**EXECUTIVE COMMITTEE AGENDA**

**May 18, 2018**

**12:00pm – 1:30pm**

**Location: McCullough Hill Leary PS**

**701 Fifth Ave, Seattle, WA**

**Calling in:** Dial 1-866-577-9294 | Use code 5016527 to join call

1. **Roll Call & Approval of Agenda**
2. **WSBA/Public Comments/Correspondence**
3. **Meeting Minutes**
   1. Vote to approve April 20, 2018 ExComm meeting minutes (emailed by Courtney on 4/20)
4. **Financial Report (Treasurer – Courtland Shafer)**
   1. Courtland is not able to attend but provided this update:   
        
      Budget. He has received no requests for changes to the 2017-2018 budget. If there are any, please get them to him ASAP. We will vote on the budget in June, either at the meeting or by email.   
        
      Financials. We got the March financials. The Dispute Resolution Conference revenue is not yet included. Dues revenue is at 88.57% of last year. This does not have a major effect on revenue (just over $750 once the per member charge is taken into consideration) but is indicative of a downward trend in membership that we should consider.
5. **Chair & Chair-Elect Updates**   
   1. Section elections happening now, voting closes May 31
   2. Section leaders meeting April 30, materials and video on WSBA website, <https://www.wsba.org/connect-serve/volunteer-opportunities/Toolbox>
6. **Discussion**

Updates/requests relating to the following:

* 1. NW DR Conference – committee participation for next year (all)
  2. Retreat planning (Joanna)
  3. Early mandatory mediation proposed rule (latest draft, comments due May 21) (Alan)
  4. Scheduling. Consider canceling August meeting; WSBA room not available for 11/16

1. **Committee Reports**
   1. Land Use & Environmental Mediation Committee (Courtney)
   2. Law School Partnerships and ECCL Taskforce (Alan)
   3. NWDR Conference Planning Committee (Sasha/Adrienne/Craig/Courtney)
   4. Legislative Committee (Paul)
   5. Professional Development Committee (Adrienne/John)
   6. Media & Communications Committee (Adrienne)
2. **Calendar of Events**
3. **Good of the Order**
4. **Adjourn**