



Alternative Dispute Resolution Section

Washington State Bar Association

1325 Fourth Ave., Ste. 600
Seattle, WA 98101-2539

2021-2022 Executive Committee

Mel Simburg, Chair
(open), Vice Chair
Joanna Roth, Past Chair
Courtland Shafer, Treasurer
Mary Juetten, Secretary

Kyle Berti, Young Lawyer Liaison

Alan Alhadeff
Craig Beles
Carol Betts
Melissa Fuller
Dee Knapp
Emily Martin
Sasha S. Philip
Lish Whitson

EXECUTIVE COMMITTEE AGENDA

January 21, 2022

12:00pm – 1:30pm PST

Zoom Meeting Link:

<https://us02web.zoom.us/j/85812653666?pwd=M2ZLRTF4NUxhaE9VMGRRdTIwenZtZz09>

12:00: Reflective Check-In (Pick one word to reflect your mood, current feeling, perspective, attitude or similar.)

12:05: Opening: Confirm quorum (majority: 7 of 13 current voting members)

- a. Agenda Additions and Changes
- b. December Meeting Minutes Approval (See Minutes)

12:10: DEI Guided Discussion for ExCom on January 24 from 1-5: (Sasha/Dee)

12:15: ExCom Membership: Openings in officers and at large members; potential new members; outreach.

- a. See Section Elections Memo (attached to meeting notice); items b. iv to ix below
- b. List of Tasks:
 - i. Complete list of open positions and nominations (Nom Com) [We nominate officers, Emily and Melissa; 3-4 open at-large positions
 - ii. Section Election Set-up Form (Mel)
 - iii. Position Descriptions (Mel)
 - iv. Post position descriptions online
 - v. Maintain info re process, deadlines, candidates
 - vi. Leverage Section communications tools
 - vii. Set up online application portal
 - viii. Recruit to diversify ExCom
 - ix. Gather final candidate info

12:30: Northwest Collaborative Futures Conference: (Emily, Mary, Alan)

- a. Final financial report.
- b. Next year?

12:35: Treasurer's Report: (Courtland)

12:40: WSBA News:

- a. Staff report: (Carolyn MacGregor)
- b. BOG report: (Alec Stephens, Jr.)

Promoting Informed Use and Best Practices of ADR

www.wsba-adr.org

12:45: Possible CLEs (Consider collaboration with other Sections):

- a. IPS Possible CLE (Alan to take the lead with support from Carol and Sasha as a sub-committee of three to take off-line and recommend topics. Alan to reach out to Emily and also involve Dee and Lish.)
- b. In-person Arbitration (and Mediation?) During a Pandemic. (Bob and ___)
- c. Mediation in the Context of Family Law (Sasha)
- d. Collaborative Law for Business Disputes (Mary)
- e. Mediation Dilemmas

1:00: Outreach Efforts:

- a. Presentation to Muslim Community Network Association leaders on ADR in February (Mel & Joanna)
- b. Spectrum of DR (Emily and Sasha)
- c. Once a month post to listserv or social media- (Sasha, Adrienne, Paul, Craig)
- d. Other outreach?

1:10: Retreat Follow-up:

- a. Discussion of follow-up items. Action item list:
 - i. Mission statement- Craig
 - ii. Ning site and group io- the handoff - Carol has volunteered to lead the groups io set up, Emily and Carol will get Ning admin info from Adrienne
 - iii. Restorative justice/ ADR-in-schools topic- Joanna
- b. Check-ins, metrics, mini-retreats. (Anyone that has a topic for a mini-retreat, feel free to suggest at the meeting and to plan it for 2022.)

1:15: Committee Reports:

- a. **CLE development** (Alan, Paul, Carol, Mary, and Lish) (Collaboration outside WA?) (Mediation and Domestic Violence?)
- b. **Academic Partnerships** (Craig, Dee) (Q- plans for each law school?) (Combined law school event?)
- c. **Events: Happy Hour Northwest:** [Open; Roger hosted; now no host or steward.]
- d. **Media & Communications** (Adrienne, Carol, Emily) (Ending Ning Website; obtaining record of List Serve entries; onboarding packet/email; use of groups.io; marketing the Section (welcome to Members, changes to WSBA website). Section Spotlight for Bar News?)
- e. **NWDRC** (Adrienne, Lish, Craig, Melissa Fuller & planning committee) (Redirecting conference website; future direction of conference?)
- f. **Legislation & Public Policy** (Paul & Joanna)
- g. **Professional Development & Membership** (Alan & [Kyle?]) Need another co-chair.

1:20: Other Follow-up Items and New Business.**1:25: Reflective Check-Out****1:30: Adjourn**