



**Washington State Bar Association
 Health Law Section Executive Committee
 Meeting Agenda**

When: Friday, April 2, 2021 12:00 pm to 1:00 pm.	Where: by Zoom
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Office 2020-2021	Officer
Past Chair	Morgan Walt
Chair	Mike Farrell
1st Vice Chair	Seth Rosenberg
2nd Vice Chair	Gerald Tarutis
Treasurer	Appalena Udell
Secretary	BJ Duke
At Large	Maddie Haller
At Large	Selina Kang
At Large	Lori Oliver

From: Mike Farrell, Chair

1. General Section Business

- a. Quorum Needed: Five Section Officers (BJ)
- b. Review Agenda (Mike)
- c. Review and Approve Minutes of Previous Meeting (BJ) – January 8.
- d. Financials (Apple)
 - i) We've earned ~\$2000 in mini-CLE revenue fiscal year to date and have \$67,650.52 in reserves
- e. WSBA Update

2. Committee updates

- a. Collaboration Committee (Apple)

- i) Inter-Section social event - Update from Apple: Our intersection social event was really, really good (goal setting, imposter syndrome, recovering from misstep/mistake). She invited the attendees to apply to join the EC.
 - ii) Needs Assessment - no update from Apple at this time.
- b. Scholarships & Grants (BJ)
- i) From Apple: WSBA rejected the idea of a sizable scholarship; Apple placed BJ and Maddie in touch with Julieanne so they can sort out what IS possible (Apple favors Lori's proposal for scholarship to attend a health related conference)
 - ii) BJ and Maddie met and discussed creating a scholarship fund for a law student (or potentially a young attorney in the first year of practice) to attend a health law conference. Could be AHLA's Fundamentals course or another, such as HCCA.
 - (1) Do we choose the conference or provide money for some qualifying options?
 - (2) Amount: we propose \$1,500 for the fund this year and potentially on an ongoing basis. Virtual conferences could support two individuals right now, and could help one individual going forward in future years.
 - (3) The EC will need to administer the fund. Scholarships and Grants will move forward with advertising the scholarship, reviewing and selecting applications, and coordinating logistics. We will work with Julianne Unite in doing so.
 - (4) Timing: receive and review applications in May/June; identify recipient(s) in July for fall conferences (Does this work for the committee?)
- c. Education Committee (Lori)
- i) Apple is working on 2 mini-CLEs, one for April/May on how adult vaccination will implicate children and affect opening up (vaccines only for 16 yo+) and one for August about implicit bias; both will be \$35 for non-members and \$25 for members (I'm trying to raise funds for Gerry's scholarship)
- d. Recruitment Committee (Seth)
- e. Professional Licensing

3. Elections

- a. Apple hit a tech snafu while trying to apply for a position. Has anyone else experienced or heard of issues trying to apply?

4. Adjourn

Health Law Section

Mission and Purpose Statement

Mission:

The Health Law Section enhances the practice of attorneys and others in the health law field by facilitating the exchange of health law information, offering legal seminars on emerging issues, and providing current information on important developments in health law.

Our membership includes attorneys, law students, hospital professionals and administrators, risk managers, legislative staff, regulators and entrepreneurs. We believe that a diverse and inclusive membership brings more information, experience and points of view in the rapidly evolving area of health law, enriching the section and benefiting the members.

Purpose:

To meet its mission, the Health Law Section will:

- Facilitate engagement and dialogue among: attorneys, others who work in the broad field of health law, between Sections, and other groups having common interests in health law.
- Provide regular opportunities to better understand health law through education and the exchange of information.
- Receive and share updates on pending and proposed legislation affecting health law.
- Promote cooperation between sections within the Association and between the Association and other groups having common interests in the health care system.
- Provide such other services as may be of benefit to the members, the legal profession, and the public.

Washington State Bar Association
Health Law Section Executive Committee
Approved Meeting Minutes

When: Friday, October 16, 2020
9 - 11:30 am.

