

MEETING MINUTES

CRIMINAL LAW EXECUTIVE COMMITTEE

Date: April 17, 2025

Time: 4:00 PM

Meeting called to order by: Tracey Munger

IN ATTENDANCE

Tracey Munger, Nicholas Holce, Mike Mattocks, Hugh Birgenheier, Dan LeBeau (departed early), Anita Petra

ABSENT:

Sanaa Nagi, Mary Kay High, Dale Slack, Stan Glisson, Kari Reardon

OBSERVING

Sally Romero, Carolyn McGregor

APPROVAL OF MINUTES

Minutes from March 22, 2025, reviewed and approved. Hugh moved, Anita seconded.

BUSINESS

- First order of business:
 - CJI is scheduled for September 12, 8:30-4:30.
 - Tracey reviewed the CLE ideas we raised at the March meeting.
 - Theme will be "The 411 on Criminal Law 101."
 - Nicholas discussed doing a CLE on search warrants. An introduction for non-criminal practitioners with a flow chart might be helpful. Search warrants 101 for people who dabble.
 - Nicholas will present.
 - One hour.
 - Making a good record on appeal
 - Anita has a connection for a speaker
 - One hour
 - Intro to criminal practice will be the umbrella.
 - Tracey will work on putting together a panel with a judge, a prosecutor, and a defense attorney. Tracey volunteered to be on the panel and will find another volunteer. Mike can present as the defense representative or will find someone.
 - 1.5 hours. Start CJI with this.
 - Make .5 hours ethics credit.
 - Discuss working with an interpreter and court reporter.

- Caselaw/statutory update by Judge Robert Macbeth.
 - Tracey will contact Judge Macbeth.
 - One hour minimum.
 - Conclude CJI with this.
- Decided to strike the digital discovery discussion barring more ideas coming up to flesh it out.
- Jury budget study with Mary Kay.
 - Minimum 0.5 hours.
- Immigration panel.
 - Need to consider who could present on this.
 - Presenter to be determined.
 - One hour
- Youth mitigation
 - Table this since it doesn't fit the theme.
- Panel of judges (trial level and/or appellate) for legal writing.
 - Nicholas will reach out to a local judge.
 - Anita will look for an appellate judge
 - One hour
- Indigency defense standards change
 - Discuss the changes, the phasing schedule, etc.
 - Tracey will look into a speaker for this.
 - 30-45 minutes
- Deadlines:
 - Agenda by end of June
 - Provide length of each presentation, who the speakers will be, and schedule
 - Sally is out the second week of June, 9-13.
 - Registration will open end of June.
 - Provide contact information to Sally and whether the person is confirmed or still tentative.
- Membership update
 - Discussed reapplying for positions.
 - Mary Kay will not be renewing her position.
 - Anita will get her application in ASAP.
 - No one has applied to be the chair yet.
 - Tracey can put out another e-mail to the criminal law section
 - Carolyn discussed that for the Chair position, it is a shorter term rather than a three-year period. She also discussed having a co-chair position, which could be a short-term fix.
- Hugh moved to adjourn, and Nicholas seconded. Unanimous agreement.

NEXT MEETING

The next meeting date and time to be by Zoom on May 15, 2025 at 4:00 PM.

Meeting adjourned at 4:50 PM.