

Press and Outreach Update: July 8, 2024

Press
<ul style="list-style-type: none">• DEI Pathways Summit
Statistics
LLLT Statistics: <ul style="list-style-type: none">▪ Active LLLTs: 76▪ Inactive LLLTs: 9▪ Suspended LLLTs: 1▪ Voluntarily resigned: 8▪ Emeritus Pro Bono: 1
Meetings/Events
Upcoming Events: <ul style="list-style-type: none">▪ September 9, 2024 In-person LLLT Board Meeting



PATHWAYS TO LEGAL DIVERSITY SUMMIT

**SAVE
THE DATE:
9/12/24**

**DATE: Thursday, September 12, 2024,
9:00 a.m. - 5:00 p.m.**

*An optional social event welcoming those staying in
Ellensburg will take place the evening of Wednesday, 9/11.*

**LOCATION: In-Person Event at
Central Washington University
Ellensburg, WA**

Join a convening of leaders working to increase diversity in the Washington legal profession.

We invite anyone invested in a diverse and thriving legal system that is equipped to address the needs of communities facing the greatest barriers to justice.

[Sign up for updates](https://forms.gle/hm1VAt96XeiHPaBGA)

<https://forms.gle/hm1VAt96XeiHPaBGA>

**WASHINGTON STATE
BAR ASSOCIATION**

Diversity Equity and Inclusion Council

Miryam Gordon
WSBA #157LLLL
LLLL

Congressional District: 7N

Applied Committee: Limited License Legal Technician Board

Application Reason: I am a passionate supporter of our license. Everything I do bends toward holding up this unique profession and improving possibilities for a better future. It's no secret that I hope a version of this license can be developed and presented to the legal community to add to our numbers, add support to the pro se litigants out there with opportunity to obtain legal help at a professional but lower cost, and add more areas of law to the options legal technicians have to practice law "with a license." The best way to support any of these efforts is to be a part of the Board that oversees the license and manages the requirements and licensing process.

As a recent appointee (though as of this date, not yet approved) to the Board, I hope to continue my service in a full term.

History of Committee Service:

Diversity, Equity & Inclusion Council: 10/1/2022 - 9/30/2024

Disciplinary Advisory Round Table: 10/1/2023 - 9/30/2026

Employer: Miryam Gordon, Legal Technician

Number of Lawyers: No response

Areas of Practice: No response

Years of Practice: 3

Years of Membership: 0

Learned of Service From: Email from WSBA

Application for Continuing Membership in DEI Council and LT Board:

I would be honored to continue serving on both of these entities. While, as of this date, I have not yet been confirmed as a member of the LT Board, I have recently been approved to fill an open seat. I also look forward to staying on the LT Board for a full term.

The combination of my diverse skills and life experiences allows me to bring a unique and valuable perspective to each entity.

My journey to my licensure on June 1, 2021 as a Limited License Legal Technician (LLLT) has been profound. I returned to school decades after completing my paralegal certification in 2003. As an older, female, disabled student and practitioner, I have gained experience and insight into the difficulties each of these marginalized communities face. My goal for choosing this career path at this time in my life included the broader goal of serving the public as well as my personal goals ensuring financial stability in “retirement” and a flexible work environment which would accommodate my disability. As a dedicated and successful practitioner, I am enthusiastic about volunteering my time and skills to serve the Board for the benefit of the legal profession.

Due to my disabilities, it took me almost six years to accomplish the tasks necessary to become a LT. Compared to attorneys, LTs may be small in number but we are not short on passion or dedication and our inclusion on professional boards that make policy across the legal community is valuable to the legal profession and the communities we serve.

My life experiences provide unique windows of understanding for many folks challenged in our community. These experiences help me have empathy for poor people, people who are disabled, age-discrimination, discrimination against women, and support my ability to add to both the DEI Council and the LT Board because of them.

When I was a young mother, I experienced abandonment by my spouse, needing “welfare” to survive, managing life as a single parent of two, and also learning how to become a volunteer lobbyist for poverty advocacy organizations such as Welfare Rights Organizing Coalition and Fair Budget Action Campaign. I also had to deal with the challenges of limited medical infrastructure for people on Medicaid.

Following my experience with intimate partner violence, I went to my state legislator because I found that the Department of Licensing was then selling personal information to anyone who paid a \$2 fee (in 1987) and I was scared of my ex-spouse finding me and my children. In 1988, the State Legislature passed the “Address Confidentiality Program” statute (RCW Title 40.24), the first protection of domestic violence survivors’ addresses such as this in the entire United States. Afterward, numerous other states modeled Washington State statutes to create similar programs.

More currently, after certifying as a Certified Professional Guardian, I took up Guardian ad Litem appointments for King County in 2007 for Title 11 incapacitated people. I continue to be appointed and have remained on the registry every year. This dimension of my work experience has given me insight about the needs of those who face the hurdles of incapacitation with respect to the legal system. Now that minor guardianship (Title 11) has been added to the permitted scope for legal technicians, I am excited to focus my practice on that arena, where people need help and are having huge issues finding those who know how to help them.

With other efforts, in 2006, I wrote and published a book on personal finance called, *Money Sucks! Money Strategies for Real Life*. I was an accountant at that time and had teenage sons that I wanted to help teach how to take good care of their finances for a successful launch as adults. The book was short by design, easy to read, with large fonts and lots of “white space” to make it accessible to sight-impaired or to those who did not read well.

In 2008, along with issuing a Second Edition of *Money Sucks!*, I also formed a non-profit 501(c)3 that focused on financial literacy, hoping to further support youth and underserved communities. I founded Financial Literacy Is Essential (FLIE). The non-profit still exists today.

Along with establishing a publishing company to self-publish my book, I became connected to a man who had written a new legal analysis of the trial of Julius and Ethel Rosenberg that was extensively researched and included some very new documentation proving that the Rosenbergs had been falsely put to death by the highest levels of our government. I helped David Alman (and co-author Emily Alman, his deceased wife) publish this book in 2010.

Exoneration: The Trial of Julius and Ethel Rosenberg and Morton Sobell – Prosecutorial deceptions, suborned perjuries, anti-Semitism, and precedent for today’s unconstitutional trials draws a direct line from that terrible trial to the bifurcation of the Supreme Court into a “civil” court and a “national security” court apparatus. I am extremely proud of this contribution to the history of our court system.

I thank you for considering me for these board positions.

Miryam Gordon
12345 Lake City Way NE #200
Seattle, WA 98125
(425) 298-3567 (message)
Miryam@LLLT4familylaw.com

Limited-License Legal Technician

Skills and Experiences -----

Limited-License Legal Technician 6/2021–current
Solo practitioner in family law, Washington State Bar Association #157LLLT

Contract Paralegal 2015–current

Project-based work, by the case, typically in family law.

- Adept in managing projects and priorities
- Excellent management of clients' needs
- Clear writing and drafting of legal documents (trial briefs, petitions, motions)

Intern – Moderate Means Program (WSBA) 2015–2017
Program providing legal services for potential clients earning between 200-400% federal “poverty” level

Court Visitor/Guardian ad Litem (Title 11 King County) 2007–current
Court-appointed services to investigate the need for guardianships.
Also Minor Guardianships Court Visitor and Guardian ad Litem

Freelance Theater Reviewer 2007–current
Miryam's Theater Musings
(<https://miryamstheatermusings.blogspot.com>)
Founder of the *Gypsy Rose Lee Awards* for theater excellence 2011-2020.

Owner/ Business Manager, EclerTech Consulting Accounting Services 12 years
Management, accounting services and software installation for small businesses.

Educational and Training Accomplishments -----

BA, University of California at Santa Cruz
Alternative Dispute Resolution Training, Dispute Resolution Center of Everett
Investigative training through Seattle-King County Defender Association
Previously Licensed: Certified Professional Guardian, State of WA (self-decertified)
Previously Certified Paralegal by NFPA

Jennifer Leigh Bull
WSBA #104LLLT
LLLT

Congressional District: 2

Applied Committee: Limited License Legal Technician Board

Application Reason: I served on the LLLT Board from 10/01/2017 - 09/30/2023. I am seeking reappointment, as I believe I have unique historical knowledge of the LLLT program and changes the program has faced. I taught the required LLLT coursework for the last two cohorts and co-authored the LLLT chapter in the WSBA Family Law Deskbook.

History of Committee Service:

Limited License Legal Technician Board: 10/1/2017 - 9/30/2023

Employer: Shepherd and Allen

Number of Lawyers: No response

Areas of Practice: No response

Years of Practice: 9 yrs. as LLLT

Years of Membership: 0

Learned of Service From: Colleague or friend

Jennifer L. Bull, LLLT, RP

Qualifications Committed to professionalism; highly organized; able to work under strict deadlines with attention to detail; excellent written and verbal communication skills.

Work Experience **2008-Present Shepherd and Allen Bellingham, WA**
Limited License Legal Technician - Family Law

PACE Registered Paralegal

- LLLT: Assist pro se clients consistent with APR 28 in the area of family law, including but not limited to: obtaining relevant facts for framing a client's case, explaining procedure, performing legal research, providing information and self-help materials, reviewing and explaining documents, selecting and completing pleadings and advising clients of their legal rights and remedies within the permitted LLLT scope.
- Paralegal: Assist in case development, trial preparation, courtroom support during trial, research, work one on one with clients for the purpose of discovery/information gathering, pleading/document preparation and transcription. Proficient in Westlaw, MS Word, Excel, Outlook, PowerPoint, Adobe Acrobat, QuickBooks, PhoneSlips and FamilySoft applications.

10/12-Present Kinship Clinic - Law Advocates Bellingham, WA
Contract paralegal

- Assist with monthly kinship custody clinic helping pro se parties with paperwork required to file for minor guardianship; prepare pro se litigants to meet with clinic attorney; research current minor guardianship laws and update forms for clinic as needed.

2020 - 2021 Whatcom Community College Bellingham, WA
Instructor, LLLT Family Law I and II Courses

- Taught courses required for LLLT Licensure, updated curriculum to conform to current statutes and case law, created and maintained Canvas course platform, and graded course assignments such as pleadings and professional legal correspondence.

2000-2009 Law Office of Elizabeth M. Balas Bellingham, WA
Paralegal/Office Administration

- Paralegal - Assisted in case development, trial preparation, courtroom support during trial, research (internet), worked one on one with clients for the purpose of discovery/information gathering, pleading/document preparation and transcription.
- Office Administration - reception, file preparation/maintenance, copying, billing/AR using Timeslips and manual bookkeeping system, complex scheduling with clients, other attorneys and the court system.

- Education**
- 2014-2015 University of Washington - School of Law Seattle, WA**
- Limited License Legal Technician Program - Family Law
 - Completed with a cumulative grade of 96.6%
- 1993-1997 Whatcom Community College Bellingham, WA**
- A.S., Paralegal Studies.
 - Graduated with a 3.04 GPA
- Professional Associations/Certifications**
- Washington State Bar Association - Limited License Legal Technician**
- Licensed November 2, 2015 (Family Law); LLLT #104
- National Federation of Paralegal Associations, Member**
- PACE Registered Paralegal - achieved designation on June 16, 2014 by passing the Paralegal Advanced Competency Exam (PACE); designation maintained by bi-annual mandatory CLE reporting.
- Washington Association of Justice**
- Eagle Legal Staff Member
- Washington State Paralegal Association, Member**
- Volunteer**
- Spring '18 - Present Whatcom Community College**
- Paralegal Studies Program Advisory Committee Member
- 10/01/17 - 09/30/23 Washington Supreme Court Limited License Legal Technician Board**
- Board Member
 - LLLT Board Co-Chair (10/01/2021 - 09/30/2022)
 - LLLT Disciplinary Committee Chair (10/01/2020 - 09/30/2022)
- 2016 - Present Street Law - Law Advocates**
- Regular family law LLLT volunteer at free legal clinics. Honored as Outstanding Supporter in February 2019 for most volunteer participation days in 2018.
- 06/2016 - 06/2020 Bellingham Technical College**
- Business & Computer Information Systems Advisory Committee Member
- 09/10 - 09/12 Kinship Clinic - Law Advocates**
- Paralegal volunteer at monthly kinship custody clinic assisting pro se parties with paperwork required to file for third party custody; prepare pro se litigants to meet with clinic attorney; research current third-party custody laws and update forms for clinic as needed.

- Presentations**
- 04/11/2022 Washington State Bar Association**
- Presenter - "Abusive Litigation and Protection Orders under the New Statute" CLE.
- Summer 2019 UW Law School LLLT Education Program**
- Presenter - LLLT Mandatory Supplemental Education
- 2016 Spring and Fall UW Law School LLLT Education Program**
- Guest Speaker - Consortium III and IV
- 02/24/2011 Washington Association of Justice Tacoma, WA**
- Presenter - "The Electronic Office Toolbox" CLE

**Publications/
Appearances**

02/2023 Ivarinen, N.I. and Bull, J.L. (2023). The Role of the Limited License Legal Technician (LLLT). *Washington Family Law Deskbook Vol. 1, Ch. 7, (2022).*

07/2018 Interviewed by Christie Thompson for The Marshall Project. "Can't Afford a Lawyer," published July 18, 2018.

03/2016 Radio Interview: *South Fork Law, Jill Bernstein and Paula McCandlis.* Jen Petersen - The New Limited License Legal Technician Program in Washington, June 15, 2016.

"Whatcom County's First LLLT, wait...what's that?" *Whatcom County Bar Journal*, March 2016, 9-11.

"The Limited License Legal Technician (Licensed in November 2015)." *Paralegal Today*, 33(1), 12-13, 2016.

Web Interview by *www.ParalegalsRTW.com*, Jen Petersen, RP, March 30, 2016.

Professional references available upon request.

Amy J Riedel

WSBA #

INDIVIDUAL

Congressional District: 0

Applied Committee: Limited License Legal Technician Board

Application Reason: Please consider my application for another appointment to the LLLT Supreme Court Board, I

have previously served in a community/educator position. I believe that I can further contribute to the work of the board with my experience in teaching in higher education, including in legal courses and internships, program development and my experience with the LLLT curriculum and serving students in career guidance. In much of my work in higher education, the focus is on equity and social justice, including the critical need for access to justice. I provide support to the Paralegal and LLLT programs at Whatcom Community College, including curriculum and program process improvement and leadership. Integrating equitable practices into service on the LLLT Board, I have a background of work in diversity, equity, access, and social justice advocacy and have engaged with students since 2003.

History of Committee Service:

Limited License Legal Technician Board: 1/28/2016 - 3/9/2024

Employer: Whatcom Community College

Number of Lawyers: No response

Areas of Practice: No response

Years of Practice: No response

Years of Membership: 0

Learned of Service From: Colleague or friend

Amy Riedel, M.Ed.
Whatcom Community College
237 West Kellogg Rd Bellingham, WA 98229
360-383-3194

May 5, 2024

Limited License Legal Technician Board
Washington State Bar Association
1325 4th Avenue Suite 600
Seattle, WA 98101

Dear Limited License Legal Technician Board,

Please consider my application for renewing my appointment to the LLLT Supreme Court Board. I have served on the Board in a community/educator position in the past and think I can contribute further through a new appointment. In much of my work in higher education, the focus is on equity and social justice. In service on the LLLT Board, I am committed to fostering access to justice and to respond to the changing needs of LLLTs and the LLLT Board.

A few highlights from my experience at Whatcom Community College are teaching Medical Law and Ethics, including to students in IBEST- a statewide program to support students who are new to higher education, serving on the Paralegal Studies Committee, creating, and steering the Celebrating Diversity in Education conferences, advisor for the Latinx Leadership and curriculum development for the Limited License Legal Technician Courses through the Paralegal Studies program. I was also the Diversity Consultant for the Washington Center for Nursing, co-creating a statewide mentorship program for new nurses of color. My body of work includes managing the Wellness Outreach Center as a health educator at Western Washington University and serving as a school nurse in a Pre-Kindergarten through Grade 12 school.

I appreciate your consideration for a new appointment to serve on the LLLT Supreme Court Board.

Sincerely,

Amy Riedel

Amy Riedel, M.Ed.
ariedel@whatcom.edu, Work: 360-383-3194
237 West Kellogg Rd., Bellingham, WA 98226

Education

Master of Education, Adult Higher Education **Earned 2005**
Prevention and Wellness focus
Western Washington University, 516 High Street Bellingham, WA 98225

Bachelor of Arts, Psychology **Earned 1990**

Mental Health concentration
Western Washington University, 516 High Street Bellingham, WA 98225

Licensed Practical Nurse **Earned 1993**
Bellingham Technical College 3028 Lindbergh Avenue, Bellingham WA 98225

Professional Experience

Limited License Legal Technician Board Member, **2016-3.2024**
Washington State Supreme Court

Whatcom Community College **June 2009-Present**
237 West Kellogg Road, Bellingham, WA 98226

Associate Director Student Access and Career Pathways **December 2016-Present**
Workforce/Special Projects/Advisor **2014-2016**
EARN/Encore Coordinator (Department of Labor grant) **2009-2014**

Whatcom Community College, Adjunct Faculty
Credited Courses Taught (courses taught vary by quarter):
Fall 2012 – Present 2024

- Medical Law and Ethics (+IBEST sections) 2 Credits
- Therapeutic Communications in Healthcare (+IBEST sections) 4 Credits
- Advanced Therapeutic Communications in Healthcare 5 Credits
- Career Search Process (+International Students/ELL/ABE/GED) 3 Credits
- Job Search Process 2 Credits

Non-Credited Courses Taught:

- Mentorship Best Practices
- Back-to-School Technology Series (first time to college or returning later in life)
- Intergenerational Learning Faculty Workshop
- Adult Learning in a Community College, Faculty Workshop

Paralegal Studies Advisory Committee **2014-Present**

Career and Academic Advising:

- Group and single student career and academic strength based advising

- Career exploration sessions using e-tools and in person workshops

Middle and High School Outreach

- Health Professions Outreach programs, connecting course work and interests to the health professions
- Science, Math and the Health Professions Workshops

Health Educator, Wellness Outreach Center Manager **March 2003-July 2006**
Western Washington University, 516 High Street, Bellingham, WA 98225

Co-Instructor: Global Perspectives in Education, Graduate Program, Western Washington University, Bellingham, WA

Winter Quarters 2005, 2006

Credited Courses Taught:

- | | |
|-------------------------------------|-----------|
| • Peer Health Education, Health 250 | 4 Credits |
| • Global Perspectives in Education | 2 Credits |

Diversity Consultant and Interim Diversity Director **March 2010-2015**
Washington Center for Nursing, 1101 Andover Park West Ste. Tukwila, WA 98188

- Co-develop, train and implement: Nursing Students of Color Mentorship Program, statewide

Non-credited Course Taught:

- Mentorship Best Practices

Publications

Textbook Co-Author: “Comparative Adult Education Around the Globe: International Portraits and Readings of the History, Practice, Philosophy, and Theories of Adult Learning,” 2007

Author: “RN to RN, Become a Mentor,” Washington Nursing Commission News: Washington Edition 8: 2012

Author: “RN to RN, Become a Mentor,” Northwest Retirement Magazine: 2012

Author: “Best Practices in Mentorship,” manual produced through higher education for a Department of Labor grant, 2012

Educational Event Planning Experience

Conference Management

“Celebrating Diversity in Education” **Spring 2011-2018**

Partners: Western Washington University, Skagit Valley College, Northwest Indian College, Center of Excellence for Careers in Education, Ferndale High School, Burlington-Edison High School

“Seeds of Change” **Spring 2014**

Partners: Whatcom Community College students
 Present: Compass to Campus session

“Concept-Based Curriculum to Transform Nursing Education” Winter 2012

Partners: regional colleges with Registered Nursing programs

“RN Instructor Recruitment Boot Camp” Winter 2010, 2011, 2012

Partners: PeaceHealth, regional colleges with Registered Nursing programs

“Engaging Our Age 50+ Community: Trends and Transitions” Spring 2011

Partners: Northwest Regional Council, Encore Advisory Committee

Job Fair Management

All College Job Fair Spring 2014-2024

Partners: regional employers

Health Professions Job Fair Spring 2014-2018

Partners: WorkSource, Bellingham Technical College, regional employers

All College Faculty and Staff Development Trainer

- Professional and classified staff Mentorship Best Practices Winter, Spring 2014
- Intergenerational Learning
- Adult Student Identity Development

Diversity and Inclusion Facilitation

Western Washington University: 2003-2006

- National Coalition Building Institute (NCBI) Facilitator: faculty, staff and students
- Controversy and Constructive Dialogue workshops
- From Peer to Professional, Building Inclusive Communities presentations
- Diversity Recruitment and Retention Specialist Hiring Committee 2014

Technical Skills

- Online Teaching Learning Management Systems: Canvas, Angel and Blackboard Banner, EASE
- Webpage design and management
- Microsoft Office: Excel, PowerPoint, Word, Access
- Social Media Resources and Outreach
- Career Center Blog and Information Systems

Saint Paul’s Episcopal School Health Consultant, P-12 March 2001- June 2009

- Design, build and deliver immunization, vision and hearing screening programs for a diverse K-12 student body
- Create and implement professional health educational training programs for faculty, staff & students

Welcome Home Builders, LLC, Manager Bellingham, WA March 1994 –February 2003

- Whole Project and Business Management
- Universal Design Practices, Residential Construction
- Contract negotiations: real estate, custom home and speculative building
- Manage Budgets of \$500,000-650,000

Jaymi D Trimble
WSBA #188LLLT
LLLT

Congressional District: 4

Applied Committee: Limited License Legal Technician Board

Application Reason: I am writing to express my interest in the WSBA LLLT Board Member Position. I believe I can effectively serve the LLLT Board given my professional experience as a LLLT, a certified mediator, my academic qualifications, and real-life experience. I believe in the mission of the LLLT Board and the tremendous potential the LLLT program has to continue narrowing the justice gap. I care about the license, and a significant amount of my practice is dedicated to low-bono and pro-bono work. I actively promote access to justice.

Prior to becoming a LLLT, I was a writer/journalist for 25 years. I am interested in helping the LLLT Board in any capacity where needed.

It would be an honor to work alongside other Board members in whatever direction the LLLT program may take.

Employer: No response

Number of Lawyers: No response

Areas of Practice: No response

Years of Practice: 2

Years of Membership: 0

Learned of Service From: WSBA Website, Colleague or friend

May 10, 2024

To: WSBA LLLT Board

From: Jaymi Trimble, WSBA#188LLLT

Re: Statement of Interest in the WSBA LLLT Board Member Position

I am writing to express my interest in the WSBA LLLT Board Member Position. I believe I can effectively serve the LLLT Board given my professional experience as a LLLT, a certified mediator, my academic qualifications, and real-life experience. I believe in the mission of the LLLT Board and the tremendous potential the LLLT program has to continue narrowing the justice gap. I care about the license, and a significant amount of my practice is dedicated to low-bono and pro-bono work. I actively promote access to justice.

Prior to becoming a LLLT, I was a writer/journalist for 25 years. I am interested in helping the LLLT Board in any capacity where needed.

It would be an honor to work alongside other Board members in whatever direction the LLLT program may take.

Thank you for considering me.

Jaymi Trimble

JAYMI TRIMBLE

Limited License Legal Technician (LLLT)



Jaymi@ResolutionFamilyLaw.com



PO Box 1551
Prosser, WA 99350



linkedin.com/in/JaymiTrimble



SKILLS

Family Law Proceedings

Certified Family Law Mediator

Experienced Legal Researcher

Writer/Journalist

Tech Savvy

Virtual Notary

EDUCATION

Limited License Legal Tech (LLLT)
Univ of WA School of Law

Advanced Paralegal Certificate
Edmonds College

Electronic Discovery Certificate
Edmonds College

Digital Forensics Certificate
Edmonds College

Antebellum Southern History, M.A.
University of Houston-Clear Lake

English, B.A.
Heritage University

PROFESSIONAL PROFILE

I bring to family law my passion to help others. As a writer/journalist for over twenty years I have keen attention to detail, an understanding of people, and the ability to quickly narrow down broad concepts to their legal essence. I believe there is a direct correlation between the health of society, and the access to affordable legal services. I completed the Limited License Legal Technician Practicum, passed the LLLT bar (first attempt), and am seeking to bring my education, qualifications, skills, and experience to the Limited License Legal Technician Board.

PROFESSIONAL EXPERIENCE

Limited License Legal Technician (LLLT), Prosser, WA 2022-2024

I am licensed by the Washington State Bar Association to practice family law within scope. As a LLLT, I have the authority under my license to meet with clients, give legal advice, strategize on a legal plan, draft documents, assist and attend hearings, attend mediations and negotiate on a client's behalf, etc.

My Virtual Paralegal, Pomeroy, WA 2019-2023

Experienced paralegal providing on-demand legal and administrative support for both short-term and long-term assignments.

- Legal Support: Calendaring/docketing, e-filing, records management, client interviews, billing/invoicing, court rules/local court rules, case management, legal research, e-discovery, writing briefs, case preparation for hearings, motions, mediations, trial, meetings, and depositions.
- Document Preparation: Drafting and filing legal documents including pleadings, motions, exhibits, and correspondence.
- Communicate with clients, legal teams and opposing counsel.

Word Gal, Inc. Prosser, WA 1995 - 2018

Sole Proprietor of a professional writing agency that specialized in writing, researching, editing, marketing, and communications.

- Provided content writing, offering cutting edge research skills and expert copy-editing.
- Flexibility to write in a variety of styles for diverse audiences and media—including ghostwriting.
- Consistently delivered effective, engaging copy.
- Authored two books.
- Won numerous awards, including an Addy.

Mr. Theodore Michael Croyley
WSBA #27453
Active Attorney
Congressional District: 8

Applied Committee: Limited License Legal Technician Board

Application Reason: I am an advocate for increasing access to legal services for low and middle income Washington residents. I have been a government attorney for 29 years, mainly focusing on criminal appellate practice, and am therefore familiar with most areas of law. I also was an adjunct professor at Thomas Jefferson School of Law for over ten years, where I both developed courses, wrote exams and graded exams and papers. Specifically, I taught first-year law students how to write persuasive legal briefs for trial and appellate courts and instructed them on how to effectively present oral arguments in appellate courts. I also taught criminal motion practice and developed and taught a post-conviction relief course where I instructed students regarding all aspects of post-conviction relief. In addition, I have worked on a contract basis for Ergometrics & Applied Personnel Research, Inc., where I was a Test Question Writer drafting questions for portions of the Arizona and Colorado Legal Professional Licensing Exams. I very much enjoyed doing so and would look forward to using this experience as a member of the Limited License Legal Technician Board.

Employer: Pierce County Prosecuting Attorney's Office

Number of Lawyers: 51-100 Lawyers in Firm

Areas of Practice: Appellate, Constitutional, Criminal, Government, Juvenile, Legal Ethics, Legal Research and Writing, Litigation

Years of Practice: 29

Years of Membership: 26

Learned of Service From: WSBA Website

Theodore M. Cropley

May 31, 2024

Washington State Bar Association

Re: Volunteer Positions

To Whom it May Concern:

I am writing to express my interest in three volunteer membership opportunities with the Washington State Bar Association: the Board of Bar Examiners, the Limited License Legal Technician Board, and the Court Rules & Procedures Committee. I believe that my extensive experience makes me an excellent candidate for these positions. In my legal career, which has been exclusively in public service for over 25 years, I have had the opportunity to represent the People of Washington and California in matters ranging from prosecuting misdemeanors in county district courts to arguing before the California Supreme Court, Washington State Supreme Court, and the United States Court of Appeals for the Ninth Circuit. With my experience, I will be able to immediately provide important input to the work of these boards and committees.

As a Deputy Prosecuting Attorney in Jefferson County, Washington, I was the sole prosecutor in over 60 criminal jury trials, mainly involving DUIs and domestic violence offenses, and handled all RALJ appeals in superior court. I also negotiated over 400 plea agreements with defense counsel. As such, I became intimately familiar with court rules and procedure.

After moving back to California and spending four years as a Child Support Program Attorney with the County of San Diego, representing the County in Superior Court in paternity and child support matters, I joined the California Department of Justice. For over 13 years, I was a Deputy Attorney General representing the People of California at trial, on appeal, and in post-conviction proceedings. I filed over 250 briefs in state and federal courts, including the United States Supreme Court and the United States Court of Appeals for the Ninth Circuit, responding to appeals and petitions for writs of habeas corpus. I argued 38 times in the California Court of Appeal, five times in the United States Court of Appeals for the Ninth Circuit, and four times in the California Supreme Court. I also conducted evidentiary hearings in federal district court. Furthermore, I served as Supervising Deputy Attorney General responsible for supervising the legal work of the attorneys on my office's Trial Team, on my office's Federal Habeas Corpus Team, as one of my office's statewide experts on juvenile sentencing laws, and on my office's Capital Litigation Team, which was responsible for supervising and overseeing all death penalty litigation in state and federal courts.

From 2009 through 2021, I was an Adjunct Professor at Thomas Jefferson School of Law in San Diego. I taught first-year law students how to write persuasive legal briefs for trial and appellate courts and instruct them on how to effectively present oral arguments in appellate

courts. I also taught criminal motion practice and developed and taught a post-conviction relief course where I instructed students regarding all aspects of post-conviction relief, including initiating and responding to appeals and writs of habeas corpus in state and federal courts. This experience gave me familiarity with exam construction and grading numerous areas of law.

In my current position as a Deputy Prosecuting Attorney with the Pierce County Prosecuting Attorney's Office's Appellate Unit, I have continued my work as an appellate attorney handling both direct appeals and personal restraint petitions. I also train and advise trial prosecutors regarding issues that may arise at trial and in post-sentence proceedings and provide guidance and advice to other appellate attorneys regarding drafting legal briefs and conducting oral arguments. My training has included ethics, lesser included jury instructions, and preserving the record. In addition, I am one of my office's RALJ attorneys tasked with assigning, supervising, editing, and reviewing the briefing and oral argument of interns and attorneys in RALJ appeals. I am also a member of my office's Sentence Review Committee. In this role, I am part of a team of senior prosecutors who review sentences for possible recommendation to the Prosecuting Attorney for filing a motion for a sentence reduction if the circumstances warrant it.

In addition, I was appointed by the Pierce County Prosecuting Attorney to the Washington Association of Prosecuting Attorneys (WAPA) which is a forum where prosecutors across the state exchange information and experiences in trial and appellate matters. Through WAPA, I have been a trainer at the WAPA Trial Skills Boot Camps where experienced attorneys train new District Court prosecutors on all aspects of misdemeanor prosecution from charging to appeal. I developed and taught the ethics portion of the training, which focused on the proper role of the prosecuting attorney and especially how to ethically deliver closing argument.

I was also nominated by WAPA to serve on the Washington Pattern Jury Instructions (WPI) Committee and appointed to this Committee by the Washington State Supreme Court's Administrative Committee. This Committee reviews, edits, and drafts pattern jury instructions.

