

**PRO BONO AND PUBLIC SERVICE COMMITTEE**  
**May 10, 2022 Meeting Minutes**

**Present:** Deborah Perluss, Michael Addams, Bonnie Rosinbum, Ritu Jain, Christine Kuglin, David Weafer, Jacquelyn (Jacqui) Merrill Martin, Natalie Reber, Erin Fortney, Sandy García, Tacy Gillespie, Thuy Nguyen

**WSBA Staff:** Saleena Salango, Nicholas Mejía

**Absent:** Yuan Ting

Meeting called to order at 1:04 PM

**April Meeting Minutes**

On a motion to adopt minutes by Bonnie Rosinbum that was seconded by Ritu Jain, the committee unanimously voted to approve the April Meeting Minutes.

**Subcommittee Updates**

*Communications & Technology Subcommittee* – David Weafer mentioned the article he is writing for the *Bar News* on Individualized Education Plan (IEPs) is going well, and still needs to be reviewed. Members commended the recently-published article on foster youth in the *Bar News*, written by Jacqui Martin and Christine Kuglin. Christine reported that the Community Liaison Position list of contacts has been updated. Ritu Jain provided an update on the Pro Bono WA portal; the subcommittee is considering expanding the site features to include Cases/Opportunities, but is awaiting a final decision from WSBA general counsel on whether this feature is within legal limitations.

*Rules & Policy Subcommittee* – Deborah Perluss reported that the Rules and Policy Subcommittee did not meet in May. They are still gathering stakeholder feedback about the proposed changes to QLSP policies and pro bono status rules. The subcommittee has not had time to decide on whether the committee should submit comment for the proposed changes to RPC 1.8E, which concerns the ability of lawyers to provide minimal needs-based gifts to clients without having to have them repay. Bonnie added the proposed changes to 1.8E came out of the Committee on Professional Ethics; the Rules and Policy Subcommittee had worked with them to do research on the proposal. Proposed rule change open for public comment through April of next year.

*CLE Subcommittee* – Erin Fortney reported that the subcommittee met on April 19<sup>th</sup> to discuss a CLE in collaboration with Sexual Violence Law Center (SVLC) for the October Legal Lunchbox on updates to protection orders. October is both Pro Bono Month and Domestic Violence Awareness Month, so the collaboration seemed to be very timely. Tacy reached out to the CLE team and the team is exploring options for partnering with a section or organization that would like to partner on an additional CLE that will fill a gap in the public service library. One large limitation to working with the WSBA CLE department is due to restrictions based on funding; CLE production costs cannot be taken from member dues but has to be charged to those attending. WSBA-produced CLEs can either be free when it is live, or free in the



public service library, but it cannot be offered for free both live and on-demand. One large limitation to not collaborating with WSBA CLE is that it cannot be added to the public service library for all QLSP staff/volunteers to access.

*Strategic Planning Subcommittee* – Bonnie Rosinbum reported that the subcommittee met the prior week; only Michael Addams and Saleena Salango were in attendance. This subcommittee is considering several projects, including evaluating the committee structure overall – for example, discussing merging of communications and tech workgroup, looking at the prior decision to merge Rules and Policy into a single subcommittee. Another potential project is to review the Committee’s goals, how subcommittees are meeting them, and addressing any gaps. Low attendance at the Strategic Planning Subcommittees continues to be a challenge for the work. Committee members discussed the low attendance at the strategic planning subcommittees and offered that 1) less frequent, longer meetings (such as yearly, quarterly, or twice-yearly meetings) and 2) ensuring chairs or a representative from each subcommittee is in attendance would be the best. Each subcommittee can bring forward their ideas for the fiscal year, ensure everything fits within mission, have opportunities for cross-pollination of projects with other subcommittees, and create space for reflection and planning.

### **FY 23 Member Recruitment**

Christine Kuglin shared that this will be her last meeting. Jacquelyn Merrill Martin and Michael Addams have announced they are seeking appointment as co-chairs of the committee for FY 23. It will be Bonnie’s last year serving as co-chair and member.

The applications for appointment have been extended from April 15<sup>th</sup> to June 3<sup>rd</sup>. Saleena Salango encouraged members seeking re-appointment to apply by that date.

### **In-Person Meeting**

Bonnie Rosinbum shared that the committee should plan an in-person meeting for August. Saleena Salango will share travel and accommodations policies and set up a survey to determine the best dates and locations for the meeting.

### **BOG Liaison Updates**

Matthew Dresden was not present, so Saleena Salango shared some updates. The next BOG meeting is May 19<sup>th</sup> – 20<sup>th</sup> at the Davenport Hotel in Spokane, WA at the Davenport Hotel. Thursday, May 19<sup>th</sup> will be a Washington State Bar Foundation reception and all committee members in the Spokane Area should attend if they are able.

### **ATJ Board Updates**

Saleena Salango shared some updates about the ATJ Board.

- **ATJ Board Liaison Update** - Esperanza Borboa will be the ATJ Board Liaison beginning July 2022.

- **Board changes** - The ATJ Board is in process of interviewing and selecting recommended candidates for four open positions on Board that start October 1<sup>st</sup>; this is a significant change in leadership as the board consists of 10 members.
- **Healthy Alliance Assessment** - The ATJ Board's Delivery Systems Committee (DSCo) is undergoing a Healthy Alliance Assessment to assess equity, values, goals, which will inform the alliance's values and next state plan.
- **Undocumented Community Needs Assessment** - The ATJ Board and DSCo are considering a needs assessment project with undocumented community. This stems from changes to state laws surrounding use of OCLA funding for undocumented community members; many legal aid organizations are wanting to provide legal aid now but unaware what the needs are.
- **DSCo Mapping project** – There is a project under way to assess and map legal aid services offered overlaid with what populations are in services, which will help understand needs and gaps.
- **ATJ Conference Planning 2023** – Planning is underway for this. Pulse survey will be sent to the ATJ Listserv to determine when it should be (August to October time frame) and whether the format should be virtual, in-person, or hybrid.
- **Board internal race equity work** – the Board is undergoing self-assessment led by JustLead to identify issues among board

#### **General Announcements and Updates**

- The Committee will continue discussing the community engagement plan and community liaison position at the next committee meeting.
- Christine Kuglin shared that this meeting will be her last meeting as she has accepted a position in Denver, CO.

Meeting adjourned at 2:00 PM