

## LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD

### Meeting Minutes for May 10, 2021

Remote meeting only (held via Zoom)

1:00 p.m.

#### LLLT Board Members in Attendance:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Stephen Crossland, Chair | <input type="checkbox"/> Crystal Lambert-Schroeder                |
| <input checked="" type="checkbox"/> Sarah Bove               | <input checked="" type="checkbox"/> Carolyn McKinnon (Ex Officio) |
| <input type="checkbox"/> Margaret Bridewell                  | <input checked="" type="checkbox"/> Jennifer Ortega               |
| <input checked="" type="checkbox"/> Christy Carpenter        | <input checked="" type="checkbox"/> Jennifer Petersen             |
|  | <input type="checkbox"/> Judith Potter                            |
|  | <input checked="" type="checkbox"/> Geoffrey Revelle              |
|  | <input checked="" type="checkbox"/> Amy Riedel                    |

#### Liaisons in Attendance

- Bobby Henry, WSBA Staff Liaison
- PJ Grabicki, BOG Liaison
- Hon. Fred Corbit, ATJ Liaison

#### Other WSBA Staff in Attendance:

- Renata de Carvalho Garcia, Chief Regulatory Counsel
- Terra Nevitt, Executive Director
- Katherine Skinner, RSD Specialist
- Shay Adhikari, RSD Paralegal

#### Others in Attendance During Some or All of the Meeting:

Nancy Ivarinen, Connie Major, Lesli Ashley, and Miryam Gordon.

### PUBLIC SESSION

#### Call to Order / Preliminary Matters

The meeting was called to order at 1:00 p.m.

#### Approval of Meeting Minutes

The Board approved the minutes for the April 12 & 26, 2021 meetings.

#### Outreach and Press Update

Board members provided updates about any past or upcoming outreach events they attended or will be attending.



**Unidentified Trust Funds**

Bobby Henry presented this issue to the Board for discussion. The WSBA Committee on Professional Ethics is proposing an amendment to the Rules of Professional Conduct that would require lawyers to deliver unidentified trust funds to the Legal Foundation of Washington. The CPE is inquiring whether the LLLT Board would support the same amendments to the LLLT RPC. The Board approved supporting the unidentified trust fund amendments to the LLLT RPC. The Board asks that the CPE do the drafting to the LLLT RPC.

**CLOSED SESSION**

**LLLT Examination Dates and Session Duration**

During a closed session, the Board discussed various ideas and approaches for finalizing LLLT Examination Dates and Session Duration based on past information.

**Board Member Applications**

During the executive session, the Board discussed member terms, processes and positions available. The Board discussed the timeframe for the application/nomination process. The Board decided to schedule another meeting on May 19, 2021 to consider applications and to make nominations.

**Adjournment**

The meeting adjourned at 3:00 p.m.

