

Agenda

WSBA Juvenile Law Section, Executive Committee Meeting

12:00 – 1:00 p.m.

Tuesday, February 12, 2019

12:00 p.m. – 12:05 pm: Welcome, review minutes from January 11, 2019 (Jana and Jill)

12:05-12:10 pm Civil Legal Needs Committee Co-Chair update: (Jana, Jill)

(Vote on applicant Pam Lamica, resume attached) Meghan Casey will serve as the other co-chair.

12:10-12:15 p.m. Child Welfare Committee Update, if any (Megan, Jim)

12:15-12:20 p.m. Juvenile Offender Committee Update (Amy, Angelle)

12:20-12:25 p.m. Legislative Committee Update: Dan Ophardt

12:25 pm – 12:35 pm: 2019 Annual Meeting plans (Shawn, Jana, Jill)

12:35-12:45 – Elections committee volunteers for May-March election cycle (George Yeannakis, Jana and Jill, unless others volunteer)

12:45-12:50 p.m. At Large Member Replacement: (Andrew Pugsley's resume attached)

12:50-1:00 pm New Business and Adjourn

Toll Number: (641) 715-3580

Access Code: 928-735

Next meeting: March 12, 2019 Noon

**JUVENILE LAW SECTION
EXECUTIVE COMMITTEE MINUTES
January 11, 2019**

Attending: Jana Heyd, Lauren Kirigin, Jill Malat, Amy Jones, Jim Richardson

Absent: Daniel Ophardt, Rachel Rappaport, Angelle Gerl, Dae Kim, Lindsay Lennox, April Rivera, Megan Valentine, Tara Urs, Shawn Sant, Bonnie Linville, Brian Tollefson, BOG Liaison, Danielle Purcell, Vy Nguyen, Jenna Bock Katharine Nyden, Savannah Williams

Item	Discussion	Decision	Assignment(s)
Call to Order	Meeting was called to order at 12:05 p.m.		
Review of Minutes from Meeting 12.12.18 (Jana/Jill/Lauren)	Deemed passed.	Minutes approved	
Civil Legal Needs Committee Co-Chair vacancies (Jill/Jana)	Lost Lindsay Lennox and Bonnie Linville, Megan Casey from NWIRP and Pam Lamica, an attorney from Stevens County, have both volunteered to take the places of Lindsay and Bonnie.		
Child Welfare Committee (Megan/Jim)	No updates.		
Juvenile Offender Committee (Amy/Angelle)	No updates.		
Legislative Committee (Dan)	No updates.		

Item	Discussion	Decision	Assignment(s)
2019 Annual Meeting plans (Shawn/Jill/Jana)	Still looking at the first Friday in October 2019 as first annual meeting to be held in the Tri-Cities area. If Shawn is not able to work on this project, one option is to hold the meeting in Spokane. No one voiced a preference.		
Elections Committee Volunteers	For March to May election cycle. George Yeannakis have volunteered to be the non-executive committee member on this committee. Need at least two EC members. If no one interested, will probably be Jana and Jill.		
At Large Member Replacement	Rachel Rappaport has nominated Drew Pugsley to replace her as an at-large member. Will let WSBA know so can update the website.		
Misc	Next meeting: 2/12/19 at noon. Still haven't planned retreat but want to get new committee members on board before scheduling a spring meeting that can be attended in person or over the phone, mostly to discuss the 2019 annual meeting. New members will likely be on board by the next monthly meeting.		
Adjourn	The meeting was adjourned at 12:13 p.m.		

