

Outreach Update: January 2019

Press
<p>Press:</p> <ul style="list-style-type: none">▪ Utah's Licensed Paralegal Practitioner Program Starts Small (Above the Law), December 12, 2019▪ BC task force looking at unmet legal need and where paralegals can help (The Lawyer's Daily), December 18, 2019▪ Aspects of justice system set for 'redesign' to ensure it's not the exclusive preserve of a few: Chief Justice (TODAY), January 6, 2020
Outreach, Statistics, & Other Events
<p>Recent Events:</p> <ul style="list-style-type: none">▪ Access to Justice Board Delivery System Committee Meeting: January 7, 2020 <p>Upcoming Events:</p> <ul style="list-style-type: none">▪ Presentation to WSBA Diversity Committee: January 18, 2020▪ Portland Community College Paralegal Career Day: February 1, 2020▪ Legal Pathways Presentation at UW Tacoma: February 6, 2020▪ Next LLLT Exam: February 20, 2020▪ 11 applications were received for the February 20, 2020 LLLT Exam <p>LLLT Statistics:</p> <ul style="list-style-type: none">▪ Number of current LLLTs: 43▪ 4 LLLTs are inactive▪ 1 LLLT is administratively suspended
Meetings
<p>Recent:</p> <ul style="list-style-type: none">▪ LLLT Board Meeting on December 9, 2019 <p>Upcoming:</p> <ul style="list-style-type: none">▪ Special Budget and Audit Committee Meeting on January 15, 2020▪ Board of Governors Meeting on January 16-17, 2020▪ Budget and Audit Committee Meeting on January 27, 2020 (Budget and Audit Committee is expecting LLLT Board's report at this meeting)▪ LLLT Board Meeting on February 3, 2020



WASHINGTON STATE
B A R A S S O C I A T I O N

Financial Reports

(Unaudited)

Year to Date October 31, 2019

Prepared by Maggie Yu, Controller
Submitted by
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January 06, 2020

**Washington State Bar Association Financial Summary
Compared to Fiscal Year 2020 Budget**

Category	Actual Revenues	Budgeted Revenues	Actual Indirect Expenses	Budgeted Indirect Expenses	Actual Direct Expenses	Budgeted Direct Expenses	Actual Total Expenses	Budgeted Total Expenses	Actual Net Result	Budgeted Net Result
Access to Justice	-	2,100	19,908	261,101	2,043	47,320	21,951	308,421	(21,951)	(306,321)
Administration	13,469	100,000	93,988	1,200,318	(471)	5,429	93,517	1,205,747	(80,048)	(1,105,747)
Admissions/Bar Exam	248,255	1,407,000	82,211	948,929	3,043	429,301	85,254	1,378,230	163,001	28,770
Board of Governors	-	0	12,613	125,162	13,667	439,900	26,280	565,062	(26,280)	(565,062)
Communications Strategies	393	40,000	45,675	556,115	3,789	111,040	49,464	667,155	(49,072)	(627,155)
Conference & Broadcast Services	-	0	71,536	819,763	972	5,500	72,508	825,263	(72,508)	(825,263)
Discipline	12,206	110,500	492,513	5,950,238	9,422	177,449	501,935	6,127,687	(489,729)	(6,017,187)
Diversity	-	135,374	41,740	567,558	1,706	28,930	43,446	596,488	(43,446)	(461,114)
Foundation	-	0	12,049	151,832	81	13,400	12,130	165,232	(12,130)	(165,232)
Human Resources	-	0	32,841	229,115	-	0	32,841	229,115	(32,841)	(229,115)
Law Clerk Program	432	174,700	14,209	162,479	3,127	13,950	17,335	176,429	(16,903)	(1,729)
Legislative	-	0	12,628	145,204	291	15,200	12,918	160,404	(12,918)	(160,404)
Licensing and Membership Records	43,868	325,000	53,919	637,839	9,253	35,788	63,172	673,627	(19,304)	(348,627)
Licensing Fees	1,328,781	16,200,000	-	0	-	0	-	-	1,328,781	16,200,000
Limited License Legal Technician	3,978	27,605	15,728	179,579	1,626	42,051	17,353	221,630	(13,375)	(194,025)
Limited Practice Officers	22,443	212,390	13,120	149,262	171	30,025	13,291	156,182	9,152	33,104
Mandatory CLE	76,125	1,042,800	73,834	681,850	20,972	254,617	94,806	936,467	(18,681)	106,334
Member Assistance Program	375	6,750	11,869	148,656	0	1,275	11,869	149,931	(11,494)	(143,181)
Member Benefits	2,058	138,300	10,078	568,011	10,837	42,345	20,915	610,356	(18,857)	(472,056)
Member Services & Engagement	10,276	21,000	56,057	92,512	1,102	186,496	57,158	279,008	(46,882)	(258,008)
NW Lawyer	59,102	461,350	31,109	359,579	49,406	357,915	80,516	717,494	(21,414)	(256,144)
Office of the Executive Director	-	0	30,486	360,062	381	13,379	0	-	(30,867)	(373,441)
Office of General Counsel	0	0	70,201.40	966,739.00	59.76	24,334.00	70,261.16	991,073	(70,261)	(991,073)
OGC-Disciplinary Board	-	0	16,548	189,508	6,817	104,316	23,365	293,824	(23,365)	(293,824)
Outreach and Engagement	-	0	33,650	391,929	550	31,625	34,200	423,554	(34,200)	(423,554)
Practice of Law Board	-	0	5,448	63,261	727	16,000	6,175	79,261	(6,175)	(79,261)
Professional Responsibility Program	-	0	22,406	261,517	892	9,654	23,298	271,171	(23,298)	(271,171)
Public Service Programs	-	128,100	17,775	203,853	534	250,777	18,308	454,630	(18,308)	(326,530)
Publication and Design Services	-	0	11,344	135,169	4,100	5,572	15,444	140,741	(15,444)	(140,741)
Sections Administration	1,031	300,000	42,019	540,012	6,306	9,297	48,324	549,309	(47,293)	(249,309)
Technology	-	0	148,131	1,674,849	-	0	148,131	1,674,849	(148,131)	(1,674,849)
Subtotal General Fund	1,822,792	20,832,969	1,595,632	18,722,001	151,401	2,702,883	1,747,033	21,424,884	75,759	(591,915)
Expenses using reserve funds	-	-	-	-	-	-	1,747,033	-	-	-
Total General Fund - Net Result from Operations	8.75%		8.52%		5.60%		8.15%		75,759	(591,915)
Percentage of Budget										
CLE-Seminars and Products	94,628	1,824,000	93,635	1,156,926	25,341	502,190	118,977	1,659,116	(24,349)	164,884
CLE - Deskbooks	5,177	165,500	19,482	271,040	689	82,658	20,172	353,698	(14,995)	(188,198)
Total CLE	99,805	1,989,500	113,118	1,427,966	26,031	584,848	139,149	2,012,814	(39,344)	(23,314)
Percentage of Budget	5.02%		7.92%		4.45%		6.91%			
Total All Sections	1,985	606,544	-	-	26,814	860,784	26,814	860,784	(24,829)	(254,240)
Client Protection Fund-Restricted	20,728	1,023,000	12,624	144,686	378	504,000	13,002	648,686	7,726	374,314
Totals	1,945,310	24,452,013	1,721,373.45	20,294,653	204,623.93	4,652,514.00	1,925,997	24,947,167	19,313	(495,154)
Percentage of Budget	7.96%		8.48%		4.40%		7.72%			

Summary of Fund Balances:	Fund Balances Sept. 30, 2019	2020 Budgeted Fund Balances	Fund Balances Year to date
Restricted Funds:			
Client Protection Fund	3,816,143	4,190,457	3,823,869
Board-Designated Funds (Non-General Fund):			
CLE Fund Balance	526,285	502,972	486,941
Section Funds	1,121,224	866,984	1,096,395
Board-Designated Funds (General Fund):			
Operating Reserve Fund	1,500,000	1,500,000	1,500,000
Facilities Reserve Fund	550,000	550,000	550,000
Unrestricted Funds (General Fund):			
Unrestricted General Fund	2,686,537	2,094,622	2,762,296
Total General Fund Balance	4,736,537	4,144,622	4,812,296.19
Net Change in general Fund Balance		(591,915)	75,759
Total Fund Balance	10,200,189	9,705,035	10,219,502
Net Change In Fund Balance		(495,154)	19,313

Washington State Bar Association

Statement of Activities

For the Period from October 1, 2019 to October 31, 2019

	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
LICENSE FEES					
REVENUE:					
LICENSE FEES	1,377,000.00	1,328,780.58	(48,219.42)	1,303,083.62	25,696.96
LLLT LICENSE FEES				697.88	(697.88)
LPO LICENSE FEES				9,033.03	(9,033.03)
TOTAL REVENUE:	1,377,000.00	1,328,780.58	(48,219.42)	1,312,814.53	15,966.05

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
ACCESS TO JUSTICE					
REVENUE:					
WORK STUDY GRANTS	178.50	-	(178.50)	-	-
TOTAL REVENUE:	178.50	-	(178.50)	-	-
DIRECT EXPENSES:					
PRO BONO & LEGAL AID COMMITTEE	-	-	-	78.81	78.81
ATJ BOARD RETREAT	170.00	-	170.00	-	-
LEADERSHIP TRAINING	170.00	-	170.00	-	-
ATJ BOARD EXPENSE	2,040.00	1,040.73	999.27	2,191.63	1,150.90
STAFF TRAVEL/PARKING	229.50	-	229.50	44.52	44.52
STAFF MEMBERSHIP DUES	10.20	-	10.20	-	-
PUBLIC DEFENSE	595.00	1,002.03	(407.03)	315.51	(686.52)
RECEPTION/FORUM EXPENSE	807.50	-	807.50	1,139.54	1,139.54
TOTAL DIRECT EXPENSES:	4,022.20	2,042.76	1,979.44	3,770.01	1,727.25
INDIRECT EXPENSES:					
SALARY EXPENSE (1.92 FTE)	12,875.04	9,957.55	2,917.49	13,430.20	3,472.65
BENEFITS EXPENSE	4,623.58	4,314.61	308.97	4,490.59	175.98
OTHER INDIRECT EXPENSE	4,694.98	5,635.70	(940.72)	5,320.14	(315.56)
TOTAL INDIRECT EXPENSES:	22,193.59	19,907.86	2,285.73	23,240.93	3,333.07
TOTAL ALL EXPENSES:	26,215.79	21,950.62	4,265.17	27,010.94	5,060.32
NET INCOME (LOSS):	(26,037.29)	(21,950.62)	4,086.67	(27,010.94)	5,060.32

Washington State Bar Association

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For the Period from October 1, 2019 to October 31, 2019

