

May Meeting Minutes
5/11/23

Present: Monica Kim Sham; Michael Harris; Eriko Baxter; AJ Panganiban; Dana Raigrodski (non-voting) (left at 12:12); Carolyn MacGregor (WSBA); Fred Rocafort; Hansi Men; Kenzie Legg; Lawrence Ward; Joelle Hong

Not Present: Matthew Dresden; Margret Moody;

Start: 12:05

Agenda

1. Approval of April EC Minutes (see attached)
 - a. Motion: Fred
 - b. Seconded: Joelle
 - c. Approval (unanimously)
2. Financial Report (Michael): Revenue - 350 (dues); 840 (mini-cle revenue); Expenses - 176.60 (per member charge); 224 (mini-cle expense); Net Income - 789.40
3. Nominations Committee (Monica): approval of candidate slate; brief Zoom meeting on May 18 or 25 (at noon) to approve final ballot.
 - a. Monica: Elly, Carly, Larry, Monica on committee. Needs to be approved by EC.
 1. At large (returning): Fred, Joelle, Dana
 2. Chair Elect: Qingqing
 3. Communication: Margaret
 4. Secretary/Treasurer: Michael
 - b. No comments
 - c. Motion: Kenzie
 - d. Seconded: Michael
 - e. No opposed
 - f. Approved (unanimously)
 - g. Monica: will communicate to WSBA, voting in early June
 - h. Carolyn: Final ballot need not be approved by EC.
4. CLE Updates (Michael)
 - a. April 19: Ramina Dehkhoda-Steele (Data Security):
 - b. May: Brian Flock and panel (Employment Privacy);
 - c. June 6: Spring Event: Nelson other speaker on national security, particularly Chinese weather balloon.
 - d. July: (Topic TBD)
 - e. Fred – three possible speakers.
 - f. Monica – speak offline with Michael, coordinate CLEs and submission of paperwork. Dave Freedburg has ideas.
 - g. Michael: will follow up with Megan Lutes.
5. Spring Event (Kenzie)- Panel discussion on recent weather/spy balloon incident; June 6, 2023 (4 – 6:30 P.M.) at Dorsey & Whitney (Speakers are Nelson Dong and Jon Bridge)
 - a. Kenzie – confirmed speakers. Dorsey hosting. Does Dorsey want to be included on advertising?

- b. Larry – can connect with appropriate persons.
 - c. Kenzie – submitted paperwork today. Got catering contact info, planning for 50 people in attendance.
 - d. Elly – Get Margaret a communication update.
 - e. Kenzie – what information is needed for eblast?
 - f. Elly – will send out prior eblast
 - g. AJ – only Westlaw donated money. Issues around donating money for alcoholic beverages. Lexis cannot. Sent Kenzie reimbursement form.
 - h. Larry – re: alcohol. Can Dorsey provide? Already have wine and beer. Is in-kind donations available?
 - i. Carolyn – will confirm. WSBA can't pay for it directly.
 - j. Michael – can we use our own funds?
 - k. Carolyn – no, we are an entity of WSBA and bound by the same restrictions.
 - l. Monica – thank you to Larry and Dorsey for coordination, facilitation, donations.
6. Huneke Fellowship (Elly)
- a. Monica – Elly sent email with slate of candidates.
 - b. Elly – No other update. Request to respond by May 17.
7. BOG Report (Matthew)
8. WSBA Report (Carolyn)
- a. Carolyn: next BOG meeting – next week, will send link to materials and agenda. Matthew sent memo, notes on upcoming meeting. Budget materials sent out. Session on June 26 for questions, but can ask before.
9. Other business
- a. None

End: 12:30