PAMELA REESE FOLICKMAN LAMICA, M.P.A., J.D.
38 Archer Drive,
Kettle Falls, WA 99141
509-738-9529 (WA office)
509-684-8610 (home)
304-363-4529 (WV office)

EDUCATION

J.D., West Virginia University, College of Law, 1995.
M.P.A., West Virginia University, 1989. (Financed 90% through full-time employment)
B.A., Fairmont State College, 1985 (Honors)
A.A., Fairmont State College, Allied Health Division, 1979. (Full scholarship)

EMPLOYMENT HISTORY

Oct 2016- current	Legal Solutions, PO Box 33, Kettle Falls, WA
Jan 2015 - current	Boulder Creek Saddle Shop, co-owner
Oct 2014 -current	The Law Office of Folickman & Turkett, PLLC, Fairmont, WV
April 1996- 2014	The Law Office of Pamela R. Folickman, PLLC, previously : Folickman & Smith, PLLC, Fairmont, WV 26554 Founding Partner, Attorney , General Practice firm
Sept 1998 - 2001	Contract Attorney, The Law Office of James M. Pool, Clarksburg, WV
**	Contract Attorney for the City of Weston, WV
Sept 1995 - current	Health Consultants Plus, Inc. Clarksburg, WV 26302 Consultant , Presenter and Preparer of various Seminars
Oct 1995- April 1996	D. Conrad Gall, Esq. Fairmont, WV, 26554 Associate Lawyer
May 1994-Aug 1995	Law Clerk for D. Conrad Gall, Esq. a solo practitioner.
Feb. 1994-April 1994	Manchin, Alois, and Carrick, Esq. Law Clerk , consultant for a possible health care facility abuse case
Aug 1993-May 1995	Fairmont State College, Fairmont, WV 26554 Instructor for Allied Health Division.
Dec 1992 - Dec 1993	The Governor=s Guardianship Task Force, Morgantown, WV 26505 Law Clerk , researched and drafted legislature for the elderly
May 1991 - Aug 1992	Glenmark Associates, Inc., Morgantown, WV 26505 Administrator for Rosewood Health Care, Grafton, WV (69 skilled and intermediate bed long term care facility) Assistant Administrator for MonPointe Continuing Care Center, Morgantown, WV (111 skilled and intermediate bed long term care facility owned by Monongalia Health Systems)
Dec 1988 - May 1991	Louis A. Johnson VA Medical Center, Clarksburg, WV Health Systems Specialist, Program Operation Analyst, Public Affairs Coordinator and Medical Staff Service Coordinator. (217 bed general medical & surgical hospital for veterans)
Jan 1987 - June 1988	Stonewall Jackson Memorial Hospital, Weston, WV Medical Technologist
June 1988-Dec 1988	St. Joseph=s Hospital, Buckhannon, WV Medical Technologist
Aug 1980 - Dec 1987	Fairmont General Hospital, Fairmont, WV 26554 Medical Technologist, Team Leader, Instructor

- Oct - 1979 - Aug 1980 Hatfield and McCoy, Fairmont, WV
Commissioned Salesperson
- May 1979 - Oct 1979 Morgantown Medical Laboratory, Morgantown, WV
Medical Laboratory Technician

PROFESSIONAL EXPERIENCE

M A dedicated energetic, conscientious professional with over fourteen years in the legal profession, fifteen years experience in acute and long term health care and over thirty years experience in owning and operating various businesses.

M Maintains excellent organizational skills. Successfully organizes people and activities. Enjoys coordinating multiple projects at the same time with a unique ability to prioritize and meet time frames. Remains composed in stressful situations, yet acts quickly and effectively. An analytical problem solver.

M Interacts with department managers and the community in implementing the strategic plan so the mission of the facility can be effectively performed.

M Well developed written and oral communication skills. Establishes and maintains working relationships with department managers, community personnel, employees, families and volunteers.

M Research analysis and strategic planning skills.

M Current on West Virginia laws and regulations.

M Demonstrates high personal commitment to the facility in serving as a professional role model in dress, demeanor, speech and comportment.

M Self-motivated, willing to travel and have flexible hours.

M Creative troubleshooter who welcomes challenge.

M Proprietor of The Law Office of Pamela R. Folickman, PLLC

M Proprietor and incorporator of P.R. Hale Company, Inc., D.B.A. as Subway.

M Proprietor of Bench and Field Dog Food Distributorship for the northern district of West Virginia.

LAW

M Over Twenty- Five years experience in the field of law - concentrating business, criminal and family law

M Consultant attorney with the City of Weston, implemented the B& O tax, monitored personnel problems, attended counsel meetings, wrote opinion letters for the counsel members.

