



**Washington State Bar Association
 Health Law Section Executive Committee
 Approved Meeting Minutes**

When: Friday, October 16, 2020
 9 - 11:30 am.

Where: Via Zoom

Office	Name	Roll Call
Past Chair	Morgan Walt	X
Chair	Michael (Mike) Farrell	X
1st Vice Chair	Seth Rosenberg	X
2nd Vice Chair	Gerald (Gerry) Tarutis	X
Treasurer	Appalenia (Apple) Udell	X
Secretary	Brian (BJ) Duke	X
At Large	Maddie Haller	X
At Large	Selina Kang	X
At Large	Lori Oliver	X
Position		
Young Lawyer Liaison		
WSBA Liaison	Eleen Trang	X
BoG		
Guests		
	Total Present	10

From: Mike Farrell, Chair

1. General Section Business

- a. Quorum Needed: Five Section Officers (BJ)
- b. Welcome and Introductions (Mike)
- c. Review Agenda and Retreat Schedule (Mike)

- d. Review and Approve Minutes of Previous Meeting (BJ) – September 3.
 - i) Minutes approved.
- e. Financials (Apple)
 - i) We have roughly \$67,000 available to spend. Plan to spend the money in ways to benefit members of the section.
- f. WSBA Update
 - i) Eleen gave details of the Annual Fall Leaders Orientation taking place Nov. 10, from 9 am to noon. There will be a social and it will be recorded.
 - ii) Update on the budget: Due to new budgeting software and some updates from the BOG, there will be a little more money available this year. Our fiscal year ends September 30.
 - iii) Plan on doing more mini-CLEs

2. Transitions

- a. Discuss positions and responsibilities
 - i) Morgan gave a brief history of the section: Health Law Section has been around for decades, experienced a latent period. Approximately ten years ago, a group built the section up again and updated the bylaws about 5 years ago. Friendly competitor with WSSHA, which is more hospital-centric, but much of what we do is similar.
 - ii) At large members bring experience and perspective to the committee. Help out with tasks and committees as assigned.
- b. Discuss resources: section Google account, conference line, Zoom account, reimbursements.
 - i) Shared Google account and password information with the committee. Can access minutes, agendas, and the calendar.
 - ii) Discussed getting a Zoom account to facilitate meetings. Determined to use Appal's account for the time being.
 - iii) We also have a LinkedIn account that we could utilize for communications and outreach.

3. Review Mission and Purpose (attached)

- a. Reviewed. No changes suggested at this time.

4. 30 minute break

5. Discuss plan for 2020-2021

- a. Identify committees, chairs and members
- i) Collaboration: Appal to chair, Selina supporting
 - ii) Professional Licensing: Gerry to chair, Mike supporting
 - iii) New Committee: Recruitment: Seth to chair
 - iv) Scholarships and Grants: BJ to chair, Maddie supporting
 - v) Education: Lori to chair, Mike supporting. Maddie expressed interest as well.
- b. Goal setting and planning
- i) Membership
 - (1) Gerry suggested involving staff attorneys working at state offices and the DOH.
 - (2) Lori was previously an AAG, and offered to reach out to those she knows.
 - (3) Selina is involved with the Administrative Law Section and offered to do some outreach as well.
 - (4) Additional areas of outreach: hospitals, University of Washington Law and Medical Schools, law firms of Health Law Section members.
 - (5) Membership in section does not require being an attorney. We currently have approximately 390 members
 - ii) Education-CLEs
 - (1) Appal pointed out that, as part of Collaboration, other section chairs are anxious to collaborate with us.
 - (2) Lori brought up a potential free CLE for public employees, to which Mike added that mini-CLEs are free for members.

- (3) Gerry suggested some free CLEs for members that provided broad exposure to areas of law that health law attorneys may not usually come across. Morgan brought up the collaboration between sections in connection with this: doing Lunch & Learns, discussing a topic of law, providing some networking and opportunities to meet and mingle. Lori suggested a linkage series in connection with this, or a thought leadership chat intended to broaden an individual 's exposure to ideas and areas of law or otherwise.
- (4) The Administrative Law Section expressed interest in collaborating regarding HIPAA, according to Appal. Seth's recent mini-CLE was on this topic. Planning to send it out for WSBA members to review.

iii) Section Page and other details

- (1) Discussed the WSBA section page and the CLE calendar. If we would like to put something on the calendar, we can send an email to clecalendar@wsba.org and they will update it on the WSBA section page.
- (2) Whenever we have an event, we should send out info related to the event to the listserv and LinkedIn page.
- (3) Checklist is available from the WSBA for CLEs and events. Lori said she will take this on and get a copy of the checklist.

6. Agenda for next meeting:

- a. All committees should try to meet and to provide updates at the January meeting.

7. Adjourn