

WSBA IP Section
Executive Committee Meeting
11/16/2017
Meeting Minutes:

- I. BOARD MEMBERS:
 - a. Kevin Zeck (Chair) (KZ), Tom Satagaj (TS) (Chair-Elect), Reid Johnson (RJ) (Secretary-Treasurer), Patchen Haggerty (PH), Dario Machleidt (DM), Matt Moersfelder (MM), Brooke Quist (BQ), Karin Swope (KS), Elizabeth Reilly (Immediate Past Chair) (ER)
 - b. SECTION LIAISON: Julianne Unite (JU)
 - c. BOG LIAISON: Paul Swegle (PS)
- II. CALL TO ORDER - MEETING STARTS AT 4:30 PM PT
 - a. ATTENDEES:
 - i. TS, MM, DM, KS, PS, BQ, KZ, ER, JU
 - b. NOT IN ATTENDANCE:
 - i. PH, PS
- III. WELCOME
 - I. Approval of Past Meeting Minutes:
 - a. KZ moved to approve; MM second; no opposition – motion carried and meetings approved
 - II. Fall Annual Leaders Meeting:
 - a. No one from our Section was able to attend
 - b. Review of attached materials from Annual Leaders Meeting
 - c. Invite
 - III. IP Section CLEs
 - a. Other Pertinent CLE Calendars:
 - i. KCBA**
 - 1. No IP Seminars yet planned for 2018
 - ii. LSI (Law Seminars International)**
 - 1. Technology Law (Nov. 30 – Dec. 1, 2017)
 - a. No conflicts
 - 2. Trade Secret Law and Strategies (March 23, 2018)
 - a. Will impact Annual IP Institute
 - iii. LES**
 - 1. LES' annual meeting is April 29-May 2, but is in San Diego
 - a. Could have some impact on IP Licensing CLE
 - iv. UW**
 - 1. Nothing other than the China IP Road Show (scheduled for tomorrow)

- v. **SCBA**
 - 1. IP Law Seminar being targeted for February 2018
 - vi. **INTA**
 - 1. Holding their Annual Meeting in Seattle on May 19-23, 2018.
 - a. Could impact IP Licensing CLE
 - b. Discussed concerns over meeting interfering with other CLEs around similar time
 - vii. **IPO**
 - 1. Nothing relevant
 - viii. **AIPLA**
 - 1. Spring Meeting (May 15-17)
 - ix. **Rocky Mountain IP Institute**
 - 1. May 31 – June 1, 2018 (Westminster, CO)
 - x. **Other WSBA Branches:**
 - 1. No IP related events planned yet for 2018.
- b. Eastern-Washington Mini-CLE (aiming for January)
 - i. Chairs: KZ & RJ
 - 1. Targeting January 22-23, 2017
 - ii. Speakers:
 - 1. Someone from USPTO – agreed to be speaker
 - 2. Looking for West Coast Senior IP Litigator
 - c. Annual IP Institute (March – April)
 - i. Chairs: KZ & TS
 - 1. KZ is reaching out to Judge Reyna
 - 2. Planning is very preliminary at this point
 - d. IP Licensing CLE (April – May)
 - i. Chairs: KS & MM
 - 1. Planning is still in preliminary stages
 - e. IP for the Rest of US (September)
 - i. Chairs: DM & BQ
 - 1. Planning has not begun

IV. Social / Networking Outreach Committee:

- a. In past years, we've had a committee dedicated to the following:
 - i. Set up meet and greets after CLEs
 - ii. Coordinate with Law Schools regarding scholarships and networking events
- b. I would like the Board to discuss resurrecting this committee
- c. We are tabling this topic until the next meeting – reaching out to Tim Billic to see if he is still the liaison.

V. Nominations Committee – FY 2019 Elections:

- a. Per Bylaws, I am require to appoint a Nominating Committee of no less than three section voting members, two of whom can be current members of the Section's Executive Committee.
- b. Based on my understanding of things (see the table below), the committee will need to:
 - i. Prepare a list of at least 1 at-large nominee to fill Patchen's position
 - 1. KZ will look to pool and determine if volunteers are available to fill at-large position.
 - ii. Prepare a nominee for Secretary-Treasurer (preference should be given to Patchen if she so desires the position)

- c. The Committee must report back with a list of nominees by no later than the March Executive Committee meeting.
 - i. Volunteers?
 - 1. KS has volunteered to be the first member of the nominating committee.
- d. I am planning to ask one or more of the past members of the IP Section’s Executive Committee to be members of the Nominating Committee.

Name	Position	Location	In-house or Outside Counsel	If Non-Officer Member, Class	If Non-Officer Member, Start Year	Term Limit, Unless Elected to Officer Position
Kevin Zeck	Chair	Seattle, WA	Outside			N/A
Tom Satagaj	Chair-Elect	Seattle, WA	Outside			N/A
Reid Johnson	Secretary-Treasurer	Spokane, WA	Outside			N/A
Elizabeth Reilly	Immediate Past Chair	Olympia, WA	Outside			N/A
Patchen Haggerty	Non-Officer Member	Seattle, WA	Outside	Class I	FY 2015	FY 2018
Dario Machleidt	Non-Officer Member	Seattle, WA	Outside	Class II	FY 2018	FY 2021
Matthew Moersfelder	Non-Officer Member	Seattle, WA	Outside	Class II	FY 2018	FY 2021
Brooke Quist	Non-Officer Member	Seattle, WA	Outside	Class II	FY 2018	FY 2021
Karin Swope	Non-Officer Member	Seattle, WA	Outside	Class II	FY 2018	FY 2021

- VI. Award of Appreciation for Reena Ghosh (Chair in FY 2016)
- a. Per Sections Expense Policy 1.I.2 (enacted October 2016), our section is allowed only \$100 for the purchase of gifts, plaques or similar items recognizing an individual’s extraordinary volunteer service to the WSBA.
 - b. Since around 2012, the section has been purchasing gifts in the range of \$100 to \$200 dollars (gift certificates).
 - c. I would like the Board to discuss implementing a policy of purchasing a commemorative item that would document a Chair’s service, and a \$50 gift card as a token of appreciation.
 - d. The following is the type of award I would like the Board to discuss
 - i. <https://www.awards.com/p/awards-recognition-ideas-for-employees/unique-glass-awards/18703/7773/lexus-award>
 - ii. Discussion about using a plaque or trophy – confirmed that we will get a trophy of some kind
 - e. As part of this, I have reached out to a graphic designer to get an estimate for preparing a logo for the Section
 - f. KZ moved to have section purchase commemorative trophy and \$50 gift card – motion seconded, and approved. KZ will purchase item.

