

Administrative Law Section

of the Washington State Bar Association



Minutes

Administrative Law Section Executive Committee Telephonic Meeting October 21, 2019

Executive Committee Members Present: Robert Krabill (Chair), Richelle Little (Secretary), Katy Hatfield (Treasurer), Bob Murphy (2017-2020), Bill Pardee (2019-2022), Susan Pierini (2018-2021), Marjorie Gray (2019-2022), Alexis Gobeske (2019-2022), Robert Rhodes (2019-2020), Michael Addams (2018-2020, Young Lawyer Liaison).

Also Present: Richard Potter (Legislative Committee Chair), Bryn Peterson (BOG Liaison), Eleen Trang (WSBA Sections Program Specialist), Gabe Verdugo (Publications and Practice Manual Committee Chair).

Absent Executive Committee Members: Jonathon Bashford (Immediate Past Chair), Scott Boyce (2018-2021), Eileen Keiffer (Chair-Elect), Lea Anne Dickerson (2018-2021), Chad Standifer (2017-2020).

Meeting called to order at 12:00 p.m.

1. Approval of Minutes (all)

No minutes were approved. Richelle will send minutes from the September 16, 2019, meeting to the Executive Committee Members for review and we will approve at the November meeting.

2. Approval of Agenda (all)

Robert moved, Katy seconded, passed unanimously.

3. Financial update (Katy Hatfield)

Katy presented an update. She shared her understanding that our 2019-2020 budget was approved by BOG, but she has not received confirmation. (Eleen Trang then provided verbal confirmation that the budget was approved.) We should have a fiscal year close report at the next meeting after the final expenses are processed by WSBA. Our spending was in line with expectations, but exceeded income, so next year we will need to be more budget neutral.

4. Retreat Update (Marjorie Gray)

Marjorie presented an update. She has submitted the Alderbrook contract for the retreat to WSBA; it is awaiting signature to be sent back to Alderbrook.

5. Committee updates

5.1 CLE (Eileen Keiffer, Robert, Susan, Lea)

Robert gave the update. The Joint Oregon/Washington CLE will be happening at SeaTac on Oct 25, and will be a full day. Judge Pamela Meotti will present about Ex Parte Communication with ALJs.

On December 9, the Homan award will be presented to Katy Hatfield. The award ceremony and a mini CLE on faithless electors (Robert Krabill presenting) will be held at Mercato Ristorante in Olympia. Eleen Trang asked if we could get a contract for this event. Marjorie and Robert clarified that the section does not plan to pay anything to the venue, and the section would prefer not to have a contract.

Additionally, the committee is planning an April CLE in Seattle on various PRA topics. The committee welcomes ideas for topics/speakers.

Finally, the committee has reached out to the Indian Law Section on a May Cougar Den case CLE. The Indian Law Section is too busy to co-sponsor, but wants to be involved to assist with getting a speaker from the Indian law perspective. The location will be eastern Washington, probably Yakima.

5.2 Legislative (Richard Potter)

Richard provided an update. He reviewed agency rules for agencies covered by the PRA, and most do not have rules that comply with the statute. Robert asked whether we need permission from the Bar to contact the Office of the Attorney General about this issue. Bryn and Eleen provided some guidance.

5.3 Publications and Practice Manual (Gabe Verdugo)

Gabe provided an update. The Public Records Act Deskbook supplement is on track for publication in the first quarter of 2020.

The Lexis Practice Manual may become an online-only publication in the near future; it is unclear how this will effect current hardcopy subscribers. The two chapters that were scheduled to be updated have been submitted and are on track for publication. Robert suggested inviting contributors to a future committee meeting.

5.4 Diversity and Outreach (Alexis Gobeske / Robert Rhodes)

Alexis reported that she and Robert will be finalizing the details of the mentorship program by the end of the calendar year. Section membership will be a requirement for participation, and we are hoping the program will attract new members to the section. Mike Addams will help with the launch event. There is no specific number of participants planned, the idea is to start small and grow the program as we iron out how to run it. One of the goals of the program is to bridge generational and age differences

5.5 Homan Award (Lea Anne Dickerson)

No update.

5.6 Newsletter (Bill Pardee)

No update.

6. Future of the Bar

Bryn Peterson provided a brief explanation that the bar will remain unified for the time being.

Next Meeting

November 18, 2019 at noon.

The meeting adjourned at 12:46 p.m.