

Administrative Law Section

of the Washington State Bar Association



Minutes

Administrative Law Section Executive Committee Telephonic Meeting December 18, 2017

Executive Committee Members Present: Polly McNeill (Chair), Susan Pierini, Eileen Keiffer, Margie Gray, Chad Standifer, Alex Caggiano (YL Liaison). **Also Present:** Gabe Verdugo (Chair, Publications Committee), Alexis Quinones (Chair, Diversity Committee), Richard Potter (Chair, Legislative Committee), John Gray (Invited Emeritus), Julianne Unite (WSBA Section Coordinator). **Absent Executive Committee Members:** Stephen Manning (Immediate Past Chair), Jon Bashford (Chair Elect), Katy Hatfield (Treasurer/Secretary), Courtney Beebe, Robert Krabill, Robert Murphy, Robert Rhodes, Janell Stewart.

Meeting called to order at 12:06 p.m.

1. Vote to approve minutes from October 13, 2017 meeting

Eileen Keiffer moved to approve 10/13/17 minutes. Alex Caggiano seconded. Minutes approved.

2. Financial Update (Polly)

The fiscal year ended September 30, and WSBA's books are undergoing annual audit. We expect to have FY 2017 reports in January.

3. Committee Updates

a. Newsletter (Eileen)

Winter newsletter is in final stages. Thanks to Courtney Beebe for writing lead article about admissibility of evidence in administrative proceedings; Chad Standifer for doing case law updates; and Margie Gray for writing an article about the Homan Award recipient, including a photograph. Polly McNeill is lining up an article about an impending amendment to RPC 4.2, at which point the newsletter will be finalized.

b. Public Service (Polly for Janell)

Nothing to report at this time of year.

c. Legislative (Richard)

This year is a short 60-day legislative session, commencing on January 8, the second year of the Washington State biennial. Bills not enacted in the 2017 session may reappear, and Richard has prepared a summary of tracked legislation to send to the WSBA Outreach & Legislative Affairs Coordinator for watching. Already 3 bills have been referred to us, one of which might impact the Public Records Act for which the Section requested tracking.

The WSBA Outreach & Legislative Affairs Coordinator has turned over again this year, and Richard is providing to them a summary of our Section's Legislative Priorities (i.e., Public Records Act, Open Public Meeting Act, Administrative Procedure Act, and Office of Administrative Hearings) and a recommendation that any exemption or exclusion enacted that cross-references the Public Records Act be codified under the Act itself.

Committee members are Polly McNeill, Suzanne Mager, Robert Krabill, Liz de Bagara Steen, and Chair Richard Potter.

d. Publications and Practice Manual (Gabe)

The Section received a thank you from Thurston County Volunteer Legal Services for the Administrative Law Practice Manual that we donated. Updates to the Indian Law and Ethics Section are being circulated by the publisher.

e. CLE (Alex)

The Homan Award Reception presenting the Administrative Law Group's Homan Award, followed by a Dinner & Mini-CLE on Sexual Misconduct and Hearings at Mercato Restaurant on November 30 were well attended and successful. Margie presented the Homan Award to Kim O'Neal, who retired in July after 30 years of government service. An article about Kim will be in the Section's winter newsletter. Polly presented Stephen Manning with a gavel, in appreciation for his year of service as Chair of the Section. Speakers Division Chief Administrative Law Judge Don Capp and Senior Administrative Law Judge Lisa Dublin presented a CLE lecture about sexual assault guidelines on college campuses.

There appears to be interest from both Washington and Oregon in doing another joint CLE in 2018. There was some discussion about how and when to move forward, including the need to coordinate with Kevin Plachy, the WSBA CLE Coordinator. On January 26, the WSBA is hosting a workshop and seminar to discuss CLE financial structures. The CLE committee will arrange to meet with Kevin asap in 2018, prior to the workshop.

f. Diversity and Outreach (Alexis)

Whether to attend the Sections Night was discussed in light of the poor attendance at the Tacoma event. The group agreed to attend, and Eileen reiterated her willingness to attend with Alexis.

g. Homan Award (Margie)

See above.

h. Law Student Grants (Susan)

Sabiha Ahmad has been invited to the retreat in June, and an article about her was in the last newsletter. Susan is going to present a proposed timeline for the process in 2018 of soliciting law student proposals.

4. Next Meeting (Polly)

Next meeting will be in person at Polly's Summit Law Group offices in Seattle on February 10. It will be followed by Inclusion and Equity/Diversity training from Robin Nussbaum, WSBA's Inclusion & Equity Specialist.

5. Other Business (Polly)

The Section received a letter from Seth Rosenberg on behalf of the Advocates for Administrative Fairness, seeking interest in referrals to attorneys who focus on administrative law for assisting persons and businesses in administrative hearings. Mr. Rosenberg is welcome to send the letter to the Administrative Section's list serve.

Meeting adjourned at 1:08 p.m.

These minutes approved at the February 10, 2018 Executive Committee meeting.