

LLLT Board

Established by Washington Supreme Court APR 28
Administered by the WSBA
Steve Crossland, Chair

WASHINGTON STATE
BAR ASSOCIATION
Regulatory Services Department

LIMITED LICENSE LEGAL TECHNICIAN (LLLT) BOARD Meeting Minutes for October 8, 2018

Washington State Bar Association
1325 Fourth Avenue – Suite 600
Seattle, Washington 98101

LLLT Board Members in Attendance:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Stephen Crossland, Chair | <input checked="" type="checkbox"/> Stephanie Delaney |
| <input checked="" type="checkbox"/> Sarah Bove | <input type="checkbox"/> Gail Hammer |
| <input checked="" type="checkbox"/> Glen Bristow | <input checked="" type="checkbox"/> Nancy Ivarinen |
| <input checked="" type="checkbox"/> Catherine Brown (remote) | <input type="checkbox"/> Andrea Jarmon |
| <input checked="" type="checkbox"/> Christy Carpenter | <input checked="" type="checkbox"/> Genevieve Mann (remote) |
| <input checked="" type="checkbox"/> Brenda Cothary | <input checked="" type="checkbox"/> Ruth McIntyre |
| <input checked="" type="checkbox"/> Jeanne Dawes | <input checked="" type="checkbox"/> Jennifer Petersen |
| | <input checked="" type="checkbox"/> Amy Riedel |

Staff and Others in Attendance during some or all of the meeting:

Renata Garcia (Innovative Licensing Programs Manager), Jaimie Patneau (LLLT Lead), Jennifer Ortega (LLLT#118)

Call to Order / Preliminary Matters

The meeting was called to order at 1:10 p.m.

- Outreach Update



Renata de Carvalho Garcia, WSBA Staff Liaison
1325 4th Avenue | Suite 600 | Seattle, WA 98101-2539
206-733-5912 | renatag@wsba.org | www.wsba.org

The NFPA National Convention will be held October 25-26 and Jennifer Ortega, Patricia Reutimann, and Jeanne Barrans will be presenting at the convention.

Renata and Steve reported that the UW practice area courses classes have been postponed to Winter quarter. Renata and Jaimie have outreach events scheduled with the community colleges over the next two months. Sarah Bove brought up the option of having a broader outreach to community colleges by having a remote or recorded presentation.

Christy reported that the September mediation CLE was cancelled.

Jennifer Petersen sent information about LLLT license to Washington state senators. The Senate is considering non parental custody and relocation statute changes.

Amy Riedel informed that the LLLT license has been added to the WOIS.org database which is an important milestone and a broad reaching tool.

Steve Crossland spoke at the British Columbia Bar last Saturday and was very well received. There was an enthusiastic response to the LLLT license.

Catherine reported that she co-authored an article featuring pro bono resources and LLLT Barbara Esselstrom. Catherine also spoke about the Access to Justice conference that will be held June 2019 in Spokane, Washington. Planning for the conference has started and it would be a good opportunity for a workgroup to become involved in the planning. The board discussed how this conference could be an opportunity to talk with lawyers to learn how LLLTs could be utilized in other practice areas and to find out if lawyers feel they could implement a LLLT in their practice. Catherine expects there will be a call for additional help with planning sometime after October.

- Approval of Meeting Minutes

The August 16, 2018 meeting minutes were approved.

Trust Account Committee (Jeanne Dawes and Sarah Bove)

The committee provided this question to the LLLTs for feedback, and provided those comments to the Board. The committee decided they would review both the LLLT RPCs and the lawyer RPCs and send the proposed revisions to Renata to work with Doug Ende. The proposed revisions will then be reviewed at next LLLT Board meeting.

NPA Report (Nancy Ivarinen, chair)

Nancy provided an overview of the New Practice Area workgroup meeting. She explained that staff is working on additional outