

LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

Meeting Minutes for April 14, 2025

Hybrid Meeting

1:00 p.m.

LLLT Board Members in Attendance:

- ☒ Sarah Bové
- ☐ Margaret Bridewell
- ☒ Jen Bull
- ☒ Ted Cropley
- ☒ Steve Crossland, Chair
- ☒ John Darling
- ☒ Miryam Gordon
- ☒ Nancy Ivarinen, Vice Chair

- ☒ Crystal Lambert
- ☒ Jennifer Ortega
- ☒ Amy Riedel

Liaisons in Attendance

- ☒ Tom Ahearne, BOG Liaison
- ☒ Cathy Biestek, WSBA Staff Liaison

Other WSBA Staff in Attendance:

- ☐ Renata de Carvalho Garcia, Chief Regulatory Counsel
- ☐ Bobby Henry, RSD Associate Director
- ☐ Terra Nevitt, Executive Director
- ☐ Kat Skinner, Law Clerk Lead
- ☒ Anne Trent, RSD Paralegal

PUBLIC SESSION

Call to Order

The meeting was called to order at 1:02 p.m. by Chair Steve Crossland.

October 7, 2024, Meeting Minutes

The Board approved the December 9, 2024, meeting minutes.

Press and Outreach Update

Board discussed current press and outreach news, including a recent IAALS report regarding reciprocity for licensed legal paraprofessionals and having a nationally agreed upon name for this type of limited legal license. The Board discussed other limited license practice areas like criminal law. The Superior Court Justices Association may be interested in a criminal law area of practice for LLLTs. Local bar associations around the state are including LLLTs as members.

FLPAC Agreed Minor Guardianships CLE Update

The Committee decided to host the encore presentation of the Agreed Minor Guardianship required supplemental education on Friday, July 25, 2025, from 9:00 a.m. to 12:40 p.m. WSBA staff will send a



save-the-date email to the LLLTs that still need to attend. The committee is also reviewing and updating the LLLT bench and rack cards.

Limited License Review Committee

This committee is investigating the LLLT license and similar limited licenses in other jurisdictions and working to draft a recommendation for the Supreme Court. The work is projected to be completed in one year, and the committee is meeting once a month for two hours. The members include Chair Christy Carpenter, Kari Petrasek, Judge Kristin Ferrera, Amy Riedel, Sam Darling, Melisa D. Evangelos, Michael Terasaki, and Judge Kirsten Thompson who helped get the Oregon version of this license going. The Board voted on and approved the members of the committee with Amy Riedel abstaining.

Committee on Professional Ethics Procedure

WSBA is looking into whether the Committee on Professional Ethics Procedure (CPE) could also include in its procedures consideration of LLLT RPC and LPO RPC, so that if the committee is recommending a change to the RPC that they also consider whether any RPC changes should be presented to the respective Board for that limited license types (*e.g.*, to the Limited Practice Board, LLLT Board). The Board voted to have Jennifer Ortega meet with the committee to discuss the process and procedure for the CPE to recommend amendments to the LLLT RPC to the LLLT Board.

LLLT Board FY2026 Budget

The Board discussed lowering the LLLT Board budget from \$11,900 to \$9,000 for FY2026.

Senate Joint Memorial (SJM) 8006

Board discussed Senate Joint Memorial 8006 written by WA State Senator Nikki Torres. The Senate Memorial is working its way through the legislature. Some of the Board members appreciate that others are discussing and supporting LLLTs.

Board Member and Public Comments

The Board voted to hold the May 12, 2025, meeting at the WSBA office with a FLPAC meeting in the morning. Miryam discussed the LLLT Board forming a “renewal” or “implementation” committee that would identify specific steps needed to reinstate the LLLT license. The Board discussed what the timing might be for such a committee in relation to any recommendations that the Limited License Review Committee will provide to the LLLT Board and the LLLT Board’s subsequent recommendations to the BOG and to the Court. Christy Carpenter will be invited to the May 12, 2025, LLLT Board meeting to provide an update on the work of the Limited License Review Committee. WSBA staff was asked to share with the Board copies of past LLLT Board reports to the Court.

Adjournment

Meeting adjourned at 3:03 p.m. by Chair Steve Crossland

Respectfully submitted,

Cathy Biestek,
WSBA Staff Liaison to LLLT Board