

Administrative Law Section

of the Washington State Bar Association



Administrative Law Section Executive Committee Telephonic Meeting May 18, 2020

Executive Committee Members Present: Robert Krabill (Chair), Eileen Keiffer (Chair-Elect), Richelle Little (Secretary), Michael Addams (Young Lawyer Liaison), Lea Anne Dickerson (2018-2021), Marjorie Gray (2019-2022), Alexis Hartwell-Gobeske (2019-2022), Katy Hatfield (Treasurer), Bob Murphy (2017-2020), Bill Pardee (2019-2022), Susan Pierini (2018-2021), Robert Rhodes (2019-2020).

Also Present: Richard Potter (Legislative Committee Chair), Eleen Trang.

Absent Executive Committee Members: Jonathon Bashford (Immediate Past Chair), Scott Boyce (2018-2021), Bryn Peterson, Chad Standifer (2017-2020).

Meeting called to order at 12:05 p.m.

1. Approval of Minutes (all)

A motion was made and seconded to approve the minutes from the April 20, 2020, meeting; the motion passed unanimously.

2. Approval of Agenda (all)

The standard agenda was proposed. A motion was made and seconded to approve the agenda; the motion passed unanimously.

3. Financial update (Katy Hatfield)

There were no updates today. We will be having a Zoom budget meeting on June 6, and a full update will be provided at that time. Eleen Trang said that WSBA plans to send out budget proposals the week prior to June 6.

4. Retreat Update (Marjorie Gray)

In lieu of an in-person retreat this year we will have a virtual retreat on June 6, 2020, from 8:00 a.m. to noon, for the purpose of discussing the 2020-2021 budget. Eleen Trang will host the start of the meeting on a WSBA Zoom account, and then pass off hosting to Eileen. Information on how to access the Zoom meeting will be sent out via email.

On Friday June 5 at 4:00 p.m., Robert Krabill will host a Zoom practice session for anyone who would like to practice using Zoom in advance of the virtual retreat. Robert will send out the invitation to the practice session via email.

We have reserved space at Alderbrook for June 11, 2021, for next year's retreat. The \$1,000 deposit originally paid for 2020 has been moved to reserve the 2021 date. WSBA has been provided with the new contract.

5. Committee updates

5.1 CLE (Eileen Keiffer, Robert Krabill, Susan Pierini, Lea Dickerson)

CLE committee met last Friday, May 15, 2020. Due to public health concerns related to COVID-19, WSBA has determined that there will be no in-person CLEs offered until at least September 2020, which affects some of our section's CLE plans.

The PRA CLE that was originally going to be a full day CLE will instead be offered as multiple mini-CLEs. The first offering will be in June. The mini-CLEs will not be recorded, so we will not have an on-demand product resulting from the mini-CLEs.

The Cougar Den CLE has been rescheduled for July 28 and will be a virtual event

DFI and OAH are planning a virtual CLE for late August. They have requested collaboration with our section, and Lea is taking the lead to assist with organizing.

5.2 Legislative (Richard Potter)

Richard provided an update. John and Richard are still working on the significant decisions indexing project, and will be submitting at least one more newsletter article about the project.

5.3 Publications and Practice Manual (Robert Krabill)

Gabe Verdugo has handed off duties to Robert Krabill, in an acting capacity. The position is currently open and does not need to be an Executive Committee member.

5.4 Diversity and Outreach (Alexis Hartwell-Gobeske / Robert Rhodes)

Alexis provided an update. Because the quality of the mentorship program relies on being able to have an in-person introduction, the committee is waiting for the opportunity to schedule an in-person orientation event before moving forward with the mentorship program.

Gonzaga Law School is interested in working with us on an open sections night event in Spokane, hopefully in October. The committee will continue collaborating with Gonzaga and other sections to plan an event.

5.5 Homan Award (Lea Anne Dickerson)

There were no updates today. We have received one nomination so far (Richard Potter).

5.6 Newsletter (Bill Pardee)

Bill is working on the next edition of the newsletter. Articles are needed by the end of this month in order to be included.

5.7 Elections (Robert Krabill, Lea Dickerson)

Robert reported that elections committee work for this year is complete.

6. **Good of the Order**

Robert Krabill noted that Bill Pardee will be moving into the Chair-Elect position, which includes chairing the CLE committee, so we will be needing someone else to take over newsletter duties because Bill.

Bob Murphy noted that a Washington case, *Chiafalo v. Washington* was recently heard by SCOTUS, and Robert Krabill was the ALJ in the initial proceedings.

7. **Next Meeting**

Next meeting is June 6, 2020, from 8:00 a.m. to 12:00 p.m. (budget retreat).

We also meet on June 15, 2020 at 12:00 p.m., unless there is no business remaining after the June 6, 2020 meeting.

The meeting adjourned at 12:51 p.m.