

**Meeting Minutes**

May 21, 2020

Members Present: Interim Chair Douglas Walsh, Trena Berton, Michele Carney, Michael Cherry, Brooks Goode, Sonya Kraski, Amber Rush, Prof. Drew Simshaw, Gary Swearingen, and Jennifer Unger.

Members Excused: Prof. George Critchlow, Mir Tariq, and Joseph Williams.

Also Attending: Michelle Lucas (ATJ Liaison), Ellen Reed (ATJ Tech Committee Liaison), Sunitha Anjilvel (BOG Liaison), Julie Shankland (WSBA General Counsel), and Kyla Jones (WSBA Paralegal).

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**PUBLIC SESSION**

Interim Chair Doug Walsh called the meeting to order at 11:00 a.m. once a quorum was established.

1. Minutes

A motion was made and seconded to approve the April 16, 2020 minutes. The motion passed unanimously.

2. Updates

• Public Records Request – Attorney General’s Office

Chair Doug Walsh will communicate with the Attorney General’s Office about the scope of the public records request.

• Courthouse Facilitators

The memo to send to stakeholders has been reviewed and edited. A motion was made and seconded to table sending the memo out until the next meeting, and review the stakeholder list. The motion passed 9-1.

• Legal Health Check-up

The Board discussed the importance of this project due to the impact of COVID-19. Julie Shankland will have a meeting with Chad Burton to discuss moving forward with the Legal Health Check-up App. There will be a report on this at the next meeting.

3. Advisory Opinions on POLB’s Webpage

The Board will revisit this agenda item at the June 18, 2020 meeting.



4. Next Meeting

The Board will hold a telephonic meeting on June 18, 2020 from 11 a.m. to 2 p.m.

**EXECUTIVE SESSION**

A motion was made and seconded to carry over the executive session agenda items to the June 18 2020 meeting.

The meeting adjourned at 12:10 p.m.