

WSBA IP Section
Executive Committee Meeting
05/25/2017

AGENDA

- I. BOARD MEMBERS:
 - A. Elizabeth Reilly (ER) (Chair); Kevin Zeck (KZ) (Chair-Elect); Tom Satagaj (TS) (Secretary-Treasurer); Reena Ghosh (RG) (Immediate Past Chair); Stuart Dunwoody (SD); Reid Johnson (RJ); Patchen Haggerty (PH); Makalika Nahowala'a (MN)
 - B. SECTION LIAISON: Joe Terrenzio (JT), James Doane (JD)
 - C. YOUNG LAWYER LIAISON (TB), Timothy Billick
 - D. WSBA CLE LIAISON: Sondra Livingston-Carr (SLC)
- II. ATTENDEES:
- III. CALL TO ORDER:
- IV. APPROVAL OF APRIL 19, 2017 MINUTES
 - A. April 19, 2017 Minutes distributed via email by TS on April, 24, 2017 with no subsequent changes requested;
 - B. Comments;
- V. BUDGET
 - A. APRIL 2017 Budget distributed via email by JT on May 24, 2017;
 - B. Comments;
- VI. IP SECTION EXECUTIVE COMMITTEE MEMBERSHIP NOMINATING COMMITTEE:
 - i. Jim Baunach
 - ii. Rajiv Sarathy
 - iii. Whitney Stowe
- VII. NOMINEES:
 - i. Peter Becker – Amazon
 - ii. Julianne Henley – Garvey Schubert Barer
 - iii. Kevin Jablonski - Lane Powell
 - iv. Dario Machleidt – Kilpatrick Townsend
 - v. Matthew Moersfelder – Davis Wright Tremaine
 - vi. Brooke Quist – Seed Intellectual Property Law
 - vii. Karin Swope – Keller Rohrback
- VIII. VOTING
 - A. Electronic Voting
 - B. IP Section Members
- IX. IP SECTION CLES:
 - A. FY 2017 – Licensing CLE - Aug. 25, 2017:
 - i. TS & RG are chairs;

- ii. Two (2) speakers tentatively accepted so far
- iii. Venue: WSBA Conference Room (WCC);
- iv. Planning by TS and RG is ongoing

B. FY 2017 - IP Essentials CLE:

- i. ER will chair; co-chair not yet named;
- ii. Venue: WSBA Conference Room (WCC);
- iii. Date: Friday, September 29, 2017;
- iv. Update: Linda Foster /Young Lawyers/Co – sponsor

X. IP BYLAWS

- i. Conforming IP Section Bylaws to BOG approved Article 11 amendments:
- ii. Submit IP section bylaws for approval by BOG: June 29, 2017
- iii. RG;ER;KZ;TS – held teleconference on May 18, 2017 at 4:00 P.M. – 7:00 P.M.
- iv. Second Meeting re IP Section Bylaws – date and time to be decided.
- v. TS: The proposed revisions are still in process.

XI. BUDGET PLANNING FOR FY2018

- i. On May 30, section budget development information will be circulated to each section Chair, Chair-elect and Treasurer.
- ii. The 2018 Budget Request Worksheet (including narrative) is due July 14, 2017. For any budget related questions, please email sectionbudgets@wsba.org.
- iii. Kevin Plachy provided proposed Budget planning for FY2018/ IP CLEs:
 - 1. Annual IP Institute: Plan B (100% Section) - \$5,727.50
 - 2. IP Licensing CLE: Plan A (50/50 Split) - \$967.50
 - 3. IP Basics: Plan A (50/50 Split) - \$885.00
 - 4. To be discussed at WSBA June Meeting/– Budget FY18
- iv. Kevin Plachy – email dated 5/12/2017 important definitions/clarification for the line items in the budget:

- 1. Speakers and Program Development include all expenses associated with reimbursing faculty for travel, hotel stays, lunch/dinner, conference call expenses associated with planning the seminar, and other expenses related to seminar development.
- 2. Facilities is the charge for rental of the facilities and, if applicable, the cost of webcasting the event. Facilities also include any charges for banquet services provided at the event. The March seminar, IP Institute, is offsite (usually at the WSCC) and we haven't contracted that space yet. The WSCC usually doesn't start contracting space until six months before the event so I have that flagged to follow up on that task in September.
- 3. The specific dates of the seminars are not confirmed but I have put the month that they normally deliver on the budgets. We can firm up actual dates as we move along.

XII. OTHER BUSINESS:

A. WSPLA MAY 4TH JOINT IP NETWORKING EVENT

- i. DATE: Thursday May 4th, 2017;
- ii. Location: Lane Powell PC, 1420 5th Avenue, Suite 4200, Seattle;

iii. Comment

B. Changes to WSBA Legal Directory & Website;

i. Update

ii. JT: There is strong support for changes, though no current time frame.

XIII. BOG Candidates Forum March 1, 2017;

i. Results:

- District 3: Kyle Sciuchetti
- District 6: Brian Tollefson
- District 7-N: Paul Swegle
- District 8: Kim Hunter

XIV. The WSBA Board of Governors (BOG) Meeting Thursday, May 18 and Friday, May 19 at the WSBA Offices in Seattle

i. Comments

XV.

NEW LAWYER LIASON

A. Lynda Foster, WSBA's New Lawyer Program Specialist, will be reaching out to leaders of sections whose Young Lawyer Liaisons' (Liaison) term ends Sept. 30, 2017.

B. Minor changes in process have been created to achieve the following goals: 1) better utilize the perspective of new or young lawyers, 2) implement a clearer application process for new and young lawyers and, 3) streamline internal processes for efficiency. Program changes will take effect at the beginning of the sections' next Liaison application cycle.

XVI. Next IPEC meeting

A. Proposed Date:

XVII. ADJOURN: