

WSBA Health Law Section Executive Committee: Retreat Minutes (Oct 5, 2024)

❖ Session 1: Start at 8:20am

- Quorum met (Elena, Stephanie, Adrian, Genta, Mikaela, Andrew, and Ricci), with Carolyn M. from WSBA in attendance as well
- Chair's opening remarks
- Introductions (around the horn, name, role, organization)
- *Fun fact* icebreaker
- Brief overview of agenda
- Explanation of the User Manual
- Table of Contents review
- Detail our other resources (Resource Pages, LinkedIn page, google drive, Attachments in the User Manual)
- Review the current mission, purpose and bylaws, discussing recently approved amendments
- Walk through of each role and responsibilities
- Work through the Work and Reflect worksheets

❖ Lunch Break & Team Building Activity: 12pm

❖ Session 2: 3:38pm

- Secretary selection (to backfill Elizabeth J. in her elected role for the 2024-2025 year)
 - 4:01pm - Elena P. nominates Genta I. (elected this year as an at-large member) as Elizabeth's replacement and makes a motion. Andrew F. seconds the motion, and the EC is unanimous in voicing support.
- Recap past year's events, identifying at least one success and challenge/learning for each
- Brainstorming events, breaking down responsibilities across two subcommittees