



Alternative Dispute Resolution Section

Washington State Bar Association

1325 Fourth Ave., Ste. 600
Seattle, WA 98101-2539

2016-2017 Executive Committee

Adrienne Keith Wills, Chair
Courtney Kaylor, Chair-Elect
Craig Beles, Past Chair
Courtland Shafer, Treasurer
Joanna Roth, Secretary

Hon. Paris K. Kallas
Paul McVicker
Lish Whitson
Sasha S. Philip
Mel Simburg
Alan Alhadeff
John Butler

EXECUTIVE COMMITTEE MEETING MINUTES

June 16, 2017

12:00 – 1:30pm

1. **Roll Call** – Meeting called to order at 12:00.
 - a. By-Phone: Alan Alhadeff, John Butler, Courtney Kaylor, Paul McVicker, Sasha Philip, Courtland Shafer, Mel Simburg, and Julianne Unite.
2. **WSBA Update:**
 - a. Lynda Foster has asked if the committee will be continuing to have a Young Lawyer Liaison. The committee agreed that the committee would continue having a Young Lawyer Liaison position.
3. **Meeting Minutes:**
 - a. Approved unanimously with addition of S. middle initial to Sasha's name.
4. **Financial Report (Treasurer – Courtland Shafer):**
 - a. The fund balance is just over \$17,000. We have financials through April 2017, so no NWDR Conference revenue is reflected yet. Net income for the year is -\$3000 thus far, but we expect to end the year revenue positive.
 - b. Budget is not ready yet, but we have a budget ready for e-vote before the budget is due at the end of July.
5. **Chair-elect Updates (Courtney Kaylor) – deferred to Discussion:**
6. **Discussion.**
 - a. Bylaws
 - i. Discussed who to include as voting members. Agreed to add judicial members as voting members and to not change language regarding law student members being required to pay dues. Will discuss law student fees at the next meeting.

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- ii. Agreed that wanted Young Lawyer Liaison to be a voting member of the EC and that the language in the bylaws was clear enough to that intent.
- iii. Agreed not to require an annual meeting.
- iv. Paul will keep track of changes to the bylaws discussed at this EC meeting and send them to Craig to incorporate into the final version of the bylaws to send to the BOG.
- v. Mel moved to approve changes to bylaws, and Paul seconded. Unanimously approved.

7. Committee Reports.

- a. The committee reports were abbreviated as discussion of the bylaws took up most of the meeting.
- b. NWDR Conference. Met with the conference planning committee. The committee wants more help. Discussion tabled until another time.

8. Adjourn

- a. The committee adjourned at 1:30pm.