



**January 8, 2020, Monthly Meeting  
8:30 a.m. to 10:30 a.m.**

**Attendees:**

Shannon Lawless  
Kelli Schmidt  
Bradley Medlin  
Sarah Morehead  
Elyse Maffeo  
Jacob Metzger  
Tina Aiken  
Mariya Khilyuk  
Angela Hayes (on phone)

**Not Present:**

Jillian Cutler  
Leslie Hagin  
Amy Lowen  
Chiedza Nziramasanga

**1. 19th Annual CLE Feedback**

- a. We met capacity for in-person attendance
- b. Surveys and attendee feedback
- c. Consensus is that it went well

**2. Approval of August, October, and November 2019 minutes**

We had a quorum and the November and August Meeting Minutes were approved.

**3. WSBA Annual Open Sections Night**

- a. Date: Thursday, February 6, 2020 at the WSBA Office.
- b. Time: Setup at 4:30 p.m. and Event: 5:00-7:00 p.m.
- c. **Volunteers: Jacob and Kelli** – Brad will RSVP by Friday, January 10, 2020. Kelli & Jacob will talk to event organizers about raffle items and materials.

**4. 20th Annual Labor & Employment CLE - planning**

- a. Date secured: November 12, 2020 at the WA State Convention Center
- b. Try to secure Hon. John Erlick, King Co. Sup. Ct. for ethic session –  
**Mariya** will connect with him and see if he's available
- c. Other speakers – give it some thought

**5. 2020 Spring Mini-CLE**

April 23, 2020 @ WSBA Conference Center – WSBA made an error and we don't have that date after all. Now have a WSBA hold for a Webinar on

April 8 at noon. Committee was to be Angie, Kelli, Jillian, Sarah B, and Brad, but after discussion we came up with two CLEs for the spring and spring/summer and divided the workload between the two committees.

**a. MINI-CLE #1**

**Topic:** Employer's obligations for public employee information

**APRIL 8, 2020, Mini-CLE webinar**

**Noon to 1:30 p.m.**

**Location: WSBA Office, 1325 Fourth Ave, Ste. 600, Seattle WA 98101**

Potential speakers – **Elyse** will connect with Kathy Barnard at Barnard, Ignlitzin & Lavitt LLP and Nancy Garland at UW.

**Mini-CLE #1 Committee: Brad, Jacob, Elyse and Kelli (logistics)**

**b. MINI-CLE #2**

**Date TBD (May-June) Mini-CLE webinar**

**3:00 – 5:00 p.m. with happy hour to follow**

**Topic:** Ethics of Collective Bargaining

**Location:** to be determined, but we'll need a private venue or see about June WSBA dates

**Shannon** will look into her office at 1201 Third Ave (IT, capacity, fee, availability, etc.)

**Potential speaker:** Susan Davis of NY and a management representative

**Mini-CLE #2 Committee: Shannon, Angie, Sarah Burke, Brad, and Jillian**

**6. 2020 Annual Retreat –**

**Date: Saturday, April 25 Start early at 8:30 a.m. to afternoon** – the main focus will be on planning the fall CLE.

**Location: Sleeping Lady, Leavenworth** - Angie has confirmed the rooms and conference room (the yoga room, same as last year) but expect one more email re: RSVP for reservations to confirm who is staying when, e.g. arrive April 24 and depart on April 25 or 26 (if you want to stay over a second night on April 25, 2020, you'll be responsible for lodging, etc. It is a family-friendly venue and partners and children are welcome).

**7. East-of-the-Mountains CLE –**

**Discussion:** We probably don't need to have this coincide with federal bar in the future and there were issues with the venue and IT vendor but agree that we want to continue having a CLE in eastern part of state.

**East of the Mountain CLE Committee Members: Angie, Shannon, and Tina.**

**8. 2020 Election Issues**

**a. Executive Committee Officers**

Brad has served for more than one year and has been announcing his intention to step down and provide support as the outgoing chair for

several months. After discussion of duties and expectations and review of the bylaws and the role of the Executive Committee in selecting its own officers, the Executive Committee held elections for its new slate of Executive Committee officers: Chair, Secretary, and Treasurer.

Brad moved for vote and Shannon seconded, and the following were unanimously elected by the Ex Comm members present and listed above:

**2020 Chair – Tina Aiken** (Brad Medlin becomes the Outgoing Chair. He is on Ex Comm until 2021 and will provide guidance. He'll also lead the February and June meetings because Tina has preexisting commitments.)

**2020 Secretary – Kelli Schmidt**

**2020 Treasurer – Mariyah Khilyuk** (Sarah Morehead is on Exec Committee until 2021 and will provide guidance)

- b. Discussion of day/time for Ex Comm meetings for 2020.** It was agreed that we would keep the existing meeting time, which is currently on the second Wednesday of the month at 9:00 a.m. and attendance can be in-person at the WSBA office or by teleconference.
- c. Nominating Committee for April/May Election –** Per the bylaws we need to have a nominating committee for the elections. The committee is responsible for recruiting new Ex Comm members. The nominating committee will connect with the section's liaison for information on WSBA's deadlines, etc. for elections this year.

**Nominating Committee Members: Brad, Tina, Mariyah, and Angie.** We also need a non-Ex Comm member.

In recruiting Executive Committee nominees, the committee will convey to potential nominees that meeting attendance is a bare minimum requirement. The expectation is that executive committee members will actively participate on committees; planning and developing CLEs, including recruiting speakers and moderating; and activities required of sections by WSBA, such as elections, legislative work, and preparing the budget and annual report, etc.

- d. Discussion of Open Positions for GROUP 2 positions whose terms end this year, 2020.** Per the bylaws, the nominating committee will recruit a slate of potential nominees of active members for upcoming 2020 elections. Members can also self-nominate. Brad will confer privately with existing Ex Comm members to find out who is interested in remaining on the Ex Comm.

It was also noted that both Labor Union Counsel position holders, Elyse Maffeo and Jacob Metzger, did not get to serve full three-year terms due to appointments and changes in the elections process dictated by WSBA.

They will consider re-running and let Brad and Tina and the other members of the nominating committee know what they decide shortly.

Shannon Lawless said she will be stepping down as the Defense Counsel representative, so that seat will be open.

Brad will connect with the current Plaintiff Counsel and Public Sector Defense Counsel position holders, Leslie Hagin and Amy Lowen, respectively, to see if they are interested in running again.

## **9. Summer Grantee Plan for 2020**

### **Summer Grantee Committee: Elyse, Sarah Morehead, and Mariyah.**

The Section donates \$5,000 to the grantee from each of the three schools (UW School of Law, Gonzaga, and Seattle University). UW donates an additional \$1,000 to its recipient, and SU and Gonzaga each donate an additional \$3,000 to their respective grantees.

Elyse will connect with Gonzaga about the summer grant program

Sarah Morehead will connect with UW.

Mariyah will connect with Seattle U.

## **10. Other Items/Reminders:**

- a. Next Meeting is Wednesday, February 12, 2020, at 9:00 a.m. Please join at the WSBA office or call in at 1-866-577-9294, Code # 5016518.**  
Please RSVP if you cannot attend Ex Comm meetings. We did not have a quorum for several meetings in a row prior to this one and we need full participation to be effective as an Ex Comm. Although we never want to see this happen, per the bylaws, Ex Comm members can be removed for non-attendance at two back-to-back meetings.
- b. Mark your calendars for the Ex Comm Meeting/Retreat on April 25, 2020 at Sleeping Lady in Leavenworth, WA**
- c. We still need committee members for the Communications and Website Committee**
- d. Give thought to annual CLE topic ideas**