

A top-performing Attorney with extensive experience in litigation and professional ethics issues. Highly skilled in leveraging knowledge of the law and civil procedure to ensure successful prosecution of client matters. Conduct detailed research and analysis to remain abreast of changes in precedent or developments in the relevant area of practice. Promote cross-functional collaboration throughout the organization to standardize operating procedures, policies, and best practices.

Areas of Knowledge include:

- Ethics Compliance
- Program Development
- Strategic Planning
- Research & Analysis
- Relationship Building
- Team Leadership
- Business Growth
- Project Management
- Problem Resolution

Professional Experience

SEATTLE LITIGATION GROUP, PLLC f/k/a ROSENBERG LAW GROUP, PLLC • Seattle, WA • Jan 2018 - Present

ASSOCIATE ATTORNEY JAN 2018-DEC 2021, MEMBER JAN 2022-PRESENT

Licensure defense work, responding to investigation letters and inquiries, administrative hearings, appeals, including petitions for judicial review, and settlement negotiations. Administrative matters including but not limited to Department of Health, Department of Social and Health Services [Adult Protective Services, Residential Care Services], Department of Licensing, Office of the Insurance Commissioner, and Department of Financial Institutions. Civil litigation matters, as performed previously, and with independent discretion and as lead counsel.

WAID LAW OFFICE • Seattle, WA • Aug 2010 – Jan 2018

ASSOCIATE ATTORNEY

Compile detailed litigation planning and execution through in-depth investigation, including document review, interviews and evaluations. Draft all necessary documentation, including pleadings and discovery, as well as formal opinion letters and informal memos. Propound and respond to discovery, performing privilege reviews and relevant motion practice. Coordinate case schedule order deadlines, ensuring various cases simultaneous progress in accordance with respective Orders Setting Case Schedules. Prepare all cases for trial, effecting pre-trial motion practice, including summary judgments and oral arguments. Responsible for settlement negotiations, overseeing formal mediation briefing and related document compilation, and drafting CR 2A agreements. Evaluate potential client issues, manage intake and background research for relevant legal issues to provide briefings for senior attorney on case file, and advice to clients as appropriate.

Key Accomplishments:

- Maintain efficient and effective day-to-day operations through spearheading teams of office assistants, file clerks and legal interns, manage high-volume case document production and organization, as well oversee and delegate legal research projects.

K&L GATES • Seattle, WA • May 2010 – Aug 2010

CONTRACT ATTORNEY

Provided document review including screening content for responsiveness and privilege, relative to discovery requests and protection orders.

Key Accomplishments:

- Facilitated coding for litigation team utilizing Ringtail and Concordance software.

TARGETED GENETICS CORPORATION • Seattle, WA • Oct 2007 – Nov 2009

LEGAL INTERN

Facilitated operations for cross-functional teams, including in-house Director of Intellectual Property with regards to patent prosecution, including licensure and research of prior art. Participated in the execution and management of TGC's Contracts, including licensing and non-disclosure agreements.

Key Accomplishments:

- Acted as point of contact regarding in-house legal issues regarding contract management and compliance, international IP portfolio management and regulatory compliance.

Previous positions include Legal Intern for Street Law, Legal Research Assistant for Margaret Chon, and Legal Research Assistant for Lisa Brownlee.

Education

Juris Doctor

SEATTLE UNIVERSITY SCHOOL OF LAW | Seattle, WA | 2009

Bachelor of Fine Arts in Photography & Bachelor of Fine Arts in Painting, *cum laude*

UNIVERSITY OF WASHINGTON | Seattle, WA | 2003

Admissions

Washington State Bar, No. 42183, 2010

U.S. District Court, Western District of Washington

U.S. District Court, Eastern District of Washington

U.S. Court of Appeals, 9th Circuit

Volunteer Experience

Board Member, Washington Lawyers for the Arts, 2016

WA First Responders Will Clinic, 2012

Access to Justice Institute, 2009

Arts Clinic, Washington Lawyers for the Arts, 2008



April 15, 2024

Via Upload

Re: Administrative Law Section Executive Committee Elections

Dear Voting Members:

Please know I am interested in serving on the Administrative Law Section Executive Committee as an At-Large member, to be at least a three (3) year commitment/term.

I look forward to contributing to the Section's mission, to serve the interests of public and private sector attorneys who work with state and local regulatory agencies to improve and facilitate the administration of justice in the context of administrative law and working collaboratively with like-minded professionals. I have worked for the past seven (7) years as a private practitioner at a boutique firm representing clients seeking justice who are subject to government regulation before a variety of state agencies. This ranges from initial licensure, investigations, disciplinary actions, and appealing agency actions through brief adjudicative proceeding and/or administrative hearings, as well as settlements between the parties if possible and/or authorized.

I can bring the unique perspective of our small-firm members of this section to complete the conversation about interests on this front, to complement this Section's well-represented public sector members.

Respectfully submitted,

s/Jessica M. Creager
Jessica M. Creager, WSBA 42183