

WSBA IP Section  
Executive Committee Meeting Agenda  
November 14, 2016

- I. BOARD MEMBERS:
  - A. Elizabeth Reilly (ER) (Chair); Kevin Zeck (KZ) (Chair-Elect); Tom Satagaj (TS) (Secretary-Treasurer); Reena Ghosh (RG) (Immediate Past Chair); John Nelson (JN); Stuart Dunwoody (SD); Reid Johnson (RJ); Patchen Haggerty (PH); Makalika Nahowala'a (MN)
  - B. SECTION LIAISON: Joe Terrenzio (JT)
  - C. WSBA CLE LIAISON: Sondra Livingston-Carr (SLC)
  - D. BOARD OF GOVERNORS (BOG) LIAISON: JAMES K. DOANE (JD)
  - E. TIMOTHY BILLICK: WYLC YOUNG LAWYERS LIAISON (TB)
  - F. LYNDA FOSTER: NEW LAWYER SERVICE TEAM – WASHINGTON YOUNG LAWYERS COMMITTEE (WYLC) LIAISON (LF)
  
- II. CALL TO ORDER
  
- III. APPROVAL OF OCTOBER MINUTES
  
- IV. Budget
  - A. September 2016 Financials (Please see, partial report attached wherein no Summary is available at this time)
  - B. WSBA Annual Audit performed in December at which time complete IP 2016 September Financials and October Financials will be provided.
  
- V. Privacy and Data Security Subgroup – Guest Speaker: Ryan P. Harkins, Director of State Affairs and Public Policy, U.S. Government Affairs, Microsoft.
  
- VI. IP SECTION CLEs
  - A. FY 2016 - IP for the Rest of US
    - i. Financials not available at this time from JT and SLC
    - ii. Partial IP September Financial – Detail Trial Balance, page 1, recites:
      - 1. Account: 41850:
        - a. Seminar Splits W/CLE Beginning Balance -\$1,472.54
        - b. Total Activities: \$-4778.80
    - iii. Financials will be evident in WSBA December Audit
    - iv. Known - 27 in-person attendees and 20 attending via webcast
  
  - B. FY 2016 IEIPI (Inland Empire Intellectual Property Institute)
    - i. Co-chairs: JN and RJ
    - ii. Venue: Gonzaga University School of Law- Moot Court Room  
721 N. Cincinnati St. Spokane
    - iii. Faculty: Prof. J. Christopher Lynch – Lee & Hayes, Spokane
    - iv. Tuition: IP Section Members: \$30

1. IP Section Members: \$30
2. Non – members: \$35
- v. CLE Credits: 1.5 Law & Legal Procedure credits

C. FY 2017 Annual IP Institute

- i. Date: confirmed by SLC: March 10, 2017
- ii. Co-Chairs:
  1. KZ & ER will co-chare
- iii. Venue: Washington State Convention Center (WSCC)
  1. Lunchtime Meet & Greet Venue: WSCC conference room over the street.
  2. FY 2017 CLE Meet and Greet Preparation/Management
    - a. KZ volunteered assistance in this role
    - b. JN will, also, assist in the Meet and Greet
- iv. Scholarships – contact participating WA Law Schools, GU, SU, UW.

D. FY 2017 IP Licensing CLE

- i. Date:
- ii. Co – Chairs: TS and RG TS volunteered to chair
- iii. Venue: WSBA Conference Room (WCC)
- iv. Faculty:

E. FY 2017 IP For the Rest of Us CLE

- i. Date:
- ii. Chair: ER
- iii. Co – chair:
- iv. Venue: (WCC)

VII. WSBA FALL SECTIONS LEADERS MEETING

- A. Date: November 7, 2016, 10:00 a.m. – 3:45PM PST
- B. Location: WSBA Offices – 1325 4<sup>th</sup> Ave., Ste. 600 Seattle
- C. Conference Call & Webcast Options Available
- D. KZ and ER to attend.

VIII. WSBA Sections Leadership Meeting – November 7, 2016

- A. Summary Attached
- B. November

IX. OTHER ITEMS:

- A. IP Bylaw Revision Committee
- B. Data Archive Project
  - i. Volunteers: KZ, TS, ER
  - ii. Repository: IP Section Bylaws, Annual Reports, WLA funds protocol, Scholarship funds protocol, and the like;

- C. Survey of IP Section membership
  - i. Tentative plan is an electronic survey (KZ)
  - ii. Goal – greater access to IP member community voice
  
- X. NEXT MEETING PROPOSED FOR MONDAY, DECEMBER 12, 2016. PROPOSE IN – PERSON MEETING.
  - IP Section Executive Committee meetings will be scheduled on second Monday of every month.
  
- XI. ADJOURN