M Private Practice including, real estate: deeds, right of ways, easements; Domestic Relations: divorces, custody and modifications; Criminal:

M Consultant to many small businesses; initiated and defend civil actions, corporation review, contract negotiations, etc

M Criminal defense - in both state, felonies and magistrate level offenses and federal courts

M Bankruptcy proceedings in the North and Southern District Courts of West Virginia and District Court of Maryland

M Appeals to the West Virginia Supreme Court, Fourth Circuit and the United States Supreme Court

M Licensed in Washington State Courts, West Virginia State Courts, Maryland State Courts, Federal Courts in West Virginia and Maryland, United States Supreme Court

HEALTH CARE

- M Performed annual reviews of consultant contracts, transfer agreements, policy and procedure manuals.
- M Developed and implemented quality assurance policies and procedures to ensure compliance with standards for the credentialing of the professional staff. This program was adopted by several other Veteran Administration Medical Centers (VAMC) because this program underwent both a GAO and a JCAHO review without any deficiencies.
- M Reviewed all Incident/ Accident Reports and monitored for possible trends of facility liability.
- M Attended monthly Family Council Meetings where families and the community had an opportunity to raise any concerns or suggestions they might have to improve the facilities where their loved ones resided.
- M Instrumental in acquisition of a VAMC owned-prone position transport system.
- M Assembled pertinent information for the recruitment of the FBI fingerprinting facility to be located in Harrison County, West Virginia
- M Developed daily, weekly, monthly and yearly preventive maintenance schedules for the Housekeeping and Laundry departments.
- M Competed nationally and was awarded the position of Administrative Resident, under the Master=s program at WVU, for one year at the VAMC in Clarksburg.
- M Implemented a hospital wide Wellness program for the employees.
- M Recruited physicians and other health care providers to a rural West Virginia setting.

OPERATIONS

- M Researched and drafted legislation for the Governor=s Guardianship Task Force.
- M Prepared various analyses of policies and procedures, made recommendations and/or corrective actions.
- M Analyzed department staffing patterns.
- M Prepared and assembled information for written and on site visit surveys and pamphlets.
- M Developed a PERT/CPM program for the opening time frame of a semi-fast food restaurant (Subway).
- M Negotiated and prepared settlements in various types of litigation.
- M Improved operating systems in facilities resulting in a more smoothly running operation with a higher quality of care for the residents and patients.
- M Computer literate with Word Perfect, Quicken, Lotus, Professional File, and various other programs.

FINANCIAL

- M Monitored and controlled aging financial files and their collection with monthly Profit and Loss Statements.
- M Maintained and monitored department budgets for compliance to the facility >s budget (last budget was 3.1 M yearly).
- M Managed and monitored the second highest Subway in WV with gross revenues exceeding \$2.s5 M annually.
- M Prepared yearly budgets.
- M Prepared weekly, monthly and quarterly transactions for corporate office, state and federal agencies, payroll and profit and loss statement.
- M Sold and closed out the books for the \$.25 M business.
- M Prepared and attended IRS audits.

M Currently managing own law office - Power of Attorney for several clients

PERSONNEL

M Monitored and directed various supervisors of a long term care facility for budget compliance, quality assurance, operations, evaluations and disciplinary actions of employees.

M Participated in all executive level decision making committees at the VA Medical Center, Clarksburg, West Virginia.

M Developed and implemented employee policies and procedures for a small, 25 employee business

M Implemented facility-wide Wellness and recycling programs

M Tracked and monitored quarterly EEO reports for the Medical Center

M Hired, disciplined, counseled and terminated employees

QUALITY ASSURANCE

M Monitored monthly and quarterly quality assurance programs for individual departments

M Developed and implemented quality assurance policies and procedures consistent with JCAHO GAO and VA regulations to ensure credentialing compliance for over 200 health care professionals.

M Developed and implemented weekly, monthly and yearly cleaning and preventive maintenance schedules for the housekeeping and laundry departments.

M Implemented a tracking system of telephone calls at a small law firm.

M Prepared and maintained quality assurance, pharmacy, and infection control quarterly reviews.

