Washington State Bar Association, Health Law Section Executive Committee Meeting Minutes Tuesday, August 01, 2017

A. Quorum Needed: Three Section Officers

Quorum Achieved: Yes

Office	Name	Roll Call
Past Chair	John R. Christiansen	X
Chair	Leanne Park	X
1st Vice Chair	Gerald Tarutis	
2nd Vice Chair	Tierney Edwards	X
Treasurer	Luke Campbell	X
Secretary	Morgan Gabse	X
At Large	Lee Kuo	
At Large	Michael L. Farrell	X
At Large	Alisha N. Trotter	X
Position	Name	
Education Committee Chair	Nabil Istafanous	
Education Committee Member	Sumona Das Gupta	
Education Committee Member	Susan Matt	
Education Committee Member	Thomas H. Grimm	
Membership Committee Chair	Laura Cacek	
Membership Committee Member	Robert R. King	
Legislative Committee Chair	Katie Kolan	
Legislative Committee Member	Zosia Stanley	
Young Lawyer Liaison	Traci McCall	
WSBA Liaison	Julianne Unite	X
	Guests	
Total Present		8

1) General Section Business

- i) Quorum Needed: Three Section Officers
 - (1) Attained
- ii) Introductions
- iii) Review Agenda
 - (1) Approved

b) Review of Minutes of Previous Meeting:

- i) January 2017 minutes approved
- ii) February 2017 minutes review approved as amended
 - (1) Add: LLT Board Memo sent: Approved via email

2) Old Business

- a) Section Bylaws Update per new BOG rule
 - i) Luke and Mike to work through the first drafting of the Section Bylaws update

- ii) Luke proposes also identifying other areas beyond BOG proposals to update, while making changes; such as the auto progression of the officer positions
- b) Travel policy for EC members traveling to official functions (EC meetings etc)
 - i) Backburner but not urgent need

3) New Business

- a) Transition Leanne is relocating to southern Oregon, willing to continue as Chair and being involved at a bit more of a distance
- b) 2018 Election Planning
 - i) discussion about elections this year or not, bylaws conversation may impact if we want to change our section bylaws officer rotation process
 - ii) discussion of officer rotation process of current bylaws majority interest in breaking away from automatic rotation with a requirement of previous office holding prior to Chair position
 - (1) those present voted and moved to request the bylaws subcommittee to consider this in their update work
 - iii) discussion of when to have 2017 elections and transition retreat
 - (1) tentative plan to have transition retreat Sept 15th
 - (2) elections Aug 1-15th
 - (3) nominations start in July
 - (a) make announcement to solicit interest at June 6th

4) WSBA Update

- a) Governance (Luke): See email
- b) **General** (Julianne)
 - i) Moved and approved WSBA adding section membership

5) Committee Updates

- a) Membership
- b) Section Outreach
- c) Legislative
- d) Communications
- e) Professional Licensing
- f) Education
 - i) Update: 2017 Annual CLE: in good shape, title & description final, good speaker list
 - ii) Questions for WSBA: need to ask Sondra
 - iii) Travel costs for speakers: if we need more coverage, can request and vote via email

6) Agenda for next meeting

- a) None at this time
- 7) Adjourn