	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
ADMINISTRATION					
REVENUE:					
INTEREST INCOME	8,500.00	13,468.83	4,968.83	8,732.44	4,736.39
GAIN/LOSS ON INVESTMENTS	-	-	-	(16,114.36)	16,114.36
TOTAL REVENUE:	8,500.00	13,468.83	4,968.83	(7,381.92)	20,850.75
DIRECT EXPENSES:					
CREDIT CARD MERCHANT FEES	-	(518.77)	518.77	(404.66)	114.11
STAFF TRAVEL/PARKING	357.00	48.00	309.00	350.00	302.00
STAFF MEMBERSHIP DUES	80.75	-	80.75	294.17	294.17
LAW LIBRARY	23.72	-	23.72	-	-
TOTAL DIRECT EXPENSES:	461.47	(470.77)	932.24	239.51	710.28
INDIRECT EXPENSES:					
SALARY EXPENSE (7.98 FTE)	61,511.70	52,583.02	8,928.68	57,113.31	4,530.29
BENEFITS EXPENSE	21,001.80	17,908.88	3,092.92	18,373.58	464.70
OTHER INDIRECT EXPENSE	19,513.54	23,495.90	(3,982.37)	20,209.45	(3,286.45)
TOTAL INDIRECT EXPENSES:	102,027.03	93,987.80	8,039.23	95,696.34	1,708.54
TOTAL ALL EXPENSES:	102,488.50	93,517.03	8,971.47	95,935.85	2,418.82
NET INCOME (LOSS):	(93,988.50)	(80,048.20)	13,940.30	(103,317.77)	23,269.57

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
ADMISSIONS					
REVENUE:					
EXAM SOFT REVENUE	2,975.00	-	(2,975.00)	-	-
BAR EXAM FEES	110,500.00	241,525.00	131,025.00	211,460.00	30,065.00
RULE 9/LEGAL INTERN FEES	1,020.00	600.00	(420.00)	-	600.00
SPECIAL ADMISSIONS	5,100.00	6,130.00	1,030.00	2,445.00	3,685.00
LLLT EXAM FEES	-	-	-	1,810.00	(1,810.00)
LLLT WAIVER FEES	-	-	-	150.00	(150.00)
LPO EXAMINATION FEES	-	-	-	9,900.00	(9,900.00)
TOTAL REVENUE:	119,595.00	248,255.00	128,660.00	225,765.00	22,490.00
DIRECT EXPENSES:					
DEPRECIATION	2,286.50	-	2,286.50	-	-
POSTAGE	340.00	427.61	(87.61)	556.97	129.36
STAFF TRAVEL/PARKING	1,266.50	1,221.56	44.94	350.00	(871.56)
STAFF MEMBERSHIP DUES	55.25	200.00	(144.75)	-	(200.00)
SUPPLIES	212.50	-	212.50	-	-
FACILITY, PARKING, FOOD	7,145.10	-	7,145.10	-	-
EXAMINER FEES	2,975.00	-	2,975.00	-	-
UBE EXMINATIONS	11,475.00	-	11,475.00	-	-
BOARD OF BAR EXAMINERS	2,550.00	-	2,550.00	268.18	268.18
BAR EXAM PROCTORS	2,635.00	-	2,635.00	-	-
CHARACTER & FITNESS BOARD	1,700.00	673.97	1,026.03	1,971.29	1,297.32
DISABILITY ACCOMMODATIONS	1,700.00	-	1,700.00	-	-
CHARACTER & FITNESS INVESTIGATIONS	76.50	-	76.50	-	-
LAW SCHOOL VISITS	136.00	516.14	(380.14)	615.12	98.98
COURT REPORTERS	1,530.00	-	1,530.00	1,106.80	1,106.80
CONFERENCE CALLS	-	3.79	(3.79)	-	(3.79)
ONLINE LEGAL RESEARCH	312.38	-	312.38	-	-
LAW LIBRARY	94.86	-	94.86	-	-
TOTAL DIRECT EXPENSES:	36,490.59	3,043.07	33,447.52	4,868.36	1,825.29
INDIRECT EXPENSES:					
SALARY EXPENSE (6.80 FTE)	46,539.63	45,768.06	771.57	41,082.40	(4,685.66)
BENEFITS EXPENSE	17,491.30	16,427.51	1,063.79	14,371.11	(2,056.40)
OTHER INDIRECT EXPENSE	16,628.04	20,014.98	(3,386.94)	15,996.19	(4,018.79)
TOTAL INDIRECT EXPENSES:	80,658.97	82,210.55	(1,551.58)	71,449.70	(10,760.85)
TOTAL ALL EXPENSES:	117,149.55	85,253.62	31,895.93	76,318.06	(8,935.56)
NET INCOME (LOSS):	2,445.45	163,001.38	160,555.93	149,446.94	13,554.44

Washington State Bar Association

Statement of Activities

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
BOG/OED					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
STAFF TRAVEL/PARKING	-	-	-	450.00	450.00
STAFF MEMBERSHIP DUES	34.00	-	34.00	-	-
TELEPHONE	-	-	-	75.66	75.66
WASHINGTON LEADERSHIP INSTITUTE	8,500.00	-	8,500.00	60,000.00	60,000.00
BOG MEETINGS	17,892.50	12,810.63	5,081.87	57.77	(12,752.86)
BOG COMMITTEES' EXPENSES	2,550.00	856.29	1,693.71	1,532.42	676.13
BOG RETREAT	1,275.00	-	1,275.00	-	-
BOG CONFERENCE ATTENDANCE	3,740.00	-	3,740.00	1,105.90	1,105.90
BOG TRAVEL & OUTREACH	2,975.00	-	2,975.00	1,716.50	1,716.50
ED TRAVEL & OUTREACH	-	-	-	650.33	650.33
CONSULTING SERVICES	425.00	-	425.00	-	-
TOTAL DIRECT EXPENSES:	37,391.50	13,666.92	23,724.58	65,588.58	51,921.66
INDIRECT EXPENSES:					
SALARY EXPENSE (1.00 FTE)	5,929.26	7,260.04	(1,330.78)	33,195.34	25,935.30
BENEFITS EXPENSE	2,264.23	2,411.04	(146.81)	8,155.59	5,744.55
OTHER INDIRECT EXPENSE	2,445.28	2,942.18	(496.90)	6,212.78	3,270.60
TOTAL INDIRECT EXPENSES:	10,638.77	12,613.26	(1,974.49)	47,563.71	34,950.45
TOTAL ALL EXPENSES:	48,030.27	26,280.18	21,750.09	113,152.29	86,872.11
NET INCOME (LOSS):	(48,030.27)	(26,280.18)	21,750.09	(113,152.29)	86,872.11

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
COMMUNICATION STRATEGIES					
REVENUE:					
APEX LUNCH/DINNER	3,400.00	-	(3,400.00)	-	-
50 YEAR MEMBER TRIBUTE LUNCH	-	50.00	50.00	300.00	(250.00)
WSBA LOGO MERCHANDISE SALES	-	342.59	342.59	420.00	(77.41)
TOTAL REVENUE:	3,400.00	392.59	(3,007.41)	720.00	(327.41)
DIRECT EXPENSES:					
STAFF TRAVEL/PARKING	399.50	423.53	(24.03)	350.00	(73.53)
STAFF MEMBERSHIP DUES	128.78	-	128.78	295.00	295.00
SUBSCRIPTIONS	854.25	47.56	806.69	64.77	17.21
DIGITAL/ONLINE DEVELOPMENT	123.25	-	123.25	10.00	10.00
APEX DINNER	5,950.00	-	5,950.00	-	-
50 YEAR MEMBER TRIBUTE LUNCH	680.00	2,882.79	(2,202.79)	7,542.56	4,659.77
COMMUNICATIONS OUTREACH	1,275.00	407.78	867.22	322.21	(85.57)
TELEPHONE	27.63	27.61	0.02	-	(27.61)
TOTAL DIRECT EXPENSES:	9,438.40	3,789.27	5,649.13	8,584.54	4,795.27
INDIRECT EXPENSES:					
SALARY EXPENSE (4.44 FTE)	26,358.67	23,523.25	2,835.42	26,326.26	2,803.01
BENEFITS EXPENSE	10,053.97	9,098.65	955.32	9,464.44	365.79
OTHER INDIRECT EXPENSE	10,857.14	13,053.25	(2,196.12)	11,711.49	(1,341.76)
TOTAL INDIRECT EXPENSES:	47,269.78	45,675.15	1,594.63	47,502.19	1,827.04
TOTAL ALL EXPENSES:	56,708.18	49,464.42	7,243.76	56,086.73	6,622.31
NET INCOME (LOSS):	(53,308.18)	(49,071.83)	4,236.35	(55,366.73)	6,294.90

Washington State Bar Association

Statement of Activities

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
CONFERENCE & BROADCAST SERVICES					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
TRANSLATION SERVICES	467.50	971.70	(504.20)	556.95	(414.75)
TOTAL DIRECT EXPENSES:	467.50	971.70	(504.20)	556.95	(414.75)
INDIRECT EXPENSES:					
SALARY EXPENSE (7.11 FTE)	37,354.87	36,336.35	1,018.52	33,432.51	(2,903.84)
BENEFITS EXPENSE	14,938.92	14,272.83	666.09	13,277.31	(995.52)
OTHER INDIRECT EXPENSE	17,386.07	20,926.65	(3,540.58)	18,138.52	(2,788.13)
TOTAL INDIRECT EXPENSES:	69,679.86	71,535.83	(1,855.97)	64,848.34	(6,687.49)
TOTAL ALL EXPENSES:	70,147.36	72,507.53	(2,360.17)	65,405.29	(7,102.24)
NET INCOME (LOSS):	(70,147.36)	(72,507.53)	(2,360.17)	(65,405.29)	(7,102.24)

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DISCIPLINE					
REVENUE:					
AUDIT REVENUE	212.50	781.25	568.75	191.25	590.00
RECOVERY OF DISCIPLINE COSTS	7,650.00	9,755.00	2,105.00	4,185.42	5,569.58
DISCIPLINE HISTORY SUMMARY	1,190.00	1,669.83	479.83	1,396.05	273.78
PRACTICE MONITOR FEES	340.00	-	(340.00)	-	-
TOTAL REVENUE:	9,392.50	12,206.08	2,813.58	5,772.72	6,433.36
DIRECT EXPENSES:					
DEPRECIATION-SOFTWARE	195.50	327.00	(131.50)	859.00	532.00
PUBLICATIONS PRODUCTION	21.25	48.53	(27.28)	211.25	162.72
STAFF TRAVEL/PARKING	2,975.00	2,412.40	562.60	2,300.88	(111.52)
STAFF MEMBERSHIP DUES	349.44	2,400.00	(2,050.57)	1,425.00	(975.00)
TELEPHONE	195.50	237.45	(41.95)	185.92	(51.53)
COURT REPORTERS	2,975.00	2,170.80	804.20	1,707.00	(463.80)
OUTSIDE COUNSEL/AIC	85.00	-	85.00	-	-
LITIGATION EXPENSES	2,125.00	1,825.32	299.68	1,267.02	(558.30)
DISABILITY EXPENSES	637.50	-	637.50	-	-
ONLINE LEGAL RESEARCH	4,529.44	-	4,529.44	108.10	108.10
LAW LIBRARY	569.50	-	569.50	-	-
TRANSLATION SERVICES	85.00	-	85.00	-	-
CONFERENCE CALLS	-	-	-	4.16	4.16
PRACTICE MONITOR EXPENSE	340.00	-	340.00	-	-
TOTAL DIRECT EXPENSES:	15,083.12	9,421.50	5,661.62	8,068.33	(1,353.17)
INDIRECT EXPENSES:					
SALARY EXPENSE (36.93 FTE)	312,460.85	288,892.14	23,568.71	294,701.65	5,809.51
BENEFITS EXPENSE	103,004.45	94,885.35	8,119.10	90,874.66	(4,010.69)
OTHER INDIRECT EXPENSE	90,304.94	108,735.82	(18,430.89)	93,513.38	(15,222.44)
TOTAL INDIRECT EXPENSES:	505,770.23	492,513.31	13,256.92	479,089.69	(13,423.62)
TOTAL ALL EXPENSES:	520,853.35	501,934.81	18,918.54	487,158.02	(14,776.79)
NET INCOME (LOSS):	(511,460.85)	(489,728.73)	21,732.12	(481,385.30)	(8,343.43)

