

Administrative Law Section

of the Washington State Bar Association



Minutes

Administrative Law Section Executive Committee Telephonic Meeting March 17, 2025

Executive Committee Members Present: Susan Dumph, Michael Lantz, Jennifer T. Karol, Jessica Creager, Seth Rosenberg, Paula Emery, Ed Pesik, Robert Krabill, Lea Dickerson, Alexandra Krakow, Eileen Keiffer, Alexis Hartwell-Gobeske

Also Present: Richard Potter, Carolyn MacGregor, John Gray, Parvin Price

Absent Executive Committee Members: Isaac Prevost, Daryl Dumph

Meeting called to order.

1. Approval of February Minutes

Approved.

2. Approval of Agenda

Approved.

3. Financial update (Robert Krabill)

The section is ahead of budget to date on renewals.

4. Committee updates

4.1 Nomination Committee (John - Chair, Jessica, Jennifer, Robert)

- Nomination portal opened March 10, 2025, and will close April 21, 2025. Anyone who wants to renew as an officer or an at large member should go through the portal. If you apply, please let John know so he can keep a list.
- WSBA has a drop-in session on April 3, 2025, at noon to learn more about what is required.
- Election will occur between June 2 and June 16.
- WSBA will send election results to the committee on July 7, and final results will be posted online on July 25.

4.2 CLE Committee (Ed - Chair, Seth, Robert, Eileen, Jessica)

- CLE to take place on March 27, 2025, at noon – Teacher Discipline
- May 15, 2025 – Special Education Administrative Law Process
- If anyone is interested in presenting, please contact the CLE committee

4.3 Mentorship/Diversity and Outreach (Alexis - Chair, Paula, Michael)

- The mentorship program is at the halfway point for the year, and a questionnaire will be sent out to gauge how it is going.
- Discussion about a new format of having a virtual facilitated meeting for mentoring.
- The committee will be focused on getting the scholarship program prepped and ready for next year.

4.4 Homan Award (Eileen – Chair, Lea)

- Around May 1, 2025, a call for nominations will be sent out.

4.5 Newsletter (Seeking Chair)

- Chair still vacant.

4.6 Legislative (Richard - Chair, John, Michael)

- Seven bills the committee is following have survived the session so far. The committee will continue to follow these bills, but has not made any comments to date. If anyone would like to make comments, please let the committee know as soon as possible.
- Some committee suggestions have been adopted relative to the index project. The committee has submitted additional comments to other agencies regarding the index project.

4.7 Publications and Practice Manual (Ed – co-chair)

- Paula will reach out to Ed to see if she can assist, and will work through a plan for updating the manual.

4.8 Retreat (Lea and Jennifer)

- Board agreed to hold the retreat at Sleeping Lady Resort October 17-19, 2025. Currently waiting on receipt of a contract from Sleeping Lady Resort.

4.9 Young Lawyer Liaison

- No updates.

5. **Good of the Order**

- A meeting was held by the BOG relative to the current Executive Orders relative to the legal system. BOG has put out a statement regarding remaining Independent in the Legal Profession.
- April 7 at noon will be the Section Leaders Spring Meeting to discuss budget and member engagement.

6. Next Meeting - set for April 21, 2025, at 12:00.

Meeting adjourned.