COMMUNITY RELATIONS

M Monitored day to day events in the public health care sector for their interaction on the health care provided to the Veterans at the VAMC and then to Long Term Care recipients.

M Responsible for all public affairs activity of the VAMC: news releases, hosting dignitaries, various ceremonies and media coverage.

M Coordinated and initiated the VAMC to participate in the community health fair, educational seminars and area workshops.

M Was appointed the spokesperson for the VA during Desert Storm.

M Designed brochures, pamphlets and informational literature.

M Developed and monitored the program for the dedication ceremonies for the \$25 M clinical addition.

M Coordinated the first ceremony and issuance of the Purple Heart License Plates for WV.

M Implemented and coordinated a work/volunteer program for the Association for Retarded Citizens (ARC)

M Coordinated many speakers and events for the benefit of law students

M Volunteered on pro bono projects for the elderly and poor.

M Volunteered for the VITA (federal income tax filing) program in Monongalia County.

M Directed and scheduled the activities of the photography staff for various functions at the VAMC.

M Planned the implementation of the nationwide program for young girls, Choices, for the county through Business and Professional Women (BPW).

M Volunteer for Teen Court, beginning in 2000, Board member of Teen Court Advisory Committee

M Appointed Teen Court Judge in 2007-to date

INSTRUCTION

- M Instructor at Fairmont State College for the Division of Allied Health.
- M Facilitated a two day seminar for the Master= s program on long term care in West Virginia.
- M Presented and coordinated numerous seminars and special events in the facilities and for the public.
- M Instructed Medical Terminology at Fairmont State Community College.
- M Coordinated the instruction of Medical Laboratory Technicians students in immunohematology; wrote exams, practical and evaluations for the MLT program at Fairmont State College.

PROFESSIONAL AFFILIATIONS

Current:
Stevens County Bar Association

(Previous)

Marion County Chamber of Commerce
Marion County Bar Association
Harrison County Bar Association
President of Marion County Teen Court Board of Directors
West Virginia Association for Justice (formerly WV Trial Attorneys)

(Previously)

Marion County Business and Professional Women
West Virginia Health Care Association
American College of Health Care Administrators
American Society of Clinical Pathologists
American College of Health Care Executives
American Bar Association
Appalachian Center for Law & Public Service
Women=s Law Caucus, College of Law

LICENSURE

Washington Bar Association # 49267
West Virginia Bar Association #7003
Maryland Bar Association #13374
West Virginia Nursing Home Administrator, Licensure # 475 - inactive
American Society of Clinical Pathologists, MT 173213
Notary Public, West Virginia Washington

AWARDS

2012 Who=s Who for Executives and Professionals

1991 Outstanding Service Award, First Place in the State of WV presented by West Virginia BPW for the coordination of Business Women=s Week .

1990 Certificate of Appreciation for services and contributions to National Consumer=s Week.

1989 Five C=s for Clarksburg Award

1989 Certificate of Appreciation for the Steering Committee of the Dedication Ceremony of the VAMC Clinical Addition.

1989 Young Careerist for the Marion County Business and Professional Women=s Organization.

1988 Scholastic All-American Scholarship- Master=s Level Nominee.

1980 Salesman of the Year Award from Hatfield and McCoy=s.

REFERENCES

Will provide upon request

Andrew D. Pugsley

1250 Pacific Avenue, Suite 105 | Tacoma, WA 98402
(253) 597-4276 | DrewP1@atg.wa.gov | WSBA #48566

LEGAL EXPERIENCE

Washington State Office of the Attorney General, Tacoma, WA 11/16 – present
Assistant Attorney General

- Substantial dependency and other juvenile litigation in Pierce County Superior Court
- Provide advice to client agency, Department of Children, Youth, and Families (DCYF) in dependency and foster care licensing cases
- Represent DCYF in contested dependency and termination of parental rights hearings
- Represent DCYF in appeals at Division II of the Washington State Court of Appeals as well as the Washington Supreme Court
- Represent DCYF in administrative hearings following appeals of foster care licensing decisions and in superior court on petitions for judicial review of agency orders
- Provide headquarters advice and representation to DCYF (beginning 1/2019)
- Member, Attorney Training Committee

