



Meeting Minutes

January 15, 2024

Members Present: Chair Lesli Ashley, Michael Terasaki, Melissa Kover, Aaron VanderPol, Rory Hardy, Professor Drew Simshaw, Ronald Satterthwaite, Craig Shank, Ellen Reed, John Dirgo Deweese

Members Excused: Sharon Hytten, Murugeswari Subramanian

Also Attending: Thea Jennings (WSBA Assistant General Counsel), Emily Crane (WSBA Paralegal), Citlalli Briseño (ATJ Liaison), Governor Kristina Larry (BOG Liaison)

Chair Ashley called the meeting to order once a quorum was established at 01:03pm.

PUBLIC SESSION:

- Prior Meeting Minutes (December 18, 2024): a motion was made and seconded to approve the minutes from the December 18, 2024, meeting. The motion passed unanimously.
- 1. Action Items:
 - a. None
- 2. Updates:
 - Administration:
 - In-person retreat in 2025: the Board discussed suggested timing for the next in-person retreat. A poll will be sent out to members for the months of April and May. A full day is planned for the retreat, with a possible suggested time being 10:00am-04:00pm.
 - Annual Report: the Annual Report will be posted to WSBA Community. Board feedback is encouraged. Any feedback from members should be sent directly to Thea Jennings, Emily Crane, and Chair Lesli Ashley. After incorporating comments and edits, the draft Report will be submitted to the Board in February for final approval and submission to the Court.
 - Innovation:
 - Entity Regulation Pilot Project Update: member Craig Shank gave an update on the project. The WSBA is currently working on initial logistics for implementation of the pilot. POLB contributions will be needed. Staff Liaison Thea Jennings gave a general overview of the phases for the project. The project plan is in development and may be adjusted, with future updates to come. The Board discussed creating a working group/committee consisting of Board members as well as non-POLB members. Members Michael Terasaki and Melissa Kover expressed interest in being part of a potential working group alongside member Craig Shank. Citlalli Briseño, ATJ Liaison to the POLB, offered ATJ support and an invitation to the next ATJ meeting on February 14th.
 - Education:
 - Legal Checkup discussion: Background information was given regarding the Legal Checkup as a prior POLB project and the subsequent Board decision to table the project as a Board priority due to other entities releasing similar systems. Chair Ashley suggested re-reviewing the Legal Checkup as a topic of discussion at the next in-person retreat. Members Michael

Terasaki and Craig Shank offered their input and support regarding revisiting this as a topic of discussion amongst the Board as it relates to the Board's priority on education.

- Coordination:
 - No update

EXECUTIVE SESSION:

The meeting adjourned at 02:38pm.