

A. Quorum Needed: Three Section Officers

Quorum Achieved: Yes

Office	Name	Roll Call
Past Chair	Leanne Park	X
Chair	Lee Kuo	X
1st Vice Chair	Gerald Tarutis	X
2nd Vice Chair	Elizabeth Rene	X
Treasurer	Luke Campbell	X
Secretary	Morgan Gabse	X
At Large	Seth Rosenberg	
At Large	Michael L. Farrell	X
At Large	James Gayton (Jim)	X
Position	Name	
Education Committee Chair		
Education Committee Member		
Education Committee Member		
Education Committee Member		
Membership Committee Chair		
Membership Committee Member		
Legislative Committee Chair		
Legislative Committee Member		
Young Lawyer Liaison	Philip Paine	X
WSBA Liaison	Julianne Unite	X
	Guests	
Total Present		9

1) General Section Business

i) Quorum Needed: Five Section Officers

(1) Attained

ii) Introductions

iii) Review Agenda

(1) approved

2) Review of Minutes of Previous Meeting:

a) August approved

3) Old Business

a) None

4) New Business

a) 2017 Annual Report – finalize

i) Educational offerings (CLEs)

- (1) Annual CLE
- (2) 2 mini-CLEs
 - (a) Opioid epidemic co-sponsored mini-CLE
 - (b) Contracting Toolkit mini-CLE webinar
- ii) Section demographics
 - (1) 424 active members
 - (a) 93 new/young lawyers
 - (b) 105 female
 - (c) 110 male
 - (d) 45 not identified
 - (2) Location
 - (a) 360 live in WA
 - (b) 23 OR
 - (c) 10 CA
 - (d) 5 CO
 - (e) Scattered in West and Midwest
 - (f) 227 King County
 - (g) 25 Spokane
 - (h) 20 Tacoma
 - (i) 17 Thurston
 - (3) Cross-section membership
 - (a) 70 business law
 - (b) 67 litigation
 - (c) 47 labor & employment
 - (d) 37 elder law
 - (e) 73 corporate law
 - (4) Opportunity to open membership to non-Bar members – HLS allows non-Bar membership (anyone of the public) – as of this fiscal year –
 - (a) Voting Members - includes LLLT, law school professors, military members can be voting members
 - (b) Subscribing Members – non voting, any member of public, law students
- iii) Section financials
 - (1) Review of Budget Comparison Report and actuals – Luke Campbell
- iv) Section growth? (increased membership?)
- v) Updated Bylaws
 - (1) See provided/attached Bylaws

- vi) Engaged opinion for LLLT decisions - ?
- b) Open Sections Night-Tacoma: RSVP by Oct 26, 2017
- 5) WSBA Update**
 - a) **Governance** (Luke) – copy of new Bylaws
 - b) **General** (Julianne) –
 - i) Fall Sections Meeting – Oct 26th 9am-4pm (9:00-12:00 annual fall section leaders meeting; 1:00 – 4:00 pm WSBA CLE models discussion)
 - ii) Link to ToolKit
 - iii) Travel reimbursement process/info
 - iv) See emailed schedule of events with resources and common policies
- 6) Transition (10:15-10:30am)**– discuss positions and responsibilities, tips & tricks
- 7) Break (10:30-10:40am)**
- 8) Annual Plan for 2017-2018**
 - a) **Year Ahead Plan** – draft attached
 - b) **Review past annual reports**
- 9) Committee Planning (10:50- 12:00)**
 - a) Education
 - i) Annual CLE
 - (1) Do we have a chair(s)?
 - (2) Brainstorm ideas for CLE – copy of previous ideas
 - (3) Review plans/notes to date
 - (4) Develop timeline (see attachment)
 - ii) Webinar/Mini CLE
 - (1) WSBA Webinar training- who is comfortable with setup?
 - (2) Topic/Speaker ideas
 - (3) Calendar events now
 - (4) Leader to organize each event?
 - iii) Sonia Livingston-Carr, WSBA Education Programs Lead
 - (1) Would like to join our meeting to discuss how WSBA can support the Annual CLE
 - (2) How ExComm can gain CLE credits through participation/planning
 - b) Membership –
 - i) Welcome blurb for new members?
 - ii) Membership survey in 2018?
 - iii) Open Sections Nights
 - (1) Tacoma Nov 1
 - (2) Seattle Jan 24

- c) Section Outreach – cross-section event?
- d) Legislative – continue legislative updates?
- e) Communications – continue legislative alerts?
- f) Professional Licensing

10) Agenda for next meeting

- a) Invite new officers to next phone meeting, in next phone meeting schedule Oct retreat
- b) June minutes

11) Adjourn