Washington State Bar Association

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
DIVERSITY					
REVENUE:					
DONATIONS	10,625.00	-	(10,625.00)	137,500.00	(137,500.00)
WORK STUDY GRANTS	881.79	-	(881.79)	682.50	(682.50)
TOTAL REVENUE:	11,506.79	-	(11,506.79)	138,182.50	(138,182.50)
DIRECT EXPENSES:					
STAFF TRAVEL/PARKING	510.00	463.60	46.40	629.42	165.82
STAFF MEMBERSHIP DUES	83.30	-	83.30	-	-
COMMITTEE FOR DIVERSITY	510.00	962.46	(452.46)	301.77	(660.69)
DIVERSITY EVENTS & PROJECTS	1,338.75	280.00	1,058.75	823.52	543.52
INTERNAL DIVERSITY OUTREACH	17.00	-	17.00	-	-
TOTAL DIRECT EXPENSE:	2,459.05	1,706.06	752.99	1,754.71	48.65
INDIRECT EXPENSES:					
SALARY EXPENSE (3.87 FTE)	29,004.81	21,612.46	7,392.35	26,529.64	4,917.18
BENEFITS EXPENSE	9,774.32	8,731.42	1,042.90	8,807.20	75.78
OTHER INDIRECT EXPENSE	9,463.31	11,395.70	(1,932.40)	10,283.27	(1,112.43)
TOTAL INDIRECT EXPENSES:	48,242.43	41,739.58	6,502.85	45,620.11	3,880.53
TOTAL ALL EXPENSES:	50,701.48	43,445.64	7,255.84	47,374.82	3,929.18
NET INCOME (LOSS):	(39,194.69)	(43,445.64)	(4,250.95)	90,807.68	(134,253.32)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
FOUNDATION					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
CONSULTING SERVICES	255.00	-	255.00	-	-
PRINTING & COPYING	76.50	-	76.50	-	-
STAFF TRAVEL/PARKING	63.75	-	63.75	11.99	11.99
SUPPLIES	21.25	-	21.25	-	-
SPECIAL EVENTS	425.00	-	425.00	-	-
BOARD OF TRUSTEES	255.00	74.11	180.89	-	(74.11)
POSTAGE	42.50	7.28	35.22	-	(7.28)
TOTAL DIRECT EXPENSES:	1,139.00	81.39	1,057.61	11.99	(69.40)
INDIRECT EXPENSES:					
SALARY EXPENSE (1.05 FTE)	7,650.68	6,483.36	1,167.32	7,752.72	1,269.36
BENEFITS EXPENSE	2,693.57	2,457.63	235.94	2,485.26	27.63
OTHER INDIRECT EXPENSE	2,561.48	3,107.91	(546.43)	2,927.86	(180.05)
TOTAL INDIRECT EXPENSES:	12,905.72	12,048.90	856.82	13,165.84	1,116.94
TOTAL ALL EXPENSES:	14,044.72	12,130.29	1,914.43	13,177.83	1,047.54
NET INCOME (LOSS):	(14,044.72)	(12,130.29)	1,914.43	(13,177.83)	1,047.54

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HUMAN RESOURCES					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
STAFF TRAVEL/PARKING	21.25	-	21.25	220.00	220.00
STAFF MEMBERSHIP DUES	73.95	-	73.95	-	-
SUBSCRIPTIONS	178.50	72.00	106.50	47.88	(24.12)
STAFF TRAINING- GENERAL	2,550.00	395.00	2,155.00	539.00	144.00
RECRUITING AND ADVERTISING	595.00	260.43	334.57	241.05	(19.38)
PAYROLL PROCESSING	4,165.00	-	4,165.00	3,637.70	3,637.70
SALARY SURVEYS	246.50	-	246.50	-	-
CONSULTING SERVICES	6,375.00	-	6,375.00	-	-
TRANSFER TO INDIRECT EXPENSE	(14,205.20)	(727.43)	(13,477.77)	(4,685.63)	(3,958.20)
TOTAL DIRECT EXPENSES:	-	-	-	-	-
INDIRECT EXPENSES:					
SALARY EXPENSE (2.45 FTE)	23,112.61	18,822.51	4,290.10	20,327.11	1,504.60
ALLOWANCE FOR OPEN POSITIONS	(17,000.00)	-	(17,000.00)	-	-
BENEFITS EXPENSE	7,371.20	6,808.31	562.89	6,377.24	(431.07)
OTHER INDIRECT EXPENSE	5,990.97	7,210.39	(1,219.42)	6,212.80	(997.59)
TOTAL INDIRECT EXPENSES:	19,474.78	32,841.21	(13,366.44)	32,917.15	75.94
TOTAL ALL EXPENSES:	19,474.78	32,841.21	(13,366.44)	32,917.15	75.94
NET INCOME (LOSS):	(19,474.78)	(32,841.21)	(13,366.44)	(32,917.15)	75.94

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
LAW CLERK PROGRAM					
REVENUE:					
LAW CLERK FEES	14,620.00	332.00	(14,288.00)	2,000.00	(1,668.00)
LAW CLERK APPLICATION FEES	229.50	100.00	(129.50)	-	100.00
TOTAL REVENUE:	14,849.50	432.00	(14,417.50)	2,000.00	(1,568.00)
DIRECT EXPENSES:					
SUBSCRIPTIONS	21.25	-	21.25	-	-
CHARACTER & FITNESS INVESTIGATIONS	8.50	-	8.50	-	-
LAW CLERK BOARD EXPENSE	850.00	-	850.00	-	-
STAFF TRAVEL/PARKING	51.00	-	51.00	(11.99)	(11.99)
LAW CLERK OUTREACH	255.00	3,126.56	(2,871.56)	-	(3,126.56)
TOTAL DIRECT EXPENSES:	1,185.75	3,126.56	(1,940.81)	(11.99)	(3,138.55)
INDIRECT EXPENSES:					
SALARY EXPENSE (1.25 FTE)	92,121.00	7,768.76	84,352.24	7,012.98	(755.78)
BENEFITS EXPENSE	34,398.00	2,751.75	31,646.25	2,357.28	(394.47)
OTHER INDIRECT EXPENSE	35,960.00	3,688.05	32,271.95	2,785.05	(903.00)
TOTAL INDIRECT EXPENSES:	162,479.00	14,208.56	148,270.44	12,155.31	(2,053.25)
TOTAL ALL EXPENSES:	163,664.75	17,335.12	146,329.63	12,143.32	(5,191.80)
NET INCOME (LOSS):	(148,815.25)	(16,903.12)	131,912.13	(10,143.32)	(6,759.80)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
LEGISLATIVE					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
STAFF TRAVEL/PARKING	212.50	-	212.50	(200.52)	(200.52)
STAFF MEMBERSHIP DUES	38.25	-	38.25	-	-
SUBSCRIPTIONS	170.00	-	170.00	-	-
OLYMPIA RENT	212.50	-	212.50	-	-
CONTRACT LOBBYIST	425.00	-	425.00	-	-
LEGISLATIVE COMMITTEE	212.50	290.66	(78.16)	688.34	397.68
BOG LEGISLATIVE COMMITTEE	21.25	-	21.25	-	-
TOTAL DIRECT EXPENSES:	1,292.00	290.66	1,001.34	487.82	197.16
INDIRECT EXPENSES:					
SALARY EXPENSE (1.10 FTE)	7,045.06	6,933.90	111.16	6,705.76	(228.14)
BENEFITS EXPENSE	2,607.46	2,461.41	146.05	2,128.35	(333.06)
OTHER INDIRECT EXPENSE	2,689.83	3,232.26	(542.44)	2,785.05	(447.21)
TOTAL INDIRECT EXPENSES:	12,342.34	12,627.57	(285.23)	11,619.16	(1,008.41)
TOTAL ALL EXPENSES:	13,634.34	12,918.23	716.11	12,106.98	(811.25)
NET INCOME (LOSS):	(13,634.34)	(12,918.23)	716.11	(12,106.98)	(811.25)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
LICENSING & MEMBERSHIP RECORDS					
REVENUE:					
STATUS CERTIFICATE FEES	1,870.00	2,641.60	771.60	1,730.33	911.27
RULE 9/LEGAL INTERN FEES	-	-	-	250.00	(250.00)
INVESTIGATION FEES	1,929.50	1,900.00	(29.50)	2,400.00	(500.00)
PRO HAC VICE	22,950.00	34,436.00	11,486.00	37,652.00	(3,216.00)
MEMBER CONTACT INFORMATION	850.00	4,866.45	4,016.45	2,075.00	2,791.45
PHOTO BAR CARD SALES	300.00	24.00	(276.00)	-	24.00
TOTAL REVENUE:	27,899.50	43,868.05	15,968.55	44,107.33	(239.28)
DIRECT EXPENSES:					
DEPRECIATION	1,177.25	1,151.00	26.25	1,151.00	-
POSTAGE	1,657.50	5,848.50	(4,191.00)	9,310.19	3,461.69
LICENSING FORMS	207.19	2,253.10	(2,045.91)	2,154.03	(99.07)
TOTAL DIRECT EXPENSES:	3,041.94	9,252.60	(6,210.66)	12,615.22	3,362.62
INDIRECT EXPENSES:					
SALARY EXPENSE (4.20 FTE)	32,883.95	31,224.26	1,659.69	31,990.14	765.88
BENEFITS EXPENSE	11,062.07	10,346.20	715.87	10,163.02	(183.18)
OTHER INDIRECT EXPENSE	10,270.30	12,348.81	(2,078.52)	11,033.08	(1,315.73)
TOTAL INDIRECT EXPENSES:	54,216.32	53,919.27	297.05	53,186.24	(733.03)
TOTAL ALL EXPENSES:	57,258.25	63,171.87	(5,913.62)	65,801.46	2,629.59
NET INCOME (LOSS):	(29,358.75)	(19,303.82)	10,054.93	(21,694.13)	2,390.31