Thank you very much for your time and consideration.

Sincerely,

/s/ Theodore M. Cropley

Theodore M. Cropley

THEODORE M. CROPLEY

BAR ADMISSIONS:

Washington State Bar (#27453)
State Bar of California (#181364) [inactive]
New York State Bar
Oregon State Bar (#072272) [inactive]
United States Supreme Court
United States Court of Appeal for the Ninth Circuit
United States District Court for the Western District of Washington
United States District Court for the Southern District of California
United States District Court for the Central District of California

EXPERIENCE:

**Pierce County Prosecuting Attorney's Office, Criminal Division:
Appellate Unit** Tacoma, WA

Deputy Prosecuting Attorney 4 4/19 – Present

Represent the State of Washington in appellate and post-conviction proceedings. Prosecute felony criminal appeals and respond to personal restraint petitions before the state court of appeals and the Washington State Supreme Court. Provide advice and guidance to trial attorneys regarding the litigation of issues that may arise in post-sentencing proceedings. Supervise legal interns and provide guidance and advice regarding drafting legal briefs and conducting oral arguments.

Ergometrics & Applied Personnel Research, Inc Lynnwood, WA

Test Question Writer 11/20 – 1/21; 8/23-9/23

Drafted questions for portions of the Arizona and Colorado Legal Professional Licensing Exams.

California Department of Justice, Office of the Attorney General, Criminal Division; Appeals, Writs, and Trials Section San Diego, CA

Deputy Attorney General V 3/06 – 4/19

Supervising Deputy Attorney General (Trial Team) 5/16 – 4/17

Represented the people of California at trial and in appellate and post-conviction proceedings. Prosecuted felony criminal appeals before the state courts of appeal and the California Supreme Court, responded to petitions for writs of habeas corpus in state and federal courts, and prosecuted death penalty appeals. Handled evidentiary hearings in federal court. Previously supervised a team of six trial attorneys on my office's Trial Team and served on my office's Federal Habeas Corpus Team and Capital Litigation Team.

Thomas Jefferson School of Law San Diego, CA

Adjunct Professor (Legal Writing II; Post-Conviction Relief; Criminal Motion Practice) 1/09 – 3/21

Taught students in an ABA-accredited law school how to write persuasive legal briefs for trial and appellate courts. Instructed students on how to present effective oral arguments in appellate courts.

Developed and taught a post-conviction relief course. In this course, I taught students all aspects of appellate and post-conviction relief, including drafting and responding to appeals and writs of habeas corpus in state and federal courts.

County of San Diego Department of Child Support Services San Diego, CA

Child Support Program Attorney III

3/02 – 3/06

Represented the County in Superior Court on various issues related to paternity and child support. Litigated a variety of paternity and support cases in civil and family courts. Reviewed and administered child support enforcement actions. Negotiated with custodial and non-custodial parents regarding legal issues involved in civil paternity and/or support actions. Interviewed applicants for attorney and paralegal positions. Supervised junior attorneys and paralegals. Spoke at Continuing Legal Education seminars.

Jefferson County Prosecuting Attorney's Office

Port Townsend, WA

Deputing Prosecuting Attorney/Deputy Coroner

8/99 – 10/01

Handled all aspects of criminal prosecution. Interviewed police officers, victims, and witnesses. Performed legal research and drafted legal briefs. Conducted over sixty (60) jury trials. Initiated and responded to appeals. Provided legal advice to and participated with law enforcement officers in criminal investigations. Taught criminal law and criminal procedure to reserve police officers. Lectured at continuing legal education seminars on issues relating to the admissibility of breath test documents in DUI trials. Responded as Deputy Coroner to unattended deaths and conducted death investigations as required.

Washington State Division of Child Support

Seattle, WA

Support Enforcement Officer

1/98 – 8/99

Interpreted and enforced laws and policies concerning child support, medical obligations, and paternity establishment. Determined the preference and legality of specific collection actions. Established and reviewed administratively ordered child support obligations. Negotiated child support payments. Assisted with the preparation of cases for formal administrative hearings.

San Diego County District Attorney's Office

San Diego, CA

Legal Intern

8/94 – 12/94

Researched and drafted memoranda on issues relating to hate crimes.

COMMITTEES:

Washington Association of Prosecuting Attorneys (WAPA) Appellate Committee 5/20 – Present

WAPA Trial Skills Boot Camp Instructor

5/23 – Present

Trained new District Court prosecutors on all aspects of misdemeanor prosecution from charging to appeal. I developed and taught the ethics portion of the training, which focused on how to conduct oneself as a prosecutor and officer of the court.

SB 6164 Sentence Review Committee

5/21 - Present

Participate with a team of senior prosecutors to review sentences for possible recommendation to the Prosecuting Attorney for filing a motion for a sentence reduction if the circumstances warrant it.

Washington Pattern Instruction Committee

7/22 - Present

Nominated by WAPA and appointed by the Washington State Supreme Court to review and update Washington's pattern jury instructions.

EDUCATION: **Georgetown University Law Center** Washington, D.C.
Master of Laws (LL.M.) in International and Comparative Law, May 1996
GPA: B+ (Master Thesis Grade: A)

California Western School of Law San Diego, CA
Juris Doctor (J.D.), April 1995; Graduated top third of class
Jessup International Law Moot Court Team (1993 – 1995)
- Won Best Brief – Third Place Award for Western Region in 1993/94
American Jurisprudence Award: Contracts I (Fall 1992)
The Wiley W. Manuel Award for Pro Bono Legal Services
Academic Scholarship (1992-1995)

Boston University Boston, MA
Bachelor of Arts (B.A.), *cum laude*, May 1992
Major: Political Science; Minor: Philosophy
Academic Scholarship (1988-1992)

John Darling

WSBA #

INDIVIDUAL

Congressional District: Not Available

Applied Committee: Limited License Legal Technician Board

Application Reason: submitted on behalf of applicant [PE]

History of Committee Service:

Limited License Legal Technician Board: 10/1/2021 - 9/30/2024

Employer: retired

Number of Lawyers: No response

Areas of Practice: No response

Years of Practice: No response

Years of Membership: 0

Learned of Service From: Colleague or friend

CV for John Darling. Applicant for LLLT Board

May 13, 2021

Pomona College BA

University of Washington DDS

Four years US Army, Major

Planning Commission, Cashmere, WA

Performing Art Center Board, Chair, Wenatchee, WA

North Central Washington Dental Society

Washington State Dental Association

Washington State Dental Association, Treasurer

Pacific Northwest Dental Conference, Chair

American Dental Association

American Dental Association

American Dental Association Annual Conference Committee

Marya Christine Noyes

WSBA #123LLLT

LLLT

Congressional District: 7N

Applied Committee: Limited License Legal Technician Board

Application Reason: submitted on behalf of applicant [PE]

Employer: No response

Number of Lawyers: No response

Areas of Practice: No response

Years of Practice: No response

Years of Membership: 0

Learned of Service From: Colleague or friend

March 31, 2019

To the Limited License Legal Technician Board:

I am applying for the position on the Limited License Legal Technician Board because of my tremendous commitment to this program. Since I found out about the Limited License Legal Technician program in 2014, I have dedicated my life to becoming licensed in this field and helping to provide legal assistance to low-to-moderate income earners.

I will not try the patience of the Board by launching into a recitation of the great number of studies that have been done on the lack of available legal representation to low-to-moderate income earners. As I am sure the Board is already aware, there is a tremendous need for access to competent legal assistance to this under-served population. The "justice gap" between the rich and the poor has been well documented. Less documented, however, are possible solutions to this well-studied problem.

It is important to note that my personal inspiration in this crusade is generated by more than just my research on the subject or feelings of empathy towards my fellow man. My motivation to provide legal resources to those who find themselves economically insecure is extraordinarily personal in nature. Suffice it to say that there have been times in my life where, through no fault of my own, I have found myself penniless and indigent.

It is hard to describe to those who have never experienced this type of devastation how terrifying lack of access to resources can be when confronted by yet, another, overwhelming catastrophe. Most people who are relatively economically secure do not understand that there is a substantive difference between \$1500 and \$5000. During this extraordinarily trying time in my life, I could no more have laid my hands on \$5000 (the amount of the standard advanced fee deposit), than I could have touched \$500,000.

This is the financial real estate the majority of my clients occupy when they enter my office. Most of my clients require flexibility with the amount of the advanced fee deposit or in the time required to obtain it. Unfortunately, as we are all aware, most legal troubles do not limit themselves to the economically secure, nor do they only appear when the client is properly prepared to pay for them.

Today, my life looks very different. I no longer struggle to afford items at the Dollar Store. I am employed full-time as a Limited License Legal Technician at an exemplary law firm in Everett and I am in the process of finishing my MBA at Seattle University. Every single day I get to work with a fantastic team of family law attorneys who understand and appreciate the affordability and flexibility that a Limited License Legal Technician can provide to a family law firm. I am extraordinarily blessed to be able to assist individuals that may have otherwise been left to fend for themselves as pro se litigants or been relegated to long waits on the CLEAR hotline.

It is my goal to provide this type of assistance to as many people as possible, and it would be an absolute privilege to be accepted onto the Limited License Legal Technician Board. I know that, as a group, we can turn the tide in favor of the Limited License Legal Technician program.

I have over 15 years of experience in sales, which equates to a tremendous amount of time invested in the study of changing hearts and minds. Additionally, I chose to finish my MBA for the purposes of engaging the legal establishment in a conversation about the expanding the existing business model. I

aspire to prove that increasing a firm's representation to include Limited License Legal Technicians is actually a winning endeavor for all parties concerned.

Legal Technicians not only help a population in dire need of legal services, their addition opens a firm's client base to an entirely new, previously ignored, vertical market. Instead of costing the firm money, the addition of a Limited License Legal Technician captures previously unrealized profit from low-to-middle income earners. Further, the establishment of Attorney-Legal Technician partnerships create pricing flexibility and market stability in the event of an economic downturn.

Practically speaking, I happen to know these are true because I see them occur every day at my law firm. Further, I highly suspect that once Limited License Legal Technicians evangelize these facts to the legal community at-large, we will not have to entirely rely on a law firm's altruistic inclinations to embrace the Limited License Legal Technician position.

Please reach out to me with any questions or concerns. I am more than happy to explain or expound on any portion of this letter.

Warm Regards,

Marya Noyes, LLLT No. 123

MARYA C. NOYES, LLLT # 123, CRP

C: [REDACTED]

E: [REDACTED]

LEGALS SKILLS INCLUDE:

- Drafting, Filing, and Proofreading client correspondence and pleadings
- Drafting Motions, Discovery, Initial Pleadings, and Final Documents
- Proficient in King, Snohomish, Island County Court Systems
- Reviewing title commitments, survey plats and legal descriptions
- Highly proficient and comfortable in the use of technology including: Westlaw, Microsoft Office Product Suite, Family Soft, Support Calc, Practice Master, Timeslips, Salesforce, etc.
- Legal Research and Citation Support
- Strong written and interpersonal communication skills; Works well independently or with a team
- Flexible, Resilient, Detail Oriented, Efficient and Self-Motivated

PROFESSIONAL EXPERIENCE:

11/18 – Current LLLT/Family Law Paralegal – Genesis Law Firm, PLLC, Everett, WA

The majority of my time is committed to assisting low to moderate income, pro se clients navigate their way through their family law legal difficulties as a limited license legal technician. It is my experience that the most effective and efficient representation involves the development of close partnerships with the family law attorneys in my firm. Together we have been able to create a flexible pricing model of legal representation that opens the possibility of competent legal representation to a much larger market than what is typically afforded by traditional representation.

07/17 – 11/18 LLLT / Family Law Paralegal – O’Brian & Associates, PLLC, Redmond, WA

Assist pro se clients as a legal technician with family law legal matters while providing support for the firm’s family law attorneys. Skilled in all aspects of family law including, but not limited to: Preparing and drafting motions, pleadings, judgments, statements, documents, and other correspondence (e.g., debt and asset lists, declarations, child support worksheets, responsive pleadings, etc.); Performing legal research; Maintaining attorney calendars and case files; Scheduling appointments, court appearances, and mediation/deposition hearings; Serving as a liaison between the client and attorney, conducting client interviews, Preparing and reviewing discovery packages, including disclosure statements, answers to interrogatories, and production requests

06/16-06/17 Family Law Paralegal – James Hendry Law, Mill Creek, WA

Paralegal and administrative assistance and support for general practice/family law attorney
Responsibilities include: Drafting all relevant pleadings involved in family law matters. Legal research. Review and draft legal memoranda and client correspondence.

