

**LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD**  
**AGENDA for December 9, 2019**

Washington State Bar Association  
1325 Fourth Avenue – Suite 600  
Seattle, Washington 98101  
1:00 p.m. to 4:00 p.m.

**OPEN SESSION**

1. **1:00 - Call to Order/Preliminary Matters**
2. **1:02 - Approval of October 7, 2019 Meetings Minutes – ACTION**
3. **1:05 - Outreach Update**
4. **1:15 - Diversity, Equity, & Inclusion Training (Dana Barnett)**
5. **2:15 – Discussion of Waiver and Experience Requirement**
6. **3:00 - Committee Reports**
  - a. Family Law Exam Committee (Jen Petersen)
  - b. RPC Exam Committee (Jennifer Ortega)
  - c. Family Law Practice Area Committee (Sarah Bove)
7. **3:20 – Staff Report**
  - a. LLLT Business Plan
  - b. Budget and Audit Committee and Board of Governors Update (Jean McElroy)
  - c. LLLT License Fee and Client Protection Fund Assesment (Jean McElroy)

**CLOSED SESSION**

8. **3:45 - LLLT Exam Handbook - ACTION**
9. **4:00 – Adjourn**

**MEETING MATERIALS**

- A. Draft Minutes from October 7, 2019 Meeting
- B. Outreach Update
- C. Budget and Audit Committee Meeting Schedule 2019-2020
- D. Materials re LLLT License Fee
- E. Memo re ABA Approval Guideline Amendments
- F. Issue Statement re Limited Time Waiver
- G. Issue Statement re 3,000 Hour Licensing Requirement
- H. LLLT Exam Handbook (**Confidential**)