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
LIMITED LICENSE LEGAL TECHNICIAN PROGRAM					
REVENUE:					
SEMINAR REGISTRATIONS	1,245.68	199.00	(1,046.68)	-	199.00
LLLT LICENSE FEES	616.25	479.15	(137.10)	-	479.15
INVESTIGATION FEES	25.50	100.00	74.50	-	100.00
LLLT EXAM FEES	382.50	2,900.00	2,517.50	-	2,900.00
LLLT LATE LICENSE FEES	25.50	300.00	274.50	-	300.00
LLLT WAIVER FEES	25.50	-	(25.50)	-	-
MEMBER LATE FEES	25.50	-	(25.50)	-	-
TOTAL REVENUE:	2,346.43	3,978.15	1,631.73	-	3,978.15
DIRECT EXPENSES:					
STAFF TRAVEL/PARKING FACILITY, PARKING, FOOD	51.00	101.80	(50.80)	-	(101.80)
LLLT BOARD	1,530.00	1,402.67	127.33	956.43	(446.24)
LLLT OUTREACH	255.00	121.05	133.95	1,467.78	1,346.73
LLLT EDUCATION	480.25	-	480.25	-	-
POSTAGE	1.70	-	1.70	-	-
LLLT EXAM WRITING	1,205.13	-	1,205.13	-	-
LICENSING FORMS	0.21	-	0.21	-	-
TOTAL DIRECT EXPENSES:	3,574.29	1,625.52	1,948.77	2,424.21	798.69
INDIRECT EXPENSES:					
SALARY EXPENSE (1.34 FTE)	8,783.05	8,735.91	47.14	11,176.24	2,440.33
BENEFITS EXPENSE	3,216.66	3,013.48	203.18	3,598.49	585.01
OTHER INDIRECT EXPENSE	3,264.51	3,978.12	(713.61)	3,927.64	(50.48)
TOTAL INDIRECT EXPENSES:	15,264.22	15,727.51	(463.29)	18,702.37	2,974.86
TOTAL ALL EXPENSES:	18,838.51	17,353.03	1,485.48	21,126.58	3,773.55
NET INCOME (LOSS):	(16,492.08)	(13,374.88)	3,117.20	(21,126.58)	7,751.70

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LIMITED PRACTICE OFFICERS					
REVENUE:					
INVESTIGATION FEES	85.00	-	(85.00)	-	-
ACCREDITED PROGRAM FEES	510.00	-	(510.00)	-	-
MEMBER LATE FEES	76.50	-	(76.50)	-	-
LPO EXAMINATION FEES	2,210.00	7,200.00	4,990.00	-	7,200.00
LPO LICENSE FEES	14,781.50	14,843.20	61.70	-	14,843.20
LPO LATE LICENSE FEES	390.15	400.00	9.85	-	400.00
TOTAL REVENUE:	18,053.15	22,443.20	4,390.05	-	22,443.20
DIRECT EXPENSES:					
FACILITY, PARKING, FOOD	585.65	-	585.65	-	-
EXAM WRITING	1,205.13	-	1,205.13	-	-
ONLINE LEGAL RESEARCH	156.19	-	156.19	-	-
LAW LIBRARY	23.72	-	23.72	-	-
LICENSING FORMS	5.10	-	5.10	-	-
LPO BOARD	255.00	170.61	84.39	711.74	541.13
LPO OUTREACH	255.00	-	255.00	-	-
POSTAGE	40.80	-	40.80	-	-
PRINTING & COPYING	17.00	-	17.00	-	-
STAFF TRAVEL/PARKING	8.50	-	8.50	-	-
TOTAL DIRECT EXPENSES:	2,552.08	170.61	2,381.47	711.74	541.13
INDIRECT EXPENSES:					
SALARY EXPENSE (1.09 FTE)	7,368.48	7,379.85	(11.37)	8,226.80	846.95
BENEFITS EXPENSE	2,665.60	2,508.09	157.51	2,655.57	147.48
OTHER INDIRECT EXPENSE	2,653.19	3,232.24	(579.05)	2,963.57	(268.67)
TOTAL INDIRECT EXPENSES:	12,687.27	13,120.18	(432.91)	13,845.94	725.76
TOTAL ALL EXPENSES:	15,239.35	13,290.79	1,948.56	14,557.68	1,266.89
NET INCOME (LOSS):	2,813.80	9,152.41	6,338.61	(14,557.68)	23,710.09

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MANDATORY CONTINUING LEGAL EDUCATION					
REVENUE:					
ACCREDITED PROGRAM FEES	45,390.00	48,100.00	2,710.00	68,200.00	(20,100.00)
FORM 1 LATE FEES	12,750.00	19,100.00	6,350.00	23,125.00	(4,025.00)
MEMBER LATE FEES	17,153.00	750.00	(16,403.00)	1,500.00	(750.00)
ANNUAL ACCREDITED SPONSOR FEES	3,655.00	-	(3,655.00)	500.00	(500.00)
ATTENDANCE LATE FEES	7,225.00	6,700.00	(525.00)	7,430.00	(730.00)
COMITY CERTIFICATES	2,465.00	1,475.09	(989.91)	1,050.01	425.08
TOTAL REVENUE:	88,638.00	76,125.09	(12,512.91)	101,805.01	(25,679.92)
DIRECT EXPENSES:					
DEPRECIATION	21,250.00	20,841.00	409.00	20,674.00	(167.00)
STAFF MEMBERSHIP DUES	42.50	-	42.50	-	-
ONLINE LEGAL RESEARCH	156.19	-	156.19	-	-
LAW LIBRARY	23.72	-	23.72	-	-
MCLE BOARD	170.00	131.38	38.62	176.99	45.61
TOTAL DIRECT EXPENSES:	21,642.40	20,972.38	670.02	20,850.99	(121.39)
INDIRECT EXPENSES:					
SALARY EXPENSE (4.65 FTE)	36,097.63	50,225.86	(14,128.23)	31,803.78	(18,422.08)
BENEFITS EXPENSE	10,489.00	9,932.88	556.12	9,533.68	(399.20)
OTHER INDIRECT EXPENSE	11,370.62	13,674.85	(2,304.23)	12,425.59	(1,249.26)
TOTAL INDIRECT EXPENSES:	57,957.25	73,833.59	(15,876.34)	53,763.05	(20,070.54)
TOTAL ALL EXPENSES:	79,599.65	94,805.97	(15,206.32)	74,614.04	(20,191.93)
NET INCOME (LOSS):	9,038.35	(18,680.88)	(27,719.23)	27,190.97	(45,871.85)

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MEMBER ASSISTANCE PROGRAM					
REVENUE:					
DIVERSIONS	573.75	375.00	(198.75)	-	375.00
TOTAL REVENUE:	573.75	375.00	(198.75)	-	375.00
DIRECT EXPENSES:					
PUBLICATIONS PRODUCTION	17.00	-	17.00	-	-
STAFF MEMBERSHIP DUES	19.13	-	19.13	-	-
PROF LIAB INSURANCE	72.25	-	72.25	-	-
TOTAL DIRECT EXPENSES:	108.38	-	108.38	-	-
INDIRECT EXPENSES:					
SALARY EXPENSE (0.90 FTE)	87,698.00	6,526.58	81,171.42	7,113.04	586.46
BENEFITS EXPENSE	35,067.00	2,690.00	32,377.00	2,610.15	(79.85)
OTHER INDIRECT EXPENSE	25,891.00	2,652.05	23,238.95	2,285.16	(366.89)
TOTAL INDIRECT EXPENSES:	148,656.00	11,868.63	136,787.37	12,008.35	139.72
TOTAL ALL EXPENSES:	148,764.38	11,868.63	136,895.75	12,008.35	139.72
NET INCOME (LOSS):	(148,190.63)	(11,493.63)	136,697.00	(12,008.35)	514.72

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MEMBER SERVICES & ENGAGEMENT					
REVENUE:					
ROYALTIES	3,612.50	3,320.01	(292.49)	2,872.89	447.12
NMP PRODUCT SALES	5,950.00	6,956.00	1,006.00	3,322.00	3,634.00
SPONSORSHIPS	68.00	-	(68.00)	-	-
SEMINAR REGISTRATIONS	1,275.00	-	(1,275.00)	-	-
TRIAL ADVOCACY PROGRAM	850.00	-	(850.00)	-	-
TOTAL REVENUE:	11,755.50	10,276.01	(1,479.49)	6,194.89	4,081.12
DIRECT EXPENSES:					
STAFF TRAVEL/PARKING	212.50	-	212.50	-	-
SUBSCRIPTIONS	42.50	15.00	27.50	769.60	754.60
CONFERENCE CALLS	25.50	0.47	25.03	-	(0.47)
YLL SECTION PROGRAM	93.50	-	93.50	-	-
WYLC CLE COMPS	85.00	-	85.00	-	-
WYLC OUTREACH EVENTS	212.50	96.51	115.99	-	(96.51)
WYL COMMITTEE	1,275.00	451.78	823.22	398.13	(53.65)
OPEN SECTIONS NIGHT	255.00	-	255.00	-	-
TRIAL ADVOCACY EXPENSES	212.50	0.05	212.45	-	(0.05)
RECEPTION/FORUM EXPENSE	340.00	150.00	190.00	-	(150.00)
WYLC SCHOLARSHIPS/DONATIONS/GRANT	212.50	-	212.50	-	-
STAFF MEMBERSHIP DUES	37.83	75.00	(37.18)	-	(75.00)
LENDING LIBRARY	467.50	259.32	208.18	1,466.00	1,206.68
NMP SPEAKERS & PROGRAM DEVELOPMENT	127.50	53.68	73.82	4.16	(49.52)
TOTAL DIRECT EXPENSES:	3,599.33	1,101.81	2,497.52	2,637.89	1,536.08
INDIRECT EXPENSES:					
SALARY EXPENSE (4.24 FTE)	27,733.12	33,726.73	(5,993.61)	24,646.16	(9,080.57)
BENEFITS EXPENSE	10,179.77	9,856.70	323.07	8,390.35	(1,466.35)
OTHER INDIRECT EXPENSE	10,368.05	12,473.14	(2,105.10)	10,104.74	(2,368.40)
TOTAL INDIRECT EXPENSES:	48,280.94	56,056.57	(7,775.64)	43,141.25	(12,915.32)
TOTAL ALL EXPENSES:	51,880.26	57,158.38	(5,278.12)	45,779.14	(11,379.24)
NET INCOME (LOSS):	(40,124.76)	(46,882.37)	(6,757.61)	(39,584.25)	(7,298.12)

Washington State Bar Association
Statement of Activities
For the Period from October 1, 2019 to October 31, 2019

