

# Administrative Law Section

*of the Washington State Bar Association*



## Minutes

### Administrative Law Section Executive Committee Telephonic Meeting September 16, 2024

**Executive Committee Members Present:** Ed Pesik (Chair); Susan Dumph (Chair Elect); Daryl Dumph, Eileen Keiffer, Robert Krabill; Alexis Hartwell-Gobeske; Seth Rosenberg; Isaac Prevost; Devin Curda; Paula Emery; Jennifer T. Karol

**Also Present:** Kevin Fay (BOG); Carolyn MacGregor (WSBA); Richard Potter

**Absent Executive Committee Members** Lea Dickerson; Michael Lantz, Monique Trammell

**Meeting called to order**

**1. Approval of August Minutes**

Not addressed. Postponed until October.

**2. Approval of Agenda**

Approved.

**3. Financial update (Robert Krabill)**

- The section did better than expected on section dues and mini-CLE revenue.
- Money was shifted from budget accounts to finalize accounting on the Alderbrook retreat.

**4. Young Lawyer Liaison Selection**

- Prior nominee opted to serve for another section. Pursuant to Carolyn, our section can recruit on our own or wait for spring to recruit for the section year of the position.
- Alexis will reach out in conjunction with the mentoring program to check interest.

**5. Section Assistance**

- Monique Trammel was present and expressed interest in helping the section in a research and/or writing capacity. She currently works as a Decision Writer. All agreed it would be great to connect her with the newsletter and publications/practice manual committees.

## **6. BOG Alcohol Policy**

A discussion was had relative the BOG's alcohol policy. The BOG is not currently taking an active role to change its policy (policy forbids spending WSBA funds for alcohol at WSBA functions).

## **7. Annual Report**

The section's annual report is due on October 11. Ed will manage the report with Susan's assistance, and will reach out to the section for input.

## **8. Committee updates**

### 8.1 CLE Committee

- September 12 – Election Law
- October – Computer Fraud & Abuse

### 8.2 Diversity and Outreach

- Mentorship Program orientation will occur in October. The program needs at least four applicants to make it worthwhile. Currently there are two applicants.
- Gonzaga University has been contacted regarding scholarships.

### 8.3 Homan Award

- No award will be given out this year.

### 8.4 Newsletter

- No report.

### 8.5 Legislative

- Index Rule Project – John and Richard filed comments objecting to using an expedited procedure, and that the records retention does not comply with indexing.

### 8.6 Publications

- The section voted to send a letter of thanks to Richelle expressing our gratitude for her hard work over the years. Robert, Eileen, and Ed will complete this.

### 8.7 Retreat

- No report.

## **9. Good of the Order**

- Kevin will be replaced by a new BOG liaison.
- October 30 from 12-2 is the section leaders orientation (virtual)

**10.** Next Meeting - set for October 21, 2024 at 12:00. Susan will send a meeting invite.

**Meeting adjourned**