

PRO BONO AND PUBLIC SERVICE COMMITTEE MEETING MINUTES

April 6, 2021 – 1:00 to 3:00 p.m.

Present: Nick Larson, Bonnie Rosinbum (Aslagson), Nancy Chupp, Jacqui Merrill Martin, Christine Kuglin, Yuan Ting, Sandy Garcia, Michael Addams, Natalie Reber, Althea Paulson

BOG Liaison: Matthew Dresden WSBA Staff: Diana Singleton, Janice Pasion Allred

Meeting called to order at 1:04

March Meeting Minutes

ACTION: Meetings Minutes approved with no revisions.

Workgroup Updates

Rules/Policy: Yuan Ting reported on the Humanitarian exception under 1.8E and said they have requested to obtain the memos from CPE. The workgroup still needs to provide support to CPE to complete the 50 state survey. The workgroup will discuss possible proposals to CPE in their next meeting. Yuan also reported on amending the definition of QLSP under APR 1.82/E. Bonnie Rosinbum provided the background on this. Althea Paulson clarified that on the APR 1.8E, in the CPE Minutes, the staff prepared the memos and the workgroup is in a support role on this. Yuan reported on RPC 1.14, concerns on representing clients who have diminished capacity. Yuan contacted CPE and CPD and discussed their communication details. It is still premature to make detailed proposal and Yuan will do more research and should be able to provide an update by summer. Yuan asked if the workgroup needs approval from the full committee to continue looking into these issues. It was decided that a formal vote is not needed but the committee should do “temperature checks” during the meetings.

CLE Workgroup

Christine Kuglin reported that there no updates from the CLE workgroup. Diana Singleton will send survey results to the CLE Workgroup, deadline was March 31st. Nick Larsen discussed the yearly October Legal Lunch Box. The CLE info (speaker, topic, etc.) is needed by August. Diana shared information about WSBA CLE Store- public service library, the CLE Team practice primary this year is Family Law. Bonnie shared that she attended the BOG meeting last month. The proposed comment in support of the MCLE Board’s proposed change to APR11 was approved. Bonnie asked what the committee’s next steps should be and Diana said she is currently working with Terra on this.

Communications Workgroup

Nancy Chupp reported that workgroup discussed the following items from their last meeting: Articles for the WSBA Bar News- LatinX article due to come out in June, Pro Bono issue in October, and veteran related article in November. Nancy reported that the workgroup will put a hold on their coordination efforts with the 3 Law Schools on veterans issues for now, the schools are overwhelmed this school year. On the CLE Surveys, they’ve developed talking points with a reminder and will include the link to the Survey Monkey. On the Pro Bono Net, the workgroup can help facilitate communications and help monitor information gathering. Diana shared that there is a need for more attorneys to sign on to Moderate Means, specifically in the Spokane area. She added that a Bar News article about Moderate Means (interview a MM Attorney and interviewing a student) could be an opportunity. Diana asked if the Communications committee would be willing to take the lead on this. Michael Addams said he has notes on this from talking to Gonzaga and can take this on. Diana will send Michael all the information.

Technology Workgroup

Jacqui Merrill Martin announced that Naiomy DeLaRocha Minckler is moving to Arizona, a co-chair in this workgroup is open for anyone who is interested. Jacqui reported on the Pro Bono WA website. Phase 1- look and feel of the site is now complete. Phase 2- improving content and search functions is underway. For example, filtering any areas of law and all the opportunities in those criteria, improving FAQ's, and adding resources. Jacqui also added that they are figuring out the best way to connect with organizations to update their contents on the site. Phase 3 will be looking into other functionalities such as calendar feature. In next meeting, the group will discuss more about the static content, FAQ's, and previous outreach. Nick asked if anyone in the committee is interested to join the workgroup, as there are many opportunities. Christine Kuglin will join in the next meeting.