	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
MEMBERSHIP BENEFITS					
REVENUE:					
SPONSORSHIPS	765.00	-	(765.00)	-	-
INTERNET SALES	1,020.00	2,058.00	1,038.00	882.00	1,176.00
TOTAL REVENUE:	1,785.00	2,058.00	273.00	882.00	1,176.00
DIRECT EXPENSES:					
TRANSCRIPTION SERVICES	127.50	-	127.50	-	-
LEGAL LUNCHBOX SPEAKERS & PROGRAM	170.00	-	170.00	13.69	13.69
WSBA CONNECTS	3,957.60	-	3,957.60	-	-
CASEMAKER & FASTCASE	11,597.06	10,836.94	760.12	5,416.00	(5,420.94)
CONFERENCE CALLS	-	-	-	127.69	127.69
TOTAL DIRECT EXPENSES:	15,852.16	10,836.94	5,015.22	5,557.38	(5,279.56)
INDIRECT EXPENSES:	749,662.94	6,062.62	743,600.32	4,484.42	(1,578.20)
SALARY EXPENSE (0.69 FTE)	4,532.37	1,985.33	2,547.04	1,545.18	(440.15)
BENEFITS EXPENSE	1,656.14	2,030.53	(374.39)	1,856.71	(173.82)
OTHER INDIRECT EXPENSE					
TOTAL INDIRECT EXPENSES:	755,851.45	10,078.48	745,772.97	7,886.31	(2,192.17)
TOTAL ALL EXPENSES:	771,703.61	20,915.42	750,788.19	13,443.69	(7,471.73)
NET INCOME (LOSS):	(769,918.61)	(18,857.42)	751,061.19	(12,561.69)	(6,295.73)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
NORTHWEST LAWYER					
REVENUE:					
ROYALTIES	-	1,215.86	1,215.86	1,267.59	(51.73)
DISPLAY ADVERTISING	25,287.50	40,019.00	14,731.50	-	40,019.00
SUBSCRIPT/SINGLE ISSUES	29.75	36.00	6.25	36.00	-
CLASSIFIED ADVERTISING	1,062.50	579.00	(483.50)	2,409.85	(1,830.85)
GEN ANNOUNCEMENTS	1,487.50	728.00	(759.50)	-	728.00
PROF ANNOUNCEMENTS	1,785.00	2,750.00	965.00	-	2,750.00
JOB TARGET ADVERTISING	9,562.50	13,773.95	4,211.45	16,905.51	(3,131.56)
TOTAL REVENUE:	39,214.75	59,101.81	19,887.06	20,618.95	38,482.86
DIRECT EXPENSES:					
BAD DEBT EXPENSE	170.00	-	170.00	(1,950.00)	(1,950.00)
POSTAGE	7,565.00	10,192.82	(2,627.82)	10,235.96	43.14
PRINTING, COPYING & MAILING	21,250.00	24,643.75	(3,393.75)	-	(24,643.75)
DIGITAL/ONLINE DEVELOPMENT	1,020.00	1,050.00	(30.00)	700.00	(350.00)
GRAPHICS/ARTWORK	297.50	-	297.50	-	-
OUTSIDE SALES EXPENSE	-	13,049.10	(13,049.10)	-	(13,049.10)
EDITORIAL ADVISORY COMMITTEE	68.00	470.74	(402.74)	136.26	(334.48)
STAFF MEMBERSHIP DUES	52.28	-	52.28	-	-
TOTAL DIRECT EXPENSES:	30,422.78	49,406.41	(18,983.64)	9,122.22	(40,284.19)
INDIRECT EXPENSES:					
SALARY EXPENSE (2.55 FTE)	17,543.58	17,238.64	304.94	16,994.37	(244.27)
BENEFITS EXPENSE	6,785.13	6,370.02	415.11	3,653.54	(2,716.48)
OTHER INDIRECT EXPENSE	6,235.52	7,500.44	(1,264.93)	5,712.95	(1,787.49)
TOTAL INDIRECT EXPENSES:	30,564.22	31,109.10	(544.88)	26,360.86	(4,748.24)
TOTAL ALL EXPENSES:	60,986.99	80,515.51	(19,528.52)	35,483.08	(45,032.43)
NET INCOME (LOSS):	(21,772.24)	(21,413.70)	358.54	(14,864.13)	(6,549.57)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
OFFICE OF THE EXECUTIVE DIRECTOR					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
ED TRAVEL & OUTREACH	425.00	380.83	44.17	-	(380.83)
LAW LIBRARY	23.72	-	23.72	-	-
STAFF TRAVEL/PARKING	459.00	-	459.00	-	-
STAFF MEMBERSHIP DUES	144.50	-	144.50	-	-
TELEPHONE	85.00	-	85.00	-	-
TOTAL DIRECT EXPENSES:	1,137.22	380.83	756.39	-	(380.83)
INDIRECT EXPENSES:					
SALARY EXPENSE (1.45 FTE)	21,003.84	20,522.44	481.40	-	(20,522.44)
BENEFITS EXPENSE	6,055.74	5,695.24	360.50	-	(5,695.24)
OTHER INDIRECT EXPENSE	3,545.69	4,268.21	(722.52)	-	(4,268.21)
TOTAL INDIRECT EXPENSES:	30,605.27	30,485.89	119.38	-	30,485.89
TOTAL ALL EXPENSES:	31,742.49	30,866.72	875.76	-	(30,866.72)
NET INCOME (LOSS):	(31,742.49)	(30,866.72)	875.76	-	(30,866.72)

Washington State Bar Association

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
OFFICE OF GENERAL COUNSEL					
REVENUE:					
COPY FEES	-	0.36	0.36	330.00	(329.64)
TOTAL REVENUE:	-	0.36	0.36	330.00	(329.64)
DIRECT EXPENSES:					
DEPRECIATION	283.56	-	283.56	-	-
STAFF TRAVEL/PARKING	25.50	-	25.50	-	-
STAFF MEMBERSHIP DUES	127.50	-	127.50	200.00	200.00
ONLINE LEGAL RESEARCH	937.13	-	937.13	-	-
LAW LIBRARY	142.21	-	142.21	-	-
COURT RULES COMMITTEE	255.00	-	255.00	532.83	532.83
DISCIPLINE ADVISORY ROUNDTABLE	42.50	-	42.50	-	-
CUSTODIANSHIPS	212.50	59.76	152.74	-	(59.76)
LITIGATION EXPENSES	42.50	-	42.50	-	-
TOTAL DIRECT EXPENSES:	2,068.39	59.76	2,008.63	732.83	673.07
INDIRECT EXPENSES:					
SALARY EXPENSE (5.82 FTE)	51,077.10	38,305.72	12,771.38	39,780.06	1,474.34
BENEFITS EXPENSE	16,864.09	14,781.42	2,082.67	14,948.55	167.13
OTHER INDIRECT EXPENSE	14,231.64	17,114.26	(2,882.63)	14,603.66	(2,510.60)
TOTAL INDIRECT EXPENSES:	82,172.82	70,201.40	11,971.42	69,332.27	(869.13)
TOTAL ALL EXPENSES:	84,241.21	70,261.16	13,980.05	70,065.10	(196.06)
NET INCOME (LOSS):	(84,241.21)	(70,260.80)	13,980.41	(69,735.10)	(525.70)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
OFFICE OF GENERAL COUNSEL - DISCIPLINARY BOARD					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSE:					
STAFF MEMBERSHIP DUES	17.00	-	17.00	-	-
LAW LIBRARY	94.86	-	94.86	-	-
DISCIPLINARY BOARD EXPENSES	850.00	304.01	545.99	772.76	468.75
CHIEF HEARING OFFICER	2,805.00	2,513.00	292.00	2,500.00	(13.00)
HEARING OFFICER EXPENSES	255.00	-	255.00	-	-
HEARING OFFICER TRAINING	170.00	-	170.00	-	-
OUTSIDE COUNSEL	4,675.00	4,000.00	675.00	3,000.00	(1,000.00)
TOTAL DIRECT EXPENSES:	8,866.86	6,817.01	2,049.85	6,272.76	(544.25)
INDIRECT EXPENSES:					
SALARY EXPENSE (1.55 FTE)	8,878.17	8,717.63	160.54	7,810.15	(907.48)
BENEFITS EXPENSE	3,439.78	3,271.88	167.90	3,097.87	(174.01)
OTHER INDIRECT EXPENSE	3,790.24	4,558.31	(768.08)	3,677.70	(880.61)
TOTAL INDIRECT EXPENSES:	16,108.18	16,547.82	(439.64)	14,585.72	(1,962.10)
TOTAL ALL EXPENSES:	24,975.04	23,364.83	1,610.21	20,858.48	(2,506.35)
NET INCOME (LOSS):	(24,975.04)	(23,364.83)	1,610.21	(20,858.48)	(2,506.35)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
OUTREACH & ENGAGEMENT					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSE:					
STAFF MEMBERSHIP DUES	70.13	-	70.13	-	-
ABA DELEGATES	476.00	-	476.00	-	-
ANNUAL CHAIR MEETINGS	51.00	510.31	(459.31)	479.10	(31.21)
JUDICIAL RECOMMENDATIONS COMMITTEE	382.50	39.65	342.85	23.36	(16.29)
BOG ELECTIONS	552.50	-	552.50	-	-
BAR OUTREACH	986.00	-	986.00	422.47	422.47
PROFESSIONALISM	170.00	-	170.00	-	-
TOTAL DIRECT EXPENSES:	2,688.13	549.96	2,138.17	924.93	374.97
INDIRECT EXPENSES:					
SALARY EXPENSE (2.73 FTE)	19,676.99	19,090.37	586.62	18,729.30	(361.07)
BENEFITS EXPENSE	6,961.33	6,520.69	440.64	6,023.37	(497.32)
OTHER INDIRECT EXPENSE	6,675.65	8,039.17	(1,363.53)	6,926.92	(1,112.25)
TOTAL INDIRECT EXPENSES:	33,313.97	33,650.23	(336.26)	31,679.59	(1,970.64)
TOTAL ALL EXPENSES:	36,002.09	34,200.19	1,801.90	32,604.52	(1,595.67)
NET INCOME (LOSS):	(36,002.09)	(34,200.19)	1,801.90	(32,604.52)	(1,595.67)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
PRACTICE OF LAW BOARD					
REVENUE:					
	_____	_____	_____	_____	_____
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
	_____	_____	_____	_____	_____
PRACTICE OF LAW BOARD	1,360.00	726.95	633.05	1,080.77	353.82
TOTAL DIRECT EXPENSES:	1,360.00	726.95	633.05	1,080.77	353.82
INDIRECT EXPENSES:					
SALARY EXPENSE (0.40 FTE)	3,288.57	3,259.68	28.89	1,794.87	(1,464.81)
BENEFITS EXPENSE	1,110.53	1,028.26	82.27	1,071.06	42.80
OTHER INDIRECT EXPENSE	978.10	1,160.27	(182.18)	999.77	(160.50)
TOTAL INDIRECT EXPENSES:	5,377.19	5,448.21	(71.02)	3,865.70	(1,582.51)
TOTAL ALL EXPENSES:	6,737.19	6,175.16	562.03	4,946.47	(1,228.69)
NET INCOME (LOSS):	(6,737.19)	(6,175.16)	562.03	(4,946.47)	(1,228.69)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
PROFESSIONAL RESPONSIBILITY PROGRAM					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
STAFF TRAVEL/PARKING	340.00	568.72	(228.72)	-	(568.72)
STAFF MEMBERSHIP DUES	31.88	-	31.88	-	-
LAW LIBRARY	23.72	-	23.72	-	-
CPE COMMITTEE	425.00	323.20	101.80	829.31	506.11
TOTAL DIRECT EXPENSES:	820.59	891.92	(71.33)	829.31	62.61
INDIRECT EXPENSES:					
SALARY EXPENSE (1.55 FTE)	13,589.21	13,342.90	246.31	13,391.12	48.22
BENEFITS EXPENSE	4,849.51	4,504.94	344.57	4,402.05	(102.89)
OTHER INDIRECT EXPENSE	3,790.24	4,558.26	(768.03)	4,177.54	(380.72)
TOTAL INDIRECT EXPENSES:	22,228.95	22,406.10	(177.15)	21,970.71	435.39
TOTAL ALL EXPENSES:	23,049.54	23,298.02	(248.48)	22,800.02	(498.00)
NET INCOME (LOSS):	(23,049.54)	(23,298.02)	(248.48)	(22,800.02)	(498.00)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
PUBLIC SERVICE PROGRAMS					
REVENUE:					
DONATIONS & GRANTS	10,625.00	-	(10,625.00)	137,500.00	(137,500.00)
PSP PRODUCT SALES	85.00	-	(85.00)	108.00	(108.00)
WORK STUDY GRANTS	178.50	-	(178.50)	-	-
TOTAL REVENUE:	10,888.50	-	(10,888.50)	137,608.00	(137,608.00)
DIRECT EXPENSES:					
DONATIONS/SPONSORSHIPS/GRANTS	18,851.05	373.20	18,477.85	-	(373.20)
STAFF TRAVEL/PARKING	170.00	-	170.00	17.00	17.00
PRO BONO & PUBLIC SERVICE COMMITTEE	170.00	160.35	9.65	311.36	151.01
PUBLIC SERVICE EVENTS AND PROJECTS	2,125.00	-	2,125.00	-	-
TOTAL DIRECT EXPENSES:	21,316.05	533.55	20,782.50	328.36	(205.19)
INDIRECT EXPENSES:					
SALARY EXPENSE (1.54 FTE)	9,949.08	9,712.50	236.58	4,428.76	(5,283.74)
BENEFITS EXPENSE	3,612.67	3,545.45	67.22	2,276.33	(1,269.12)
OTHER INDIRECT EXPENSE	3,765.76	4,516.88	(751.13)	2,606.52	(1,910.36)
TOTAL INDIRECT EXPENSES:	17,327.51	17,774.83	(447.33)	9,311.61	(8,463.22)
TOTAL ALL EXPENSES:	38,643.55	18,308.38	20,335.17	9,639.97	(8,668.41)
NET INCOME (LOSS):	(27,755.05)	(18,308.38)	9,446.67	127,968.03	(146,276.41)

