

Agenda
April 2, 2025 WSBA Litigation Section Meeting

- **CLE Committee** (Ian, Janelle, Bil, Rob)
 - Date – September 4, 2025
 - Janelle met with WSBA about logistics for the CLE
 - WSBA indicated it is possible to do it in person
 - WSBA can handle
 - Finding locations in Spokane + Seattle for the in-person attendees
 - Any AV / tech equipment
 - WSBA will not handle
 - Preparing the materials for the CLE
 - Finding speakers for the CLE
 - Food during the CLE
 - Funding the CLE
 - WSBA will front the costs associated with the AV / tech & the location for the CLE
 - Any revenue we generate from the CLE, WSBA will get the first to cover their out of pocket costs, then we will get the remainder
 - Thus if we do not break even, then litigation section will not owe WSBA any money
 - Can follow up with WSBA about travel costs if necessary
 - Litigation section does not pay for the AV /
 - WSBA will Planning Annual Litigation CLE (same one WSBA reached out about)
 - CLE Topic: discrete issues in discovery
 - Materials due 1 month before CLE
 - General outline of what will be covered during each session of the all day CLE is due 3 months before CLE

- **Winter Spring Litigation Event** (Rob, Janelle, Matt)
 - Date: May 22, 2025
 - Speaker: Magistrate Judge Michelle L. Peterson
 - Location – K&L Gates Seattle Office
 - Sponsor for alcohol – Matt’s office has graciously offered to contribute \$500.00; Cochran Douglas in for \$500.00
 - Topic: Civility in the Law
 - Task: need to draw up sponsorship agreements
 - Carolyn – can you confirm that we need a sponsorship agreement with K&L Gates since they are hosting?
- **Newsletter Committee** (Janelle and Mike)
 - Any updates?
- **WSBA Election Committee** (Janelle, Bil, and Matt)
 - Any updates?
- **Judicial Dinner** (Tiffany, Matt, Rob, and Bil)
 - Next meeting still in mid-March?
 - Offered two dates to the judges -
- **Litigation Section Scholarship** (Mike and Matt)
 - Had a chance to meet?
- **Trial Advocacy Program and Mock Trial Exercises**
 - WSBA was most interested in a sponsorship for the lunches
 - Waiting on letter of agreement from WSBA
 - Followed up on the letter agreement in March
- **Approve March Meeting Minutes**
- **Confirm date for May Meeting**