05/16 – 06/17 Paralegal – NW TrafficTickets – Mountlake Terrace, WA

Paralegal for firm specializing in traffic tickets in Washington Municipal and District Courts. Responsible for: Drafting and Filing Pleadings, client correspondence, proof-reading, billing, calendaring

01/15 – 06/17 Legal Assistant/Paralegal – Butler Law, PLLC, Lynnwood, WA

Provide legal and administrative assistance and support for two general practice/family law attorneys. Handle all aspects and issues of working in a small legal firm. Regularly perform legal research and citation support. Responsible for client scheduling, communication, correspondence, legal document

Marva C. Noyes

C:

E:

Resume Page – 2

proofreading, production, and filing. Consistently draft legal pleadings, memoranda and client correspondence. Responsible for personal injury document compilation and discovery.

03/12 - 11/14 Senior Product Specialist - Zillow, Inc., Seattle, WA

Consistently top sales closer on team. Responsible for connecting Zillow's real estate agents with their lenders through their Zillow online media marketing; Increased sales numbers of sales team by 75%. Created sales efficiency through utilization of existing client management software system. Consistently promoted - Chosen to rapidly learn a new product and sequentially create and implement a process that was easily conveyed to the company's customers.

05/11 – 03/12 Online Marketing Representative – Tippr.com, Seattle, WA

Consistently top 10% of sales performance in company. Guided business owners through the process of daily deal advertising. Consistently exceeded customer service survey ratings. Responsible for cold calling, and training of new hires.

09/10 – 04/11 Business Development Manager - Windows Management Experts, Inc., Edmonds, WA

Charged with bringing the entire company to a new level of sales and mindshare in the MMS environment. Responsible for acquiring and development of MMS consultant team.

06/08 – 05/09 Residential Loan Officer - Wells Fargo Home Mortgage, Tukwila WA

Consistently ranked number one in self-sourced purchase business in office. Created, managed and closed an average of \$12 million dollars in residential loans/year.

06/06 - 01/08 Residential Loan Officer - Integra Pacific Mortgage, Lynnwood WA

Constantly created and managed over \$15 million dollars/year in residential mortgage loans. Assisted clients in obtaining their overall financial goals through the acquisition of real estate.

06/05 - 06/06 Residential Loan Officer - CTX Mortgage, Tukwila WA

Created success at CTX mortgage by creating, managing and closing \$9 million dollars/year. Consistently exceeded all customer service rating goals.

06/01 - 06/05 Residential Loan Officer - Bank of America, Seattle WA

Promoted to Assistant Vice President in 2005. Consistently created, managed and closed \$18 million dollars/year in loans - 3 years in a row.

EDUCATION:

Current – MBA Program (Final Quarter) - Seattle University – Dean's List

2016 – LLLT Program – Family Law - University of Washington School of Law

2015 - Advanced Paralegal Certificate - Edmonds Community College – Dean's List - ABA Approved

1998 – BA - Mills College - Double Major: Business Economics & Environmental Science

AWARDS/CERTIFICATIONS/LICENSES:

2017 – Limited License Legal Technician No. 123 – Washington State Bar Association (WSBA)

2017 – Certified Registered Paralegal – National Federation of Paralegal Associations (NFPA)

2015 – Timothy Mcdevitt Memorial Endowed Foundation Scholarship Award Recipient

WASHINGTON STATE BAR ASSOCIATION

Regulatory Services Department

DRAFT FY 2025 LLLT Board Roster of Voting Members with Term History

NAME	POSITION	ROLE	PARTIAL TERM	1ST FULL TERM	2ND FULL TERM
Stephen Crossland	Chair	Attorney		Chair 10/1/2022-9/30/2023	
	Member			Chair 10/1/2023-9/30/2024 Member 10/1/2022-9/30/2025	
Nancy Ivarinen	Vice Chair	Attorney Family law experience	Member 10/1/2021-9/30/2022 Chair 10/1/2021-9/30/2022	Member 10/1/2022-9/30/2025	
	Member			Vice Chair 10/1/2022-9/30/2023	
Crystal Lambert	Member	Attorney	10/1/2019-9/30/2020	10/1/2020-9/30/2023	10/1/2023-9/30/2026
Margaret Bridewell	Member	Attorney		10/1/2020-9/30/2023	10/1/2023-9/30/2026
Sarah Bové	Member	LLLT	1/9/2018-9/30/2020	10/1/2020-9/30/2023	10/1/2023-9/30/2026
Jennifer Ortega	Member	LLLT		10/1/2019-9/30/2022	10/1/2022-9/30/2025
Phyllis Lykken	Member	Public		10/1/2022-9/30/2025	
FY2025 Position ¹	Member	Public		10/1/2024-9/30/2027	
FY2025 Position ²	Member	LLLT		10/1/2024-9/30/2027	
FY2025 Position ³	Member	Attorney/LLLT/LPO		10/1/2024-9/30/2027	
FY2025 Position ⁴	Member	Attorney/LLLT/LPO		10/1/2024-9/30/2027	

¹ Current LLLT Board member John Darling 1st term ending 9/30/2024.

² Current LLLT Board member Christy Carpenter 2nd term ending 9/30/2024 and not eligible to reapply.

³ Current LLLT Board member Nicole Searing 1st term ending 9/30/2024.

⁴ Recently nominated, not yet appointed by Court, Miryam Gordon was nominated to complete the partial term of resigned LLLT Board member Athan Papailiou, whose remaining term ends 9/30/2024.



Limited License Legal Technician Board Calendar FY 2025

Date	Event
October 7, 2024	In-Person Board Meeting 1:00 p.m. – 4:00 p.m.
December 9, 2024	Virtual Board Meeting 1:00 p.m. – 4:00 p.m.
April 14-15, 2025	In-Person Board Meeting April 14 Board Meeting 1:00 p.m. – 4:00 p.m. April 15 Committee Meetings, to be scheduled as needed
May 12, 2025	Virtual Board Meeting 1:00 p.m. – 4:00 p.m.
July 14, 2025	In-Person Board Meeting 1:00 p.m. – 4:00 p.m.
September 8, 2025	Virtual Board Meeting 1:00 p.m.-4:00p.m.

