

Administrative Law Section

of the Washington State Bar Association



Minutes

Administrative Law Section Executive Committee In Person Meeting October 18, 2025

Executive Committee Members Present: Ed Pesik, Michael Lantz, Jennifer T. Karol, Isaac Prevost, Robert Krabill, Lea Dickerson, Alex Krakow, Sarah Garrod, Seth Rosenberg, Anne Fitzpatrick, Jessica Creager (participated in Legislative vote via telephone), Susan Dumph (participated in Legislative vote via telephone)

Others Present: Richard Potter

Absent Executive Committee Members:, Alexis Hartwell-Gobeske, Ben Justus

Meeting called to order at 8:30AM.

1. Approval of September Minutes

Approved.

2. Approval of Agenda

Approved.

3. Introduction of New Members & Replacement of At Large Member

Natalie Ghayoumi has applied for the open at large member position. The Board nominated and unanimously voted her in to the position.

4. Financial Update

The budget is in good order.

The section has not awarded a grant this year to a second-year law student for an administrative law project. A discussion was had regarding whether to raise the grant to \$10,000.00, and how the project should be defined. Issac, Seth, Alex and Michael will work on this project, and reach out to Susan Pierini (prior chair) to get this program back on track.

Membership dues will remain at \$30.00 per year for members. A discussion was had regarding whether to raise 2027 dues to \$35.00 in the next budget cycle.

A hybrid budget meeting with occur in April 2026, likely at Seth's office.

5. Committee Updates

CLE

Ben Justus is the new CLE chair with Robert, Jessica, and Seth. Seth was unanimously voted in an interim active chair to facilitate getting a meeting set until Ben takes over.

The goal is to do five to six mini-CLEs over the course of the year. The first CLE will be in November 2025 on Suitable Representatives. Other ideas to consider will be FMLA, minimum wage, and employment law. Richard has archives that the committee will consider for new topics.

Diversity and Outreach

No updates.

Homan Award

Lea reached out to Carolyn to order the plaque and reached out to the Mercado venue in Olympia for the reception. The target date is the second week of December. The CLE committee will hold a CLE in conjunction with the reception.

Newsletter

The first newsletter of the year is on the Administrative Law Section website. It will also be sent out to the Listserve. The second newsletter is currently in production.

Legislative

WSBA has a new Legislative and Rulemaking Policy which was adopted on September 26, 2025. Richard reviewed and sent a long list of comments.

WSBA has an upcoming training section for the process for sections to be involved in legislative commenting. Richard is planning to attend.

John and Richard have made comments to the Attorney General's Office regarding their proposed model rules. These comments were authorized on behalf of the section by previous vote in 2021 (see August 16, 2021, minutes).

A motion was made and seconded to authorize Richard Potter and/or John Gray to submit comments and to present testimony in a pending rulemaking by the Office of the Attorney General in Olympia on November 6, 2025, concerning model public records rules (ref. WSR 25-20-

108) so long as the comments and testimony are substantively consistent with the positions articulated in the attached draft and are submitted in a manner consistent with WSBA rules, including obtaining any required permissions from WSBA. The motion passed on a unanimous vote of the twelve executive committee members present (Jessica and Susan voting via telephone) to comprise seventy-five percent of the executive committee's voting members.

Publications & Practice Manual

A discussion was held regarding updating the manuals. Past practice is to get two chapters revised per year. AGO was initially responsible for assisting with updates. WA coalition for open government may also be able to assist with updates. Another idea is to have a law student or intern assist.

The goal of the committee is to develop a process for revamping chapters on an ongoing basis. Ed will send out a request to the listserve for volunteers for co-chair, as well as those who may want to review chapters. Sarah will assist on this committee.

Annual Meeting/Retreat Planning

A discussion was had regarding the direction the committee would like to go moving forward. The committee sees value in continuing the annual meeting each year, and voted to have a 2026 annual retreat in October or November. The location will be determined.

6. Good of the Order

Member benefit outreach ideas were discussed. Some thoughts to consider going forward are a regular letter from the executive committee, survey on topics members would like to consider, and more engagement on the listserve.

Jennifer will reach out to Carolyn about the possibility of a document repository to assist in maintaining historical documents of the section.

Next meeting is set for November 17, 2025, at 12:00.

Meeting adjourned at 12:20 PM.