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PUBLICATION & DESIGN SERVICES					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
EQUIPMENT, HARDWARE & SOFTWARE	28.05	-	28.05	-	-
SUBSCRIPTIONS	22.27	-	22.27	-	-
SUPPLIES	25.50	-	25.50	-	-
IMAGE LIBRARY	397.80	4,100.00	(3,702.20)	4,100.00	-
TOTAL DIRECT EXPENSES:	473.62	4,100.00	(3,626.38)	4,100.00	-
INDIRECT EXPENSES:					
SALARY EXPENSE (1.09 FTE)	6,375.60	5,926.49	449.11	8,614.25	2,687.76
BENEFITS EXPENSE	2,448.43	2,227.13	221.30	2,339.89	112.76
OTHER INDIRECT EXPENSE	2,665.35	3,190.80	(525.46)	3,106.38	(84.42)
TOTAL INDIRECT EXPENSES:	11,489.37	11,344.42	144.95	14,060.52	2,716.10
TOTAL ALL EXPENSES:	11,962.99	15,444.42	(3,481.44)	18,160.52	2,716.10
NET INCOME (LOSS):	(11,962.99)	(15,444.42)	(3,481.44)	(18,160.52)	2,716.10

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SECTIONS ADMINISTRATION					
REVENUE:					
REIMBURSEMENTS FROM SECTIONS	25,500.00	1,031.25	(24,468.75)	975.00	56.25
TOTAL REVENUE:	25,500.00	1,031.25	(24,468.75)	975.00	56.25
DIRECT EXPENSES:					
STAFF TRAVEL/PARKING	102.00	154.04	(52.04)	80.59	(73.45)
SUBSCRIPTIONS	31.62	-	31.62	-	-
CONFERENCE CALLS	25.50	19.12	6.38	78.70	59.58
MISCELLANEOUS	25.50	-	25.50	-	-
SECTION/COMMITTEE CHAIR MTGS	85.00	344.39	(259.39)	360.87	16.48
DUES STATEMENTS	510.00	5,788.00	(5,278.00)	-	(5,788.00)
STAFF MEMBERSHIP DUES	10.63	-	10.63	-	-
TOTAL DIRECT EXPENSES:	790.25	6,305.55	(5,515.31)	520.16	(5,785.39)
INDIRECT EXPENSES:					
SALARY EXPENSE (4.24 FTE)	25,794.78	20,573.12	5,221.66	26,162.82	5,589.70
BENEFITS EXPENSE	9,744.32	8,972.48	771.84	8,524.03	(448.45)
OTHER INDIRECT EXPENSE	10,361.93	12,473.14	(2,111.22)	10,783.16	(1,689.98)
TOTAL INDIRECT EXPENSES:	45,901.02	42,018.74	3,882.28	45,470.01	3,451.27
TOTAL ALL EXPENSES:	46,691.27	48,324.29	(1,633.02)	45,990.17	(2,334.12)
NET INCOME (LOSS):	(21,191.27)	(47,293.04)	(26,101.78)	(45,015.17)	(2,277.87)

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TECHNOLOGY					
REVENUE:					
TOTAL REVENUE:	-	-	-	-	-
DIRECT EXPENSES:					
CONSULTING SERVICES	7,225.00	5,393.60	1,831.40	17,585.56	12,191.96
STAFF TRAVEL/PARKING	212.50	-	212.50	-	-
STAFF MEMBERSHIP DUES	9.35	-	9.35	-	-
TELEPHONE	2,040.00	1,644.31	395.69	1,413.79	(230.52)
COMPUTER HARDWARE	2,465.00	375.66	2,089.34	1,842.61	1,466.95
COMPUTER SOFTWARE	2,465.00	3,376.28	(911.28)	-	(3,376.28)
HARDWARE SERVICE & WARRANTIES	5,100.00	27,564.16	(22,464.16)	24,523.11	(3,041.05)
SOFTWARE MAINTENANCE & LICENSING	22,950.00	128,260.63	(105,310.63)	75,750.42	(52,510.21)
TELEPHONE HARDWARE & MAINTENANCE	850.00	-	850.00	-	-
COMPUTER SUPPLIES	1,275.00	581.59	693.41	387.10	(194.49)
THIRD PARTY SERVICES	12,155.00	11,644.75	510.25	14,639.50	2,994.75
TRANSFER TO INDIRECT EXPENSES	(56,746.85)	(178,840.98)	122,094.13	(136,142.09)	42,698.89
TOTAL DIRECT EXPENSES:	-	-	-	-	-
INDIRECT EXPENSES:					
SALARY EXPENSE (12.10 FTE)	92,682.47	93,686.76	(1,004.29)	89,520.14	(4,166.62)
BENEFITS EXPENSE	32,076.54	29,929.83	2,146.71	28,143.38	(1,786.45)
CAPITAL LABOR & OVERHEAD	(11,985.00)	(11,123.00)	(862.00)	(5,843.49)	5,279.51
OTHER INDIRECT EXPENSE	29,588.16	35,637.49	(6,049.33)	30,706.94	(4,930.55)
TOTAL INDIRECT EXPENSES:	142,362.17	148,131.08	(5,768.91)	142,526.97	(5,604.11)
TOTAL ALL EXPENSES:	142,362.17	148,131.08	(5,768.91)	142,526.97	(5,604.11)
NET INCOME (LOSS):	(142,362.17)	(148,131.08)	(5,768.91)	(142,526.97)	(5,604.11)

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	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
CONTINUING LEGAL EDUCATION (CLE)					
REVENUE:					
SEMINAR REGISTRATIONS	73,100.00	34,680.00	(38,420.00)	13,802.00	20,878.00
SEMINAR-EXHIB/SPNSR/ETC	2,465.00	-	(2,465.00)	-	-
SHIPPING & HANDLING	85.00	81.00	(4.00)	27.00	54.00
COURSEBOOK SALES	765.00	762.00	(3.00)	1,186.00	(424.00)
MP3 AND VIDEO SALES	78,625.00	59,104.82	(19,520.18)	70,832.56	(11,727.74)
TOTAL REVENUE:	155,040.00	94,627.82	(60,412.18)	85,847.56	8,780.26
DIRECT EXPENSES:					
COURSEBOOK PRODUCTION	255.00	23.73	231.27	6.96	(16.77)
POSTAGE - FLIERS/CATALOGS	1,317.50	758.07	559.43	511.15	(246.92)
POSTAGE - MISC./DELIVERY	85.00	105.00	(20.00)	70.00	(35.00)
DEPRECIATION	494.70	485.00	9.70	633.00	148.00
ONLINE EXPENSES	3,570.00	2,881.33	688.67	3,454.12	572.79
ACCREDITATION FEES	255.00	(60.00)	315.00	(48.00)	12.00
SEMINAR BROCHURES	1,785.00	4,366.12	(2,581.12)	3,317.11	(1,049.01)
FACILITIES	19,890.00	8,510.94	11,379.06	3,204.68	(5,306.26)
SPEAKERS & PROGRAM DEVELOP	5,270.00	7,907.76	(2,637.76)	2,882.35	(5,025.41)
SPLITS TO SECTIONS	8,508.50	-	8,508.50	-	-
CLE SEMINAR COMMITTEE	42.50	21.72	20.78	37.85	16.13
BAD DEBT EXPENSE	51.00	-	51.00	-	-
STAFF TRAVEL/PARKING	510.00	135.84	374.16	45.60	(90.24)
STAFF MEMBERSHIP DUES	124.95	-	124.95	1,007.00	1,007.00
SUPPLIES	170.00	-	170.00	-	-
COST OF SALES - COURSEBOOKS	17.00	76.61	(59.61)	103.24	26.63
A/V DEVELOP COSTS (RECORDING)	127.50	-	127.50	-	-
POSTAGE & DELIVERY-COURSEBOOKS	42.50	74.78	(32.28)	23.94	(50.84)
STAFF TRAVEL/PARKING	170.00	54.56	115.44	-	(54.56)
TOTAL DIRECT EXPENSES:	42,686.15	25,341.46	17,344.69	15,249.00	(10,092.46)
INDIRECT EXPENSES:					
SALARY EXPENSE (9.31 FTE)	54,676.68	47,250.27	7,426.41	54,625.69	7,375.42
BENEFITS EXPENSE	245,839.00	18,952.52	226,886.48	19,369.50	416.98
OTHER INDIRECT EXPENSE	267,832.00	27,432.59	240,399.41	24,672.66	(2,759.93)
TOTAL INDIRECT EXPENSES:	568,347.68	93,635.38	474,712.30	98,667.85	5,032.47
TOTAL ALL EXPENSES:	611,033.83	118,976.84	492,056.99	113,916.85	(5,059.99)
NET INCOME (LOSS):	(455,993.83)	(24,349.02)	431,644.81	(28,069.29)	3,720.27

