

Administrative Law Section

of the Washington State Bar Association



Administrative Law Section Executive Committee Telephonic Meeting February 10, 2020

Executive Committee Members Present: Robert Krabill (Chair), Eileen Keiffer (Chair-Elect), Richelle Little (Secretary), Michael Addams (Young Lawyer Liaison), Lea Anne Dickerson (2018-2021), Marjorie Gray (2019-2022), Alexis Hartwell-Gobeske (2019-2022), Katy Hatfield (Treasurer), Bill Pardee (2019-2022), Susan Pierini (2018-2021), Chad Standifer (2017-2020).

Also Present: Richard Potter (Legislative Committee Chair), John Gray, Brian Peterson, Eileen Trang

Absent Executive Committee Members: Jonathon Bashford (Immediate Past Chair), Scott Boyce (2018-2021), Bob Murphy (2017-2020), Robert Rhodes (2019-2020), Gabe Verdugo (Publications and Practice Manual Committee Chair).

Meeting called to order at 12:04 p.m.

1. Approval of Minutes (all)

A motion was made (Bill Pardee) and seconded (Mike Addams) to approve the minutes from the January 13, 2020, meeting; the motion passed unanimously.

2. Approval of Agenda (all)

The standard agenda was proposed, with the addition of an item to discuss listserv postings. A motion was made (Robert Krabill) and seconded (Mike Addams) to approve the agenda; the motion passed unanimously.

3. Financial update (Robert Krabill on behalf of Katy Hatfield)

Robert provided a brief summary of information he received via email. Katy can provide a more comprehensive update at the next meeting.

4. Retreat Update (Marjorie Gray)

There were no updates today.

5. Committee updates

5.1 CLE (Eileen Keiffer, Robert Krabill, Susan Pierini, Lea Dickerson)

Eileen gave the update. A full-day CLE on the Public Records Act is scheduled for April 2, 2020, in Seattle. Speakers are confirmed and WSBA will be opening registration in the next couple of days. The CLE Committee is also planning a mini-CLE on the Cougar Den case on

Wednesday, May 21, 2020 (Yakima) and have speakers lined up. Registration for the Cougar Den CLE is also expected to open soon.

5.2 Legislative (Richard Potter)

Richard provided the update. Friday, February 7, 202, was the last day for bills to pass out of the house of origin this session, so no additional bills are expected to be reviewed, unless a bill comes to the attention of the Legislative Committee which was not previously identified as relevant to administrative law. The Legislative Committee has reviewed 56 bills so far, and identified 11 that were not of interest to our section. A total of 45 were or are being watched by the Legislative Committee; 17 of those have passed out of committee.

Richard reported that he found out via Nina Carter that funding was not granted for implementation of 2019 SB 5151 regarding a database of decisions. Richard is not sure where they are at with implementation based on that information, but Richard plans to follow up with Nina Carter to find out.

John Gray is still in the process of scheduling a meeting with Nancy Krier from the AG's Office about scheduling a meeting regarding the State Agencies' Indices of Orders and Statements project.

5.3 Publications and Practice Manual (Gabe Verdugo)

There were no updates today. Bill noted that the Administrative Law Practice Manual link has not yet been added to the website. Robert Krabill will contact Eleen about adding the link.

5.4 Diversity and Outreach (Alexis Hartwell-Gobeske / Robert Rhodes)

Alexis provided an update. The flyer and application for the mentorship program has been finalized. Publicity of the program will start this week.

Robert Krabill noted that Open Sections Night in Seattle was cancelled by WSBA due to low interest, so we need to look at other avenues for recruiting new members. Mike mentioned that similar events in Spokane were well-attended in the past. He suggested that we could reach out to the Spokane County Bar Association about collaborating on a recruitment event for the Spokane area.

Robert Krabill has been attending a group of Section Leaders, and others have also expressed disappointment about the cancellation of Open Sections Night. Leaders of the Real Property Probate and Trust Section shared that a mid-year membership recruiting event was effective for their section. Alexis agreed that the Diversity and Outreach Committee would discuss the possibility of organizing a mid-year networking event for our section with the goal of recruiting new members.

5.5 Homan Award (Lea Anne Dickerson)

There were no updates today.

5.6 Newsletter (Bill Pardee)

Newsletter is on track for publication soon. It is copy-ready and awaiting review by WSBA General Counsel. Bill is accepting articles and ideas for the next issue.

5.7 Elections

Robert reminded the group that elections are coming up. The election committee meets every two weeks. EC members who would like to continue in their roles should submit their application materials to WSBA on the website.

5.8 Listserve Request

Robert received a request to publicize a need for pro bono attorneys in administrative law cases on the section listserv, and was seeking board approval to post the information. Eileen mentioned that any member can post to the listserv without vetting by the board, and the board has not historically acted as a moderator for listserv postings. Marjorie stated that members may not know how to do post, and some simple instructions could be helpful. Richelle offered to draft a message to post on the listserv with those instructions, and to submit an article for the newsletter to encourage members to use the listserv.

6. Next Meeting

Next meeting is March 16, 2020 at 12:00 p.m. Social-only gathering is coming up next week on Friday, February 21 at 4:30 p.m. at 3 Magnets in Olympia. Robert Krabill cannot attend the social, so Eileen agreed to handle interactions with the venue.

The meeting adjourned at 12:41 p.m.