



Labor & Employment Law section  
April 8, 2025 Executive Committee Meeting Minutes

**Members Present:**

Cassandra Lenning, Chair  
Sarah Mack, Secretary  
Matthew Kelly, Treasurer  
Greg Ferguson  
Angela Hayes  
Carson Flora  
Andrea Scheele  
Heather Shook  
Alexis Casanas  
Brad Medlin

**Members Absent:**

Jessica Kang  
Fallon Schumsky  
Colin McHugh

- Cassie called the meeting to order at 9:03 am
- Approval of March 2025 minutes
  - Motion/second to approve\unanimous approval with no changes
- Budget update from Matt
  - We have not spent a lot this year to date
  - Numbers are still in limbo because we don't have the final amounts from the November annual CLE; reviewed that for CLEs, all expenses, both direct and indirect, are subtracted from the gross revenue, with net revenue remaining; then net revenue is split 50% to the Section and 50% to WSBA up to the first \$8,000.00; after that, net revenue over \$8,000.00 is split 35% to the Section and 65% to WSBA
- 25th Annual Labor & Employment CLE
  - Date: Hold 11/21 (backup dates of 11/20 or 11/7)
  - The committee discussed the remaining potential locations and voted to move forward with The Artic Club
  - To assist with costs, we will charge \$25 for those who want to attend the lunch on site

- Greg will follow up with The Artic Club on final anticipated attendee numbers and A/V costs so we can get a final proposed budget from them
- Virtual MentorLink Mixer on Labor and Employment Law:
  - Bar wants to partner with our section. Mixer is tentatively scheduled for Tuesday, May 20th OR Thursday, May 29th from 4:00 p.m. to 6:00 p.m. via Zoom
  - Committee believes this is a good opportunity
  - Cassie can attend on behalf of the Committee if it is on May 20, and Andrea can attend if it is on May 29
  - Cassie will provide this info to the Bar
- Summer Grantees: update from Andrea
  - Everything is moving forward smoothly; anticipate name from Gonzaga by end of April
- 2025 Mini-CLEs:
  - Lawyers Assisting Lawyers/mental health – Colin not present for update
  - Joint CLE with Health Law Section
    - Committee believes this is a good opportunity
    - Carson volunteered to work with Health Law Section; Cassie will connect her
  - Will discuss additional mini CLEs at retreat
  - Other potential ideas:
    - SCOTUS / state appellate round up
    - Labor Law: where are we now – Brad and labor members will coordinate later in the year when we know more
- 2025 Annual Retreat
  - Date: May 17, 2025 from 8am-4pm
  - Location: St. Edwards Lodge
  - Coordinator: Sarah
  - Details: Breakfast and lunch will be served. Plan to arrive at 8:00 am, as we will be ordering individual breakfasts, and want to ensure we have time to eat before the meeting starts. We will be in a double meeting room split in half, with one side for dining and one side for our meeting. Lunch will also be ordered individually and we will have afternoon snacks as well. We will have WiFi access.
  - For those who need to travel the day before, reserve rooms at hotel of choice (the WSBA has preapproved list) and Committee will reimburse the room and parking fees.
- 2025 Executive Committee Election
  - At the retreat, we will be voting on President, Treasurer and Secretary, so think about whether the existing members want to stay in those positions or if someone new wants to take over

<b>Terms Ending 9/30/2025</b>		
<u>Position</u>	<u>Current Holder</u>	<u>Running for Re-election?</u> <u>Open Position?</u>
Defense, Private Practice	Matt	Yes
Plaintiff	Colin	Yes
Neutral	Greg	Yes
Plaintiff	Beth	No

- Election Timeline:
  - March 10 – April 21: Application portal open
    - No EC applications as of today. Multiple recruiting emails sent to the Section listserv. Also sent to WELA listserv.
    - **For the current members who are running again, please remember to submit your applications so you can be on the ballot – must reapply no later than 4/21.**
  - June 2 – June 16: Elections voting open
  - July 7: Election results sent to Section
- Nominating Committee:
  - Brad, Matt, & Cassie
  - Need to increase recruiting efforts for the open plaintiff-side role
- New Business
  - Cassie discussed the recent Section Leaders Meeting that she attended; attendees discussed that one way to increase revenue for the Section is to hold mini CLEs at a law firm rather than being hosted by the Bar, as the Bar won't split fees that way; however, the Bar also won't promote the event if it is hosted by a firm; all Section can blast the invites as our request; some Sections do quarterly newsletters, including pertinent legislation and events; some Sections have field trips to Mariners games or other events of interest to the particular section; we can create a Linked In page for our Section if we want to; some Sections have a specific legislative reporter on the committee;
  - Cassie will add these topics to the retreat agenda for further discussion
- Meeting adjourned at 9:49 am