



Meeting Minutes

August 16, 2023

Members Present: Chair Michael Cherry, Lesli Ashley, Sarah Bove, Jeremy Burke, Pearl Gipson-Collier, Kristina Larry, Dr. David Sattler, Craig Shank, Prof. Drew Simshaw, and Michael Terasaki.

Members Excused: Dr. June Darling and Ellen Reed.

Also Attending: Governor Erik Kaeding (BOG Liaison), Thea Jennings (WSBA Assistant General Counsel), and Kyla Reynolds (WSBA Paralegal).

Chair Cherry called the meeting to order once a quorum was established at 1:00 p.m.

PUBLIC SESSION

1. Minutes

A motion was made and seconded to approve the July 19, 2023, meeting minutes. The motion was approved by consensus. Prof. Drew Simshaw and Craig Shank abstained from the motion.

2. Updates

○ Recruitment

Chair Cherry reported that the BOG Nominations Committee forwarded the recommendations to the Court. Chair Cherry thanked all departing Board members. WSBA has designed thank-you gifts for departing Board members.

○ Scheduling

The September Board meeting has been rescheduled to September 27, 2023.

○ Courthouse Facilitator Training

Sarah Bove and Lesli Ashley are confirmed to attend the Courthouse Facilitators training. The Board discussed assisting in drafting the training manual, or assisting in recruiting appropriate help.

○ GR 24 Amendment

The Board is working on an effort to update GR 24 to be in accordance with RCW Chapter 7. This work is still in progress.

○ Legal Checkup

Chair Cherry is working with WSBA to complete the contract for translation services before the end of the fiscal year. Chair Cherry is also working to transfer the Legal Checkup software to the WSBA IT department. This work is still in progress.

- Innovation

Craig Shank and Pearl Gipson-Collier have been working on creating an Innovation information page on the WSBA's webpage. IAALS has published a Legal Regulation Knowledge Center. Chair Cherry, Craig, and Pearl will meet to review this project.

Chair Cherry is working to schedule a meeting of interested parties to discuss next steps for the Data-Driven Legal Regulatory Reform.

- UPL Summit

Kristina, David, and Drew have drafted a proposed agenda for the 2023 UPL Summit. The Board intends to invite the Attorney General's Office, county prosecutors, and county sheriffs. The Board discussed scheduling and logistics. A motion was made and seconded to hold the UPL Summit in October; invite the AGO, prosecutors, sheriffs, and other interested parties; and base the agenda on the proposal by Kristina, David, and Drew. The motion passed unanimously.

- UPL as a per se violation

Chair Cherry will invite past Chair Doug Walsh to the next Board meeting to discuss the Board's previous work related to UPL as a per se violation of the Consumer Protection Act. The Board discussed holding a special meeting to continue this work.

EXECUTIVE SESSION

The Board moved into executive session to discuss unauthorized practice of law matters.

The meeting adjourned at 2:30 p.m.