

MEETING MINUTES

CRIMINAL LAW EXECUTIVE COMMITTEE

Date: July 20, 2023

Time: 2:33 PM

Meeting called to order by: Josephine Townsend

IN ATTENDANCE

Josephine Townsend, Tracy Munger, Dale Slack, Nicholas Holce, Mark Vovos, Dan LeBeau, Mary Kay High, John Strait, David Stevens, Rose Boughton, Carolyn MacGregor (WSBA), Anita Petra, Hugh Birgenheier, Kim Hunter

APPROVAL OF MINUTES

Minutes from June 20, 2023 meeting were approved.

Minutes from July 6, 2023 reviewed and to be corrected.

June 6 and July 6 minutes to be reviewed, disseminated, and approved prior to next meeting.

BUSINESS

- CLE dates are November 2 and 3.
- Kim Hunter indicates a change in presenters for CLE
- Mark Vovos indicates his speaker could not confirm yet. He was speaking to a court commissioner and an attorney, Andrea Burkhart, to speak.
- Hugh Birgenheier indicates his speaker can coordinate his availability to fit the schedule.
- Dan Le Beau's speaker needs 1.5 hours and wants to go on Friday the 3rd.
- John Strait indicates he has scheduling flexibility.
- David would do a voir dire presentation.
- Michelle Morales prefers November 3 date for presentation.
- Discussed funding, scholarships, and the like. Kim will look into Bar funding.
- Kim to look into additional speakers.
- Hugh indicates potential speaker for Native American law.
- Discussion of whether the Executive Board members should be required by the WSBA to pay for the CLE, particularly if they are moderating. Hugh moved that if an Executive Board member is required to attend the Criminal Law Section the executive Board pay 50% of the tuition and the attendee pay the other 50% of the tuition. Hugh noted that it

not equitable to require an Executive Board member who is required to moderate to have to pay to attend a CLE.

- Dan seconded.
- Motion passed.
- Kim indicates Bar has in the past agreed to pay for the second day but not the first day (?), which meant handouts were not covered. That resulted in handouts not being available for participants who only attended second day.
- Scholarships: Josephine would like to better advertise scholarships, as there are 5 for prosecutors and 5 for defense.
 - Should be posted on website.
 - Kim indicates she went to WDA to notify the organizations themselves to help disseminate the scholarship info.
 - Hugh did the same with WAPA.
 - Mary Kay High indicates she will also try to disseminate scholarship info.
- Question presented about how many CLE credits presenters get per hour of presentation. Current rate is 5 hours of credit per one hour of lecturing.
- John Strait inquired about Bar Association prohibition of alcohol at CLE events. The policy was imposed without an apparent explanation or discussion.
 - John moved to allow WSBA sections to authorize alcohol reimbursement determinations to be left to sections.
 - Kim Hunter seconded.
 - Passed unanimously.
- Hugh inquired of Carolyn about what the Bar will pay for, and limits.
 - Carolyn indicates there are guidelines for individual meals, based on a "reasonableness" analysis, looking at location.
 - If one person pays for the committee, for example, as a group meal, there's a different analysis. If the venue bills, that is another option.
 - The Bar prefers a combined bill rather than individual invoices.
- John moved to accept June 20 minutes.
 - Hugh seconded.
 - Motion passed unanimously.
 - July 6 and June 6 minutes to be disseminated after revision regarding July 6 quorum.
- Tracey Munger inquired about budget changes and whether the Executive Committee should review it prior to submission.
 - Josephine indicates the chair generally submits the budget, and the budget was due in early-July.
- Discussion about how to increase member participation for WSBA section due to shrinking membership.
 - Discussion of advertising scholarship availability and outreach to new attorneys.
 - Kim suggested a pamphlet about the practical benefits of membership. She suggested Dale jump on that. Dale was open, subject to adequate content.
 - Dale commented there was a Facebook group which has fallen to the wayside.
- Carolyn indicates WSBA will send out first draft of budget tomorrow, with final draft due August 18.
- CLE still has two slots to fill. Kim indicates she should be able to fill one of the slots, and Tracey is going to fill the second slot.
- Discussion of next meeting date and time. Thursday, August 3 at 2:30 is proposed.
- Motion to open Zoom account.
 - John moved to create account and expend funds for professional level. \$149.90 annually.
 - Hugh seconded.
 - CLECSWSBA@gmail.com Gmail account created to oversee the Zoom account.
 - Motion passes unanimously.
- John moved to adjourn. Hugh seconded. Adjourned.

NEXT MEETING

The next meeting date and time will be August 3 at 2:30 PM, to be held via Zoom.
Meeting adjourned at 3:28.