

Meeting Minutes

October 15, 2020

Meeting with Courthouse Facilitators

Members Present: Michael Cherry, Chair, Michele Carney, Pearl Gibson-Collier, Brooks Goode, Sonya Kraski, Prof. Drew Simshaw, Gary Swearingen, and Joseph Williams.

Members Excused: Amber Marie Rush, Mir Tariq, Sunitha Anjilvel (BOG Liaison), and Julie Shankland (WSBA General Counsel).

Also Attending: Michelle Cook (Superior Court Manager, Skagit County Superior Court), Crissy Anderson (Court Association Coordinator, Washington State Administrative Office of the Courts), Alison Sonntag (Kitsap County Clerk), Athena Dillion (Courthouse Facilitator, Kitsap County), Michelle Lucas (ATJ Board Liaison), Lisa Amatangel (WSBA Associate Director), and Kyla Jones (WSBA Paralegal).

PUBLIC SESSION

1. **Meeting with Courthouse Facilitator Stakeholders (11:00 a.m. – 12:30 p.m.)**

The Practice of Law Board has expressed a desire to engage with Courthouse Facilitators. The POLB has done research into the program, past budget requests, and ways to support the Facilitators. The POLB invited Courthouse Facilitators and stakeholders to the October meeting to facilitate a discussion.

Sonya Kraski, POLB member, began by giving background information on the Courthouse Facilitator program and how the POLB has become involved. Chair Michael Cherry led the discussion by inquiring into their functions, differences between counties, and day-to-day work. The POLB and the Courthouse Facilitators discussed the impacts of COVID-19, standardized training programs, and a standardized training manual. Creative funding efforts, such as grant requests, were also discussed. This meeting was very informative for the Board in learning about the program and where they could assist.

The POLB and the Courthouse Facilitators will schedule another meeting during this fiscal year to continue to work together.



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Members Excused: Amber Marie Rush, Mir Tariq, Sunitha Anjilvel (BOG Liaison), and Julie Shankland (WSBA General Counsel).

Also Attending: Michelle Lucas (ATJ Board Liaison), Lisa Amatangel (WSBA Associate Director), and Kyla Jones (WSBA Paralegal).

PUBLIC SESSION

Chair Michael Cherry called the meeting to order at 11:00 a.m.

1. Meeting with Courthouse Facilitator Stakeholders (11:00 a.m. – 12:30 p.m.)

The Practice of Law Board met with Courthouse Facilitators and stakeholders. Please view the October 15, 2020 – Meeting with Courthouse Facilitators meeting minutes.

2. Minutes

A motion was made and seconded to approve the September 17, 2020 meeting minutes. The motion passed unanimously.

3. Updates

- Recruitment

Chair Michael Cherry reported that he has discussed with Diana Singleton, WSBA's Equity and Justice Manager, sending a letter seeking applicants to Minority Bar Associations. Drafting this letter and creating a position description are ongoing.

- Access to Justice Tech Committee and POLB Workgroup

A group of POLB members and Access to Justice Tech Committee members have held several great meetings and are continuing to meet. One of the interesting projects that is ongoing is a re-write of GR 24.



4. Preparation for Meeting with the Court

The POLB is overdue for their meeting with the Court. The POLB discussed scheduling for this meeting and potential agenda items.

5. Next Meeting

The POLB will meet next on November 19, 2020 from 11 a.m. – 1 p.m. Topics for discussion will include subcommittees, goal setting, and preparing for the upcoming meeting with the Court.

EXECUTIVE SESSION

A motion was made and seconded to enter Executive Session.

A motion was made and seconded to exit Executive Session.

The meeting was adjourned.