Drew Pugsley, Attorney at Law, Tumwater, WA 8/16 – 11/16
Attorney

- Bankruptcy and appellate practice
- Admitted to practice in the U.S. District Court for the Western District of Washington
- Develop marketing, social media, and client development strategies

Office of Superintendent of Public Instruction, Olympia, WA 10/15 – 8/16
Program Supervisor, Special Education Dispute Resolution

- Investigated complaints against school districts to ensure compliance with special education regulations as part of an administrative complaint process under the IDEA
- Drafted findings of fact and conclusions of law to conclude the investigation
- Assisted with special education rulemaking process
- Monitored school district compliance with corrective actions ordered as part of investigation
- Served as OSPI Representative to the Washington State Rehabilitation Council
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Washington State Court of Appeals, Division II, Tacoma, WA 8/14 – 9/15
The Hon. Jill M. Johanson, Chief Judge, Law Clerk

- Drafted prehearing memoranda for oral argument and no oral argument cases summarizing relevant facts and legal issues and recommending outcomes in pending appeals
- Drafted orders on personal restraint petitions
- Assisted with final editing and drafting opinions
- Advised panels of judges on motions for reconsideration or publication

Chapter 7 United State Bankruptcy Panel Trustee, Lima, OH 1/14 – 5/14
Chapter 7 Trustee Bruce C. French, Legal Intern

- Assisted with bankruptcy case administration in six pending cases
- Negotiated with debtors' counsel to improve outcomes and avoid more costly litigation
- Drafted motions and pleadings for approval to file in pending cases
- Conducted legal research as needed on issues in pending bankruptcy cases

Ohio Northern University Law Review, Ada, OH 5/13 – 5/14
Editor-in-Chief

- Made all final financial, operational, disciplinary, and editorial decisions for the journal
- Acted as a liaison between the journal and the College of Law and University administration
- Communicated regularly with authors and scholars
- Appointed and oversaw committees that recommended amendments to Bylaws and policy
- Approved, secured support for, and implemented all policy decisions and changes

Washington State Court of Appeals, Division II, Tacoma, WA 5/13 – 8/13

The Hon. Judge Jill M. Johanson, Acting Chief Judge, Chambers Extern

- Helped the judge and chambers staff edit prehearing memoranda and opinions
- Wrote two prehearing memoranda and helped edit one dissent
- Pre-drafted one motion on the merits order for a court commissioner
- Drafted weekly screening memoranda for efficient case processing

U.S. District Court for the Southern District of Ohio, Columbus, OH 9/12 – 12/12

The Hon. Edmund A. Sargus, Judicial Extern

- Reviewed and conducted research on pending cases
- Prepared memoranda summarizing research and recommendations
- Wrote draft opinion and order
- Observed case management conferences, hearings, and other proceedings

EDUCATION

Ohio Northern University College of Law, Ada, OH

J.D. – May 2014

GPA: 3.69 Class Rank: 6/94

- Editor-in-Chief, Vol. XL, Ohio Northern University Law Review
- Staff Editor, Vol. XXXIX, Ohio Northern University Law Review
 - Award for Excellence in Manuscript Editing
- National Order of Barristers
- Member, Moot Court 2012-2013, ABA Nat'l Appellate Advocacy Competition Team
- CALI Awards for Federal Courts, Secured Transactions, Products Liability, Transition to Practice: Multi-Jurisdiction, and Legal Research and Writing I and II
- Finalist, First Year Appellate Advocacy Competition (3rd place out of 111 competitors)

Middlebury College, Middlebury, VT

B.A. in Political Science – 2011

- Justice of the Peace, Town of Middlebury
- Member, Board of Civil Authority, Town of Middlebury, VT
- Member, Board of Tax Abatement, Town of Middlebury, VT

VOLUNTEER WORK

President-Elect, Tacoma-Pierce County Bar Association's New and Young Lawyers Section
 Volunteer Attorney with the Tacoma-Pierce County Bar's Bankruptcy and Family Law Clinics