



Alternative Dispute Resolution Section

Washington State Bar Association

1325 Fourth Ave., Ste. 600
Seattle, WA 98101-2539

2019-2020 Executive Committee

Joanna Roth, Chair
Mel Simburg, Chair-Elect
Courtney Kaylor, Past Chair
Courtland Shafer, Treasurer
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EXECUTIVE COMMITTEE AGENDA

January 17, 2019

12:00pm – 1:30pm

Location: Zoom conference

Video conference link: <https://zoom.us/j/8824651313>

Meeting ID: 882 465 1313

1. **Roll Call & Approval of Agenda:** In: Mel, Craig, Sean (360-476-5387); Alan (206-963-0920), Adrienne
Out: Lish, Roger, Sasha, Courtney, Courtland, Joanna, Dee
2. **WSBA/Public Comments/Correspondence:** None, except proposed Section Annual Report. ExCom Members need to review and comment to Joanna.
3. **Meeting Minutes:** No quorum; no action.
 - a. Vote to approve ExComm meeting minutes from the retreat and those from December's meeting.
4. **Financial Report (Treasurer – Courtland Shafer)**
 - a. Budget. Courtland reported by email that has not received WSBA FY 2019 Financials.
5. **Chair & Chair-Elect Updates**
 - a. Elections: We need to follow-up as initial steps due now.
6. **Discussion**
 - a. January open sections night: Actually Feb 6; RSVPs due already. No change from 12-20 Minutes.

Promoting Informed Use and Best Practices of ADR

www.wsba-adr.org

7. Committee Reports

- a. Land Use & Environmental Mediation Committee (Courtney) No report
- b. Law School Partnerships: Craig in touch with Gonzaga; hopes to be able to tie into Outreach to ADR Section members in Spokane. Idea is to train for and have a Mediation Clinic using law students to address community needs.
 - i. Sean: Working with S.U. to create a program to bridge the gap between school and practice.
- c. NWDR Conference Planning Committee: Adrienne reported that Committee met yesterday. She will send an email to ExCom about it. In short, a spring Conference by our Section will not be under the NWDR Conference branding due to registration costs that can't change. For future conferences, more follow-up to take place with UW and with SU. Adrienne shared idea from Planning Committee to have joint facilitated meeting between Planning Comm and ExCom about roles. ADR Section perhaps pay for a facilitator. Perhaps start with informal contacts and communications. Alan has offered to help Adrienne move this along. Adrienne will send out a follow-up email to ExCom.
- d. Legislative Committee (Paul): Paul not present.
- e. Professional Development Committee (Alan) No specific report; discussion of developing skills to break into the ADR profession. Alan did attend online conference regarding online dispute resolution and reported on some high points.
- f. Media & Communications Committee (Adrienne) Will share information on Collaborative Professionals of Washington Annual Conference. Adrienne will send email reminder to Section Members to renew.

8. Calendar of Events February 6 open sections night.

9. Good of the Order

10. Adjourn: 1:20