to bring wine; or simply have attendees buy their own alcohol. For now, Stephanie will reserve the bar and we can strike it later depending on what is decided.
- Stephanie will respond to let Canlis know that we would like to move forward. That will start the process of getting a contract together for the WSBA to review.

Agenda Item 6: Committees – 2017 CLE Date

- Committees (and volunteers for each) include the following
 - CLE Committee: Vinnie Nappo; Joel Comfort;
 - Supreme Court Dinner Committee: Phil Havers, Mike Pfau
 - Newsletter Committee: Possibly convert this into an e-newsletter that is published to the Listserv, so that it is not so burdensome. That might be a way to stay in touch with members and also provide a benefit. Michelle Pham is willing to work on this.
 - Legislative Committee: Stephanie Bloomfield;
 - Section Outreach Committee: Will Dixon; Greg Hesler
- Mike Pfau noted, in connection with the Section Outreach Committee, that he has an available date for the Seattle University outreach event.

Agenda Item 7: Executive Committee nominations (2016-2019 Terms – Daniel Berner Olympia, WA and Spokane, WA Attorney)

- Need two new members. We missed our nominating committee window this Summer. We have identified Daniel Berner as a potential candidate from Olympia. He is familiar with Section Work, and has a general litigation practice.
- Greg and Joel have been working on identifying candidates on the East side. Joel has identified a few candidates, but they are unable to serve. Greg has identified a few women candidates from Spokane that may be options.
- Because we have missed the summer window for the nominating committee, the plan is to proceed with identifying some willing candidates. Stephanie will send out a list of two people who are willing to serve, with their background, so that we can vote by e-mail.

Agenda Item 8: Other Business

- No additional business was identified.

Meeting adjourned at 4:27 p.m.

Approval Notes

Date Approved: _____

Secretary Initials: _____