Where: Via Zoom

Office	Name	Roll Call
Past Chair	Morgan Walt	X
Chair	Michael (Mike) Farrell	X
1st Vice Chair	Seth Rosenberg	X
2nd Vice Chair	Gerald (Gerry) Tarutis	X
Treasurer	Appalena (Apple) Udell	X
Secretary	Brian (BJ) Duke	X
At Large	Maddie Haller	X
At Large	Selina Kang	X
At Large	Lori Oliver	X
Position		
Young Lawyer Liaison		
WSBA Liaison	Eleen Trang	X
BoG		
Guests		
	Total Present	10

From: Mike Farrell, Chair

1. General Section Business

- a. Quorum Needed: Five Section Officers (BJ)
- b. Welcome and Introductions (Mike)
- c. Review Agenda and Retreat Schedule (Mike)
- d. Review and Approve Minutes of Previous Meeting (BJ) – September 3.

- i) Minutes approved.
- e. Financials (Apple)
 - i) We have roughly \$67,000 available to spend. Plan to spend the money in ways to benefit members of the section.
- f. WSBA Update
 - i) Eleen gave details of the Annual Fall Leaders Orientation taking place Nov. 10, from 9 am to noon. There will be a social and it will be recorded.
 - ii) Update on the budget: Due to new budgeting software and some updates from the BOG, there will be a little more money available this year. Our fiscal year ends September 30.
 - iii) Plan on doing more mini-CLEs

2. Transitions

- a. Discuss positions and responsibilities
 - i) Morgan gave a brief history of the section: Health Law Section has been around for decades, experienced a latent period. Approximately ten years ago, a group built the section up again and updated the bylaws about 5 years ago. Friendly competitor with WSSHA, which is more hospital-centric, but much of what we do is similar.
 - ii) At large members bring experience and perspective to the committee. Help out with tasks and committees as assigned.
- b. Discuss resources: section Google account, conference line, Zoom account, reimbursements.
 - i) Shared Google account and password information with the committee. Can access minutes, agendas, and the calendar.
 - ii) Discussed getting a Zoom account to facilitate meetings. Determined to use Appal's account for the time being.
 - iii) We also have a LinkedIn account that we could utilize for communications and outreach.

3. Review Mission and Purpose (attached)

- a. Reviewed. No changes suggested at this time.

4. 30 minute break

5. Discuss plan for 2020-2021

- a. Identify committees, chairs and members
 - i) Collaboration: Appal to chair, Selina supporting
 - ii) Professional Licensing: Gerry to chair, Mike supporting
 - iii) New Committee: Recruitment: Seth to chair
 - iv) Scholarships and Grants: BJ to chair, Maddie supporting
 - v) Education: Lori to chair, Mike supporting. Maddie expressed interest as well.
- b. Goal setting and planning
 - i) Membership
 - (1) Gerry suggested involving staff attorneys working at state offices and the DOH.
 - (2) Lori was previously an AAG, and offered to reach out to those she knows.
 - (3) Selina is involved with the Administrative Law Section and offered to do some outreach as well.
 - (4) Additional areas of outreach: hospitals, University of Washington Law and Medical Schools, law firms of Health Law Section members.
 - (5) Membership in section does not require being an attorney. We currently have approximately 390 members
 - ii) Education-CLEs
 - (1) Appal pointed out that, as part of Collaboration, other section chairs are anxious to collaborate with us.
 - (2) Lori brought up a potential free CLE for public employees, to which Mike added that mini-CLEs are free for members.
 - (3) Gerry suggested some free CLEs for members that provided broad exposure to areas of law that health law attorneys may not usually come

across. Morgan brought up the collaboration between sections in connection with this: doing Lunch & Learns, discussing a topic of law, providing some networking and opportunities to meet and mingle. Lori suggested a linkage series in connection with this, or a thought leadership chat intended to broaden an individual 's exposure to ideas and areas of law or otherwise.

- (4) The Administrative Law Section expressed interest in collaborating regarding HIPAA, according to Appal. Seth's recent mini-CLE was on this topic. Planning to send it out for WSBA members to review.
- iii) Section Page and other details
- (1) Discussed the WSBA section page and the CLE calendar. If we would like to put something on the calendar, we can send an email to clecalendar@wsba.org and they will update it on the WSBA section page.
 - (2) Whenever we have an event, we should send out info related to the event to the listserv and LinkedIn page.
 - (3) Checklist is available from the WSBA for CLEs and events. Lori said she will take this on and get a copy of the checklist.

6. Agenda for next meeting:

- a. All committees should try to meet and to provide updates at the January meeting.

7. Adjourn