Washington State Bar Association

Statement of Activities

For the Period from October 1, 2019 to October 31, 2019

	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
DESKBOOKS					
REVENUE:					
SHIPPING & HANDLING	212.50	126.00	(86.50)	90.00	36.00
DESKBOOK SALES	8,500.00	3,503.60	(4,996.40)	2,700.00	803.60
SECTION PUBLICATION SALES	255.00	-	(255.00)	450.00	(450.00)
CASEMAKER ROYALTIES	5,100.00	1,547.62	(3,552.38)	4,400.22	(2,852.60)
TOTAL REVENUE:	14,067.50	5,177.22	(8,890.28)	7,640.22	(2,463.00)
DIRECT EXPENSES:					
COST OF SALES - DESKBOOKS	5,100.00	(226.27)	5,326.27	1,973.01	2,199.28
COST OF SALES - SECTION PUBLICATION	63.75	-	63.75	78.04	78.04
SPLITS TO SECTIONS	85.00	-	85.00	-	-
DESKBOOK ROYALTIES	85.00	-	85.00	-	-
POSTAGE & DELIVER-DESKBOOKS	212.50	170.40	42.10	77.70	(92.70)
FLIERS/CATALOGS	255.00	-	255.00	-	-
ONLINE LEGAL RESEARCH	156.19	-	156.19	-	-
POSTAGE - FLIERS/CATALOGS	127.50	-	127.50	-	-
COMPLIMENTARY BOOK PROGRAM	212.50	-	212.50	-	-
OBSOLETE INVENTORY	-	70.30	(70.30)	-	(70.30)
BAD DEBT EXPENSE	8.50	-	8.50	-	-
RECORDS STORAGE - OFF SITE	688.50	675.00	13.50	620.00	(55.00)
STAFF MEMBERSHIP DUES	18.70	-	18.70	168.00	168.00
SUBSCRIPTIONS	12.75	-	12.75	-	-
TOTAL DIRECT EXPENSES:	7,025.89	689.43	6,336.46	2,916.75	2,227.32
INDIRECT EXPENSES:					
SALARY EXPENSE (2.25 FTE)	12,606.10	8,941.97	3,664.13	10,520.29	1,578.32
BENEFITS EXPENSE	4,930.34	3,910.23	1,020.11	3,730.43	(179.80)
OTHER INDIRECT EXPENSE	5,501.97	6,630.20	(1,128.24)	5,213.04	(1,417.16)
TOTAL INDIRECT EXPENSES:	23,038.40	19,482.40	3,556.00	19,463.76	(18.64)
TOTAL ALL EXPENSES:	30,064.29	20,171.83	9,892.46	22,380.51	2,208.68
NET INCOME (LOSS):	(15,996.79)	(14,994.61)	1,002.18	(14,740.29)	(254.32)

Washington State Bar Association

Statement of Activities

For the Period from October 1, 2019 to October 31, 2019

	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
CLIENT PROTECTION FUND					
REVENUE:					
CPF RESTITUTION	255.00	784.23	529.23	197.15	587.08
CPF MEMBER ASSESSMENTS	85,000.00	12,480.00	(72,520.00)	13,020.00	(540.00)
INTEREST INCOME	1,700.00	7,463.64	5,763.64	6,299.72	1,163.92
TOTAL REVENUE:	86,955.00	20,727.87	(66,227.13)	19,516.87	1,211.00
DIRECT EXPENSES:					
BANK FEES - WELLS FARGO	85.00	154.01	(69.01)	(68.47)	(222.48)
GIFTS TO INJURED CLIENTS	42,500.00	-	42,500.00	1,200.00	1,200.00
CPF BOARD EXPENSES	255.00	223.69	31.31	-	(223.69)
TOTAL DIRECT EXPENSES:	42,840.00	377.70	42,462.30	1,131.53	753.83
INDIRECT EXPENSES:					
SALARY EXPENSE (1.18 FTE)	6,787.68	6,656.66	131.02	6,735.72	79.06
BENEFITS EXPENSE	2,625.14	2,486.51	138.63	2,709.21	222.70
OTHER INDIRECT EXPENSE	2,885.50	3,480.87	(595.38)	3,177.80	(303.07)
TOTAL INDIRECT EXPENSES:	12,298.31	12,624.04	(325.73)	12,622.73	(1.31)
TOTAL ALL EXPENSES:	55,138.31	13,001.74	42,136.57	13,754.26	752.52
NET INCOME (LOSS):	31,816.69	7,726.13	(24,090.56)	5,762.61	1,963.52

Washington State Bar Association

Statement of Activities

For the Period from October 1, 2019 to October 31, 2019

	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
SECTIONS OPERATIONS					
REVENUE:					
SECTION DUES	38,590.43	1,525.00	(37,065.43)	1,360.00	165.00
SEMINAR PROFIT SHARE	8,000.09	-	(8,000.09)	-	-
INTEREST INCOME	197.20	-	(197.20)	-	-
PUBLICATIONS REVENUE	850.00	-	(850.00)	-	-
OTHER	3,918.50	460.00	(3,458.50)	4,555.00	(4,095.00)
TOTAL REVENUE:	51,556.22	1,985.00	(49,571.22)	5,915.00	(3,930.00)
DIRECT EXPENSES:					
DIRECT EXPENSES OF SECTION ACTIVITIES	47,798.90	25,783.17	22,015.73	23,218.93	(2,564.24)
REIMBURSEMENT TO WSBA FOR INDIRECT EXPENSES	25,367.72	1,031.25	24,336.47	975.00	(56.25)
TOTAL DIRECT EXPENSES:	73,166.62	26,814.42	46,352.20	24,193.93	(2,620.49)
NET INCOME (LOSS):	(21,610.40)	(24,829.42)	(3,219.02)	(18,278.93)	(6,550.49)

Washington State Bar Association
Statement of Activities
For the Period from October 1, 2019 to October 31, 2019

	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
INDIRECT EXPENSES:					
SALARIES	1,025,139.87	956,883.86	68,256.01	975,059.60	18,175.74
ALLOWANCE FOR OPEN POSITIONS	(17,000.00)	-	(17,000.00)	-	-
TEMPORARY SALARIES	21,316.30	26,164.50	(4,848.20)	11,098.40	(15,066.10)
CAPITAL LABOR & OVERHEAD	(11,985.00)	(11,123.00)	(862.00)	(5,843.49)	5,279.51
EMPLOYEE ASSISTANCE PLAN	408.00	19,400.00	(18,992.00)	-	(19,400.00)
EMPLOYEE SERVICE AWARDS	261.80	935.00	(673.20)	1,160.00	225.00
FICA (EMPLOYER PORTION)	75,395.00	69,834.73	5,560.27	70,034.88	200.15
L&I INSURANCE	4,207.50	-	4,207.50	-	-
WA STATE FAMILY MEDICAL LEAVE (EMPLOYER PORTION)	1,487.50	1,342.98	144.52	-	(1,342.98)
MEDICAL (EMPLOYER PORTION)	134,300.00	119,264.27	15,035.73	121,193.44	1,929.17
RETIREMENT (EMPLOYER PORTION)	129,795.00	121,316.27	8,478.73	124,774.69	3,458.42
TRANSPORTATION ALLOWANCE	9,775.00	420.00	9,355.00	355.00	(65.00)
UNEMPLOYMENT INSURANCE	7,182.50	2,545.42	4,637.08	2,430.25	(115.17)
STAFF DEVELOPMENT-GENERAL	586.50	168.22	418.28	-	(168.22)
TOTAL SALARY & BENEFITS EXPENSE:	1,380,869.97	1,307,152.25	73,717.72	1,300,262.77	(6,889.48)
WORKPLACE BENEFITS	3,782.50	4,221.06	(438.56)	3,966.57	(254.49)
HUMAN RESOURCES POOLED EXP	14,205.20	727.43	13,477.77	4,685.63	3,958.20
MEETING SUPPORT EXPENSES	1,275.00	545.53	729.47	1,628.39	1,082.86
RENT	165,835.00	150,259.92	15,575.08	145,694.40	(4,565.52)
PERSONAL PROP TAXES-WSBA	1,020.00	900.84	119.16	1,613.93	713.09
FURNITURE, MAINT, LH IMP	2,975.00	461.31	2,513.69	353.42	(107.89)
OFFICE SUPPLIES & EQUIPMENT	3,910.00	5,855.85	(1,945.85)	6,760.27	904.42
FURN & OFFICE EQUIP DEPRECIATION	4,505.00	4,282.00	223.00	3,700.00	(582.00)
COMPUTER HARDWARE DEPRECIATION	4,250.00	3,517.00	733.00	3,452.00	(65.00)
COMPUTER SOFTWARE DEPRECIATION	14,025.00	10,553.00	3,472.00	9,764.00	(789.00)
INSURANCE	20,655.00	17,639.19	3,015.81	11,916.18	(5,723.01)
PROFESSIONAL FEES-AUDIT	7,225.00	-	7,225.00	3,750.00	3,750.00
PROFESSIONAL FEES-LEGAL	21,250.00	22,034.44	(784.44)	-	(22,034.44)
TELEPHONE & INTERNET	3,995.00	3,634.78	360.22	4,196.50	561.72
POSTAGE - GENERAL	2,550.00	2,123.73	426.27	2,276.04	152.31
RECORDS STORAGE	3,570.00	3,658.47	(88.47)	6,062.20	2,403.73
STAFF TRAINING	8,491.50	2,540.00	5,951.50	7,712.57	5,172.57
BANK FEES	2,890.00	2,367.64	522.36	2,194.66	(172.98)
PRODUCTION MAINTENANCE & SUPPLIES	1,020.00	58.03	961.97	1,188.66	1,130.63
COMPUTER POOLED EXPENSES	56,746.85	178,840.98	(122,094.13)	136,142.09	(42,698.89)
TOTAL OTHER INDIRECT EXPENSES:	344,176.05	414,221.20	(70,045.15)	357,057.51	(57,163.69)
TOTAL INDIRECT EXPENSES:	1,725,046.02	1,721,373.45	3,672.57	1,657,320.28	(64,053.17)

Washington State Bar Association
Statement of Activities
For the Period from October 1, 2019 to October 31, 2019

