

**Agenda**  
**May 7, 2025 WSBA Litigation Section Meeting**

- **CLE Committee** (Ian, Janelle, Bil, Rob)
  - Date – September 4, 2025
  - Janelle met with WSBA about logistics for the CLE
    - WSBA indicated it is possible to do it in person
    - WSBA can handle
      - Finding locations in Spokane + Seattle for the in-person attendees – update?
      - Any AV / tech equipment
    - WSBA will not handle
      - Preparing the materials for the CLE
      - Finding speakers for the CLE
      - Food during the CLE
    - Funding the CLE
      - WSBA will front the costs associated with the AV / tech & the location for the CLE
      - Any revenue we generate from the CLE, WSBA will get the first to cover their out of pocket costs, then we will get the remainder
        - Thus if we do not break even, then litigation section will not owe WSBA any money
      - Can follow up with WSBA about travel costs if necessary
      - Litigation section does not pay for the AV
    - Rob, Janelle, and Ian to update re: annual CLE topics
  - CLE Topic: discrete issues in discovery
    - Materials due 1 month before CLE
    - General outline of what will be covered during each session of the all day CLE is due 3 months before CLE

- **Spring Litigation Event** (Rob, Janelle, Matt)
  - Date: May 22, 2025
  - Speaker: Magistrate Judge Michelle L. Peterson
    - Need to circulate Judge Peterson's bio information to attendees per suggestion of K&L gates
      - Volunteer to write the blurb?
  - Location – K&L Gates Seattle Office; they have also agreed to cover the bill for food and alcohol
  - Sponsorship for alcohol no longer needed
  - What else remains to be done?
- **Newsletter Committee** (Janelle and Mike)
  - Any updates?
- **WSBA Election Committee** (Janelle, Bil, and Matt)
  - Any updates?
- **Judicial Dinner** (Tiffany, Matt, Rob, and Bil)
  - Meeting held in mid-March
  - Scheduled for Friday, 10/3/25 in Tacoma
  - Alcohol sponsorship?
- **Litigation Section Scholarship** (Mike and Matt)
  - Had a chance to meet?
- **Trial Advocacy Program and Mock Trial Exercises**
  - WSBA was most interested in a sponsorship for the lunches
  - Waiting on letter of agreement from WSBA
    - Followed up on the letter agreement in March
- **Confirm date for June Meeting**