



IPS Meeting Minutes: April 8, 2021

Virtual Meeting via Teams

<p>In Attendance:</p> <ul style="list-style-type: none"> - Carly Chan - Fred Rocafort - Rachel Platin - Elly Baxter - Sara Xia - Brittany Fayette 	<ul style="list-style-type: none"> - Robert Richardson - Jenny Salomon - Monica Kim Sham - Larry Ward - Ivana Guida - Qingqing Miao
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- 1) Approval of March Meeting Minutes: Robert moved; Elly seconded; none opposed; minutes approved.
- 2) Financial Report: Monica provided a report.
- 3) Executive Committee Elections: Jenny Salomon and Linda Chu will be vacating their positions.; Qingqing Miao will continue serving. Professor Upendra Acharya and Brittany Fayette will be joining as members at large. Michael Harris will be coming on as Secretary/Treasurer; Monica will be joining as Chair elect.
- 4) Spring event update: Jenny is in the process of submitting materials to the WSBA for CLE approval. Larry is working on recruiting an economist as a panelist. Jenny and Larry will perform a test on the Dorsey platform to test compliance with WSBA roster requirement to capture attendance. Fred pointed out that the WSBA will want a system's generated list. Full name, email, and bar number is the basic information needed. Dorsey's tech representative should reach out to the mini-CLE team at WSBA to coordinate system requirements and compliance. The Spring event is May 19, and Sara can send a save the date a month in advance. Robert suggested that we ask WSBA if systems generated roster is a requirement for CLE attendance and credit reporting. Carly can reach out to Julianne on the rationale for the restriction for cut off at 5 PM for web hosting.
- 5) Huneke Fellowship: Brittany will be opening up the application process. The deadline for submitting applications will be the end of May.
- 6) Communications update: Sara mentioned that the Huneke Fellowship information should be updated on the website. Let Sara know if any information should be updated.
- 7) Annual General Meeting: Carly reported that the AGM is scheduled for September. Fred suggested in-person meeting. Remote attendance option should be considered. Carly will reach out to Dana to talk about hybrid in-person and virtual attendance. Larry suggested that an outdoor event should be considered if an in-person event is contemplated.
- 8) HB 1042: Carly reported that the section has been asked for comment on HB1042 by the Governor's office. Is it appropriate for the section to comment on? Robert suggests we not comment. As a section of the WSBA, we serve as volunteers on the executive committee.



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- IPS will not comment as a section. Carly will send an email to the listserve about the inquiry for practioners.
- 9) Opportunity to be featured in the Bar News magazine. Carly will circulate proposed responses to the EC.
 - 10) BOG Report: Carly will forward Matthew's update email. Next BOG meeting is April 16-17. Email Matthew or Carly if there are new agenda items you want raised to the BOG meeting. Requirements of Bar exam and diploma for bar exam candidates is on the current meeting agenda.
 - 11) Other business: Robert suggested revisiting communication efforts with the section members. Given time constraints, Robert will raise the issue at the next EC meeting.