Liaison Updates

Matthew Dresden informed the committee that the next BOG meeting is on April 16 and 17 in Spokane and it will be in person. He reported on a proposed resolution regarding the future of the BAR Exam and explained the resolution in more detail. He shared the [full resolution document](#) in the chat. Committee members are able to provide feedback and Nick will email the link to the whole committee. Matthew added that he is in the process of proposing the BOG to have a technology committee.

Jacqui shared the survey with her liaison organizations.

Sandy Garcia will take over as the Blue Mountain Pro Bono liaison.

Nick reported on the ATJ Board meeting that he attended. He encouraged committee members to check out their meeting minutes on their website.

Strategic Planning

Report from Strategic Planning Workgroup: Mission, Vision, & Values

Nick reported on the work that this workgroup has been doing. The ultimate goal for this committee calendar is to come up with a new mission, vision, and values statements. Michael Addams provided a breakdown on the structure and definition on those three items. The "What" is the Mission Statement- What we do, what's my job, who are we serving. The "Why" is the Vision statement- vision of the future if successful in the mission. The "How" is the Values statement- set of principles we use to accomplish the mission. Nick provided the current draft of the Mission, Vision, & Values statement in the chat, the committee will go into breakout groups to review, then provide feedback and revisions.

Diana provided a background and history on how the current mission statement was formed and how it continued to evolve overtime. She added that the current statement does not do this committee justice on its current work and it should be reflective. Committee members asked about the purpose on mission statement. The mission statement serves as dual facing to clients and attorneys, helpful in triaging requests, helpful as an internal roadmap, helpful to external audience better understand what the committee does. Christine recommended that we should include the word "communications" in the statement.

Small Group Break-Outs: Focus on Mission Statement and Vision Statement

Current mission statement: The Pro Bono and Public Service Committee works to enhance a culture of service by promoting opportunities and best practices that encourage WSBA members to engage in pro bono and public service with a particular focus on services to underserved low and moderate income people.

Current draft of mission statement: The Pro Bono and Public Service Committee works to enhance a culture of service among WSBA members by promoting opportunities, identifying and working to eliminate barriers to engagement, and sharing resources and best practices, with a particular focus on services to people with low or moderate income and/or those who are under-represented.

Large Group Debrief: The three small workgroup discussed how they came up with their versions of the statement. The results are below. Main takeaway is to shorten the mission statement but be specific and add some of the pieces into the vision and values.

Group 1 Draft: Michael Addams, Nancy Chupp, Christine Kuglin, Diana Singleton

The Pro Bono and Public Service Committee serves WSBA members by communicating opportunities and eliminating barriers to pro bono service with a focus on services to people with low or moderate income and those who are under-represented.

Group 2 Draft: Bonnie Rosinbum, Yuan Ting, Althea Paulson

The Pro Bono and Public Service Committee works to enhance a culture of service among WSBA members by promoting opportunities, working to eliminate barriers to engagement, and sharing resources, with a focus on services to people and communities that experience poverty and injustice.

Group 3 Draft: Jacqui Merrill Martin, Nick Larson, Natalie Reber, Naiomy DeLaRocha Minkler

The PBPSC promotes opportunities and establishes best practices that encourage WSBA members to engage in pro bono and public service work with a focus in equity.

The PBPSC serves WSBA members by communicating opportunities and eliminating barriers with a focus on services to people and communities that experience poverty and injustice.

Next Steps Strategic Planning Workgroup

The Strategic Planning Workgroup will take the work accomplished today and incorporate the feedback and share the next versions with the committee.

Member Renewal, New Member Recruitment and Co-Chair Recruitment

Diana reminded that members who's first terms are ending in September to reapply for a second term if they would like to continue. She also encouraged members to get the word out on committee applications and encourage folks to apply. They should consider doing some targeted outreach to people they are liaisons to. Nick asked members to considering becoming a co-chair with Bonnie as his term is ending. They should let them know if they have any questions.