

AGENDA FOR 2021 WSBA ADR SECTION EXECUTIVE COMMITTEE RETREAT

September 10, 2021

Note: Theme is “Issues of Concern to the Profession; Matters of Policy.” Agenda items are fluid and may be moved up or back as the retreat progresses. Retreat will not be recorded, but we will have a Retreat Secretary take notes.

Administrative:

1. Confirm the Retreat Secretary to take notes. (Google docs?)
2. Obtain volunteer facilitators for each segment.
3. Operational: Each topic will begin with at least two full circle one-by-one comments with everyone else listening.
4. **Objectives:** ideas, decisions, action plan, execution with accountability.
5. Decide whether to cancel September 19 monthly meeting.

9 a.m. - 10:30: Session 1. Facilitator:

Topic: Section Mission Statement (“Promoting Informed Use and Best Practices for ADR in Washington”). What does it mean? How should it guide ExCom?

10:30 - 10:45: Break

10:45 – noon: Session 2. Facilitator:

Topic: ExCom Dynamics. How are our group dynamics? Positive? Negative? Energy levels? Frustrations? How can we best support each other?

Noon – 1 p.m.: Lunch Break

1:00 – 2:15: Session 3. Facilitator:

Topic: Communication. How are we doing? What are our objectives? What changes, if any, are desirable?

2:15 – 2:30: Break

2:30 – 3:45: Session 4. Facilitator:

Topic: Diversity, Equity, Inclusion. What should we be doing as a Section, as ExCom? Comments from WSBA Diversity Specialist? Coordination with others? Training vs. presentations/roundtables.

3:45 – 4:00: Break

4:15 – 5:00 Session 5. Facilitator:

Topic: Wrap-Up. What have we accomplished today? Follow-up? Objectives Met (four points above)? Where do we go from here? Is “outreach” still an overarching theme?

5:00: Adjourn or Happy Hour. Decide whether to cancel September 19 meeting.