	CURRENT MONTH 2020 BUDGET	CURRENT MONTH ACTUAL	BUDGET VS. ACTUAL VARIANCE	LAST YEAR CURRENT MONTH ACTUAL	ACTUAL VARIANCE TO LAST YEAR
SUMMARY PAGE					
LICENSE FEES	1,377,000.00	1,328,780.58	1,312,814.53	(48,219.42)	15,966.05
ACCESS TO JUSTICE	(26,037.29)	(21,950.62)	(27,010.94)	4,086.67	5,060.32
ADMINISTRATION	(93,988.50)	(80,048.20)	(103,317.77)	13,940.30	23,269.57
ADMISSIONS/BAR EXAM	2,445.45	163,001.38	149,446.94	160,555.93	13,554.44
BOARD OF GOVERNORS	(48,030.27)	(26,280.18)	(113,152.29)	21,750.09	86,872.11
COMMUNICATIONS	(53,308.18)	(49,071.83)	(55,366.73)	4,236.35	6,294.90
CONFERENCE & BROADCAST SERVICES	(70,147.36)	(72,507.53)	(65,405.29)	(2,360.17)	(7,102.24)
DISCIPLINE	(511,460.85)	(489,728.73)	(481,385.30)	21,732.12	(8,343.43)
DIVERSITY	(39,194.69)	(43,445.64)	90,807.68	(4,250.95)	(134,253.32)
FOUNDATION	(14,044.72)	(12,130.29)	(13,177.83)	1,914.43	1,047.54
HUMAN RESOURCES	(19,474.78)	(32,841.21)	(32,917.15)	(13,366.44)	75.94
LAP	(148,190.63)	(11,493.63)	(12,008.35)	136,697.00	514.72
LEGISLATIVE	(13,634.34)	(12,918.23)	(12,106.98)	716.11	(811.25)
LICENSING AND MEMBERSHIP	(29,358.75)	(19,303.82)	(21,694.13)	10,054.93	2,390.31
LIMITED LICENSE LEGAL TECHNICIAN	(16,492.08)	(13,374.88)	(21,126.58)	3,117.20	7,751.70
LIMITED PRACTICE OFFICERS	2,813.80	9,152.41	(14,557.68)	6,338.61	23,710.09
MANDATORY CLE ADMINISTRATION	9,038.35	(18,680.88)	27,190.97	(27,719.23)	(45,871.85)
MEMBER BENEFITS	(769,918.61)	(18,857.42)	(12,561.69)	751,061.19	(6,295.73)
MEMBER SERVICES & ENGAGEMENT	(40,124.76)	(46,882.37)	(39,584.25)	(6,757.61)	(7,298.12)
NW LAWYER	(21,772.24)	(21,413.70)	(14,864.13)	358.54	(6,549.57)
OFFICE OF THE EXECUTIVE DIRECTOR	(31,742.49)	(30,866.72)	-	875.76	(30,866.72)
OFFICE OF GENERAL COUNSEL	(84,241.21)	(70,260.80)	(69,735.10)	13,980.41	(525.70)
OGC-DISCIPLINARY BOARD	(24,975.04)	(23,364.83)	(20,858.48)	1,610.21	(2,506.35)
OUTREACH & ENGAGEMENT	(36,002.09)	(34,200.19)	(32,604.52)	1,801.90	(1,595.67)
PRACTICE OF LAW BOARD	(6,737.19)	(6,175.16)	(4,946.47)	562.03	(1,228.69)
PROFESSIONAL RESPONSIBILITY PROGRAM	(23,049.54)	(23,298.02)	(22,800.02)	(248.48)	(498.00)
PUBLICATION & DESIGN SERVICES	(11,962.99)	(15,444.42)	(18,160.52)	(3,481.44)	2,716.10
PUBLIC SERVICE PROGRAMS	(27,755.05)	(18,308.38)	127,968.03	9,446.67	(146,276.41)
LAW CLERK PROGRAM	(148,815.25)	(16,903.12)	(10,143.32)	131,912.13	(6,759.80)
SECTIONS ADMINISTRATION	(21,191.27)	(47,293.04)	(45,015.17)	(26,101.78)	(2,277.87)
TECHNOLOGY	(142,362.17)	(148,131.08)	(142,526.97)	(5,768.91)	(5,604.11)
CLE - PRODUCTS	58,487.06	39,616.36	51,969.36	(18,870.70)	(12,353.00)
CLE - SEMINARS	(44,471.92)	(63,965.38)	(80,038.65)	(19,493.47)	16,073.27
SECTIONS OPERATIONS	(21,610.40)	(24,829.42)	(18,278.93)	(3,219.02)	(6,550.49)
DESKBOOKS	(15,996.79)	(14,994.61)	(14,740.29)	1,002.18	(254.32)
CLIENT PROTECTION FUND	31,816.69	7,726.13	5,762.61	(24,090.56)	1,963.52
WESTERN STATES BAR CONFERENCE (No WSBA Funds)	-	-	(830.91)	-	830.91
INDIRECT EXPENSES	(1,725,046.02)	(1,721,373.45)	(1,657,320.28)	3,672.57	(64,053.17)
TOTAL OF ALL	2,799,536.06	1,702,060.92	1,412,276.60	(1,097,475.14)	(289,784.32)
NET INCOME (LOSS)	(1,074,490.05)	19,312.53	245,043.68	1,093,802.58	(225,731.15)

**Washington State Bar Association
Analysis of Cash Investments
As of October 31, 2019**

Checking & Savings Accounts

General Fund

Checking

<u>Bank</u>	<u>Account</u>	<u>Amount</u>
Wells Fargo	General	\$ 781,850

Total

<u>Investments</u>	<u>Rate</u>	<u>Amount</u>
Wells Fargo Money Market	2.10%	\$ 1,701,687
UBS Financial Money Market	2.17%	\$ 1,076,639
Morgan Stanley Money Market	2.09%	\$ 3,331,879
Merrill Lynch Money Market	2.10%	\$ 1,963,179
Short Term Investments	Varies	\$ 250,000

General Fund Total \$ 9,105,234

Client Protection Fund

Checking

<u>Bank</u>	<u>Amount</u>
Wells Fargo	\$ 350,099

<u>Investments</u>	<u>Rate</u>	<u>Amount</u>
Wells Fargo Money Market	2.10%	\$ 3,968,651
Morgan Stanley Money Market	2.00%	\$ 106,349

Client Protection Fund Total \$ 4,075,000

Grand Total Cash & Investments \$ 13,180,234

**Washington State Bar Association
Analysis of Cash Investments
As of October 31, 2019**

Short Term Investments- General Fund

<u>Bank</u>	<u>Interest Rate</u>	<u>Yield</u>	<u>Term</u>	<u>Maturity Date</u>	<u>Amount</u>
US Bank National Association	2.45%	2.45%	9 months	11/6/2019	250,000.00
Total Short Term Investments- General Fund					<u>250,000.00</u>

Client Protection Fund

<u>Bank</u>	<u>Interest Rate</u>	<u>Yield</u>	<u>Term Mths</u>	<u>Maturity Date</u>	<u>Amount</u>
Total CPF					<u>-</u>

December 19, 2019

LLLT Program Pipeline Data

Working on Core Education	Enrolled in Practice Area Classes (Current Cohort)	Completed Practice Area Classes	Approved to Take Practice Area Classes	Passed Exam (Not Yet Licensed)	Interested in Waiver	Interested but Unable to Access Core Education	TOTAL
158	17	41	33	1	3	2	255

WORKING ON CORE EDUCATION

Based on data received through phone calls, emails, presentations, and communications with the Washington and Oregon colleges who teach the LLLT core education, there are at least 158 students currently working on the core education for the LLLT license.

ENROLLED IN PRACTICE AREA (CURRENT COHORT)

17 students are currently completing their last quarter of the Family Law Practice Area Education at the University of Washington. 7 of the students who are currently completing their final quarter of the Family Law classes have applied to sit for the February 2020 LLLT Exam (as of December 12, 2019).

COMPLETED PRACTICE AREA CLASSES

41 students have completed the Practice Area Education but have not been licensed. In September 2019, WSBA staff developed and distributed a survey to those 41 students to gather data on their interest and experience with the program,

December 19, 2019

and any barriers that may be preventing them from obtaining their license. Of the 10 responses received, 4 (40%) of the respondents have already attempted the LLLT exam at least once.

APPROVED TO TAKE PRACTICE AREA CLASSES

33 students have been approved to take the Family Law classes (practice area education). 13 of the students were previously approved to enroll in a prior cohort but withdrew or did not enroll in the courses. 19 of the students are approved to enroll in the next (seventh) cohort; 1 student is conditionally approved pending submittal of an unofficial transcript.

PASSED EXAM (NOT YET LICENSED)

1 applicant passed the July 2019 LLLT exam but has not yet applied for licensure.

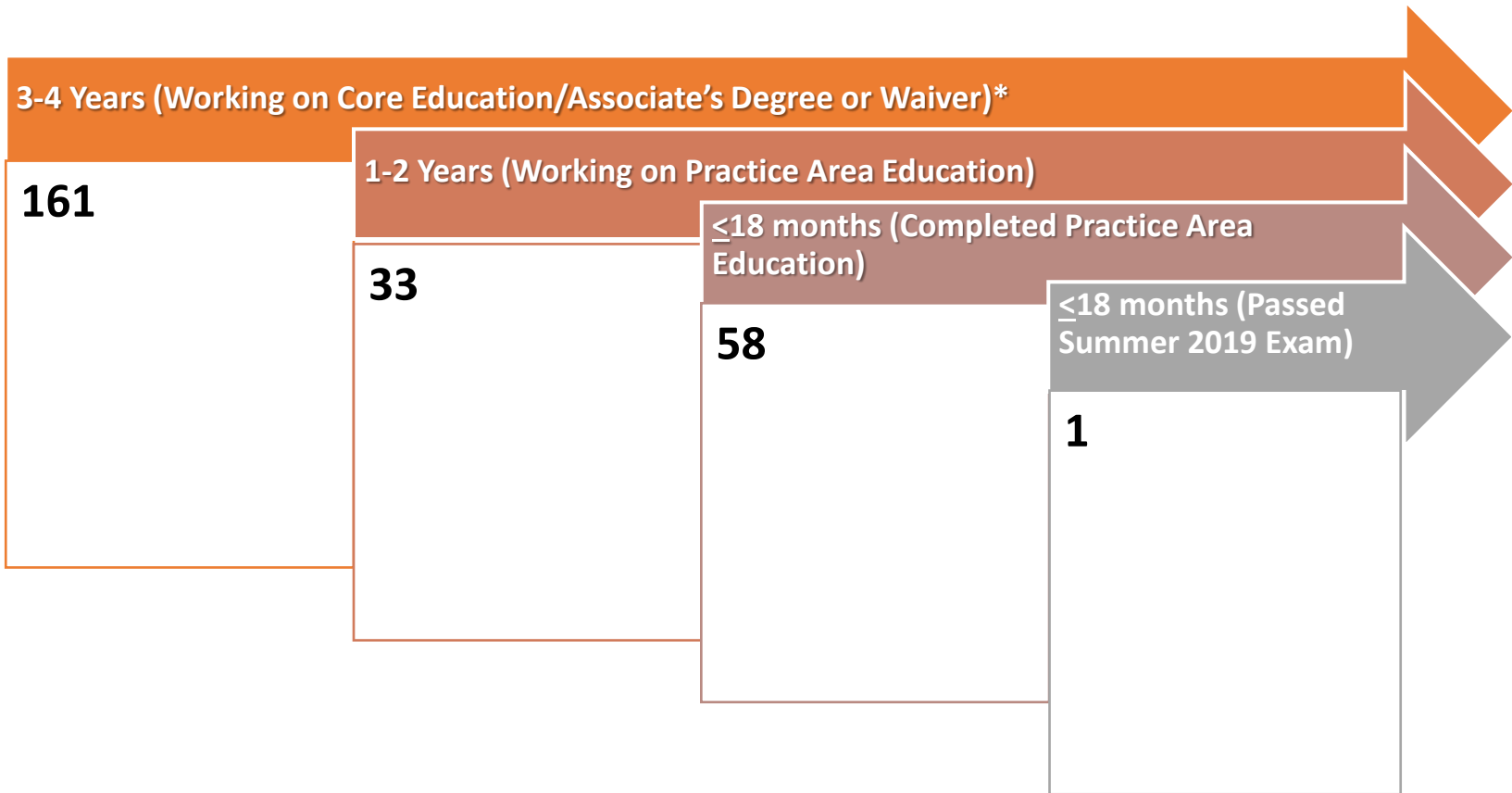
INTERESTED IN WAIVER

At least 3 candidates have contacted the WSBA with interest in applying for the limited time waiver, but have not yet submitted an application. WSBA has received 44 applications for the limited time waiver since 2013.

INTERESTED BUT UNABLE TO ACCESS CORE EDUCATION

Staff have received 2 recent inquiries from potential candidates for the LLLT license who are unable to access the core education and thus unable to complete the educational requirements at this time. One candidate is located in Yakima. The second candidate expressed that they need to take online coursework only, due to work and family obligations, however, none of the approved core education programs offer an entirely online program.

LLLT PIPELINE TIMELINE



*This includes 3 candidates that we are aware of who are interested in the waiver, but have not yet applied.