

Julianne Unite

From: Zeck, Kevin A. (Perkins Coie) <KZeck@perkinscoie.com>
Sent: Wednesday, November 15, 2017 4:03 PM
To: Brooke Quist; Dario Machleidt; Elizabeth Reilly; Haggerty, Patchen M. (Perkins Coie); Karin Swope; Matt Moersfelder; Reid Johnson (rjohnson@lukins.com); Tom Satagaj pswegle@gmail.com; Julianne Unite
Cc:
Subject: WSBA IP Section - Agenda for Tomorrow's Meeting
Attachments: 2017-09-27 Meeting Minutes.docx; 2017-10-30 Meeting Minutes.docx; AM_Strategic Planning to Evaluation_handout_final.pdf; AM_FAQs section policies_final.pdf; AM_slides_sectionsmeeting_102617_final.pdf; Meeting Information and Section data: WSBA-CLE Models Kick-Off Presentation & Discussion

Board Members:

Please find below an agenda for tomorrow's meeting. Please let me know if you have any comments or additions.

Please also find attached meeting minutes for approval at tomorrow's meeting.

- I. Approval of Past Meeting Minutes
- II. Fall Annual Leaders Meeting:
 - a. No one from our Section was able to attend
 - b. Review of attached materials from Annual Leaders Meeting
 - c. Invite
- III. IP Section CLEs
 - a. Other Pertinent CLE Calendars:
 - i. **KCBA**
 1. No IP Seminars yet planned for 2018
 - ii. **LSI (Law Seminars International)**
 1. Technology Law (Nov. 30 – Dec. 1, 2017)
 - a. No conflicts
 2. Trade Secret Law and Strategies (March 23, 2018)
 - a. Will impact Annual IP Institute
 - iii. **LES**
 1. LES' annual meeting is April 29-May 2, but is in San Diego
 - a. Could have some impact on IP Licensing CLE
 - iv. **UW**
 1. Nothing other than the China IP Road Show (scheduled for tomorrow)
 - v. **SCBA**
 1. IP Law Seminar being targeted for February 2018
 - vi. **INTA**
 1. Holding their Annual Meeting in Seattle on May 19-23, 2018.
 - a. Could impact IP Licensing CLE
 - vii. **IPO**
 1. Nothing relevant
 - viii. **AIPLA**
 1. Spring Meeting (May 15-17)
 - ix. **Rocky Mountain IP Institute**
 1. May 31 – June 1, 2018 (Westminster, CO)
 - x. **Other WSBA Branches:**
 1. No IP related events planned yet for 2018.

- b. Eastern-Washington Mini-CLE (aiming for January)
 - i. Chairs: KZ & RJ
 - ii. Speakers:
 - 1. Someone from USPTO
 - 2. Looking for West Coast Senior IP Litigator
- c. Annual IP Institute (March – April)
 - i. Chairs: KZ & TS
- d. IP Licensing CLE (April – May)
 - i. Chairs: KS & MM
- e. IP for the Rest of US (September)
 - i. Chairs: DM & BQ

IV. Social / Networking Outreach Committee:

- a. In past years, we've had a committee dedicated to the following:
 - i. Set up meet and greets after CLEs
 - ii. Coordinate with Law Schools regarding scholarships and networking events
- b. I would like the Board to discuss resurrecting this committee

V. Nominations Committee – FY 2019 Elections:

- a. Per Bylaws, I am require to appoint a Nominating Committee of no less than three section voting members, two of whom can be current members of the Section's Executive Committee.
- b. Based on my understanding of things (see the table below), the committee will need to:
 - i. Prepare a list of at least 1 at-large nominee to fill Patchen's position
 - ii. Prepare a nominee for Secretary-Treasurer (preference should be given to Patchen if she so desires the position)
- c. The Committee must report back with a list of nominees by no later than the March Executive Committee meeting.
 - i. Volunteers?
- d. I am planning to ask one or more of the past members of the IP Section's Executive Committee to be members of the Nominating Committee.

Name	Position	Location	In-house or Outside Counsel	If Non-Officer Member, Class	If Non-Officer Member, Start Year	Term Limit, Unless Elected to Officer Position
Kevin Zeck	Chair	Seattle, WA	Outside			N/A
Tom Satagaj	Chair-Elect	Seattle, WA	Outside			N/A
Reid Johnson	Secretary-Treasurer	Spokane, WA	Outside			N/A
Elizabeth Reilly	Immediate Past Chair	Olympia, WA	Outside			N/A
Patchen Haggerty	Non-Officer Member	Seattle, WA	Outside	Class I	FY 2015	FY 2018
Dario Machleidt	Non-Officer Member	Seattle, WA	Outside	Class II	FY 2018	FY 2021
Matthew Moersfelder	Non-Officer Member	Seattle, WA	Outside	Class II	FY 2018	FY 2021
Brooke Quist	Non-Officer Member	Seattle, WA	Outside	Class II	FY 2018	FY 2021
Karin Swope	Non-Officer Member	Seattle, WA	Outside	Class II	FY 2018	FY 2021

VI. Award of Appreciation for Reena Ghosh (Chair in FY 2016)

- a. Per Sections Expense Policy 1.1.2 (enacted October 2016), our section is allowed only \$100 for the purchase of gifts, plaques or similar items recognizing an individual's extraordinary volunteer service to the WSBA.
- b. Since around 2012, the section has been purchasing gifts in the range of \$100 to \$200 dollars (gift certificates).

- c. I would like the Board to discuss implementing a policy of purchasing a commemorative item that would document a Chair's service, and a \$50 gift card as a token of appreciation.
- d. The following is the type of award I would like the Board to discuss
 - i. <https://www.awards.com/p/awards-recognition-ideas-for-employees/unique-glass-awards/18703/7773/lexus-award>
- e. As part of this, I have reached out to a graphic designer to get an estimate for preparing a logo for the Section

- VII. Data Archive Project Subcommittee
 - a. Subcommittee has yet to meet

- VIII. Other items (if time):
 - a. Promotional materials
 - b. Law School Outreach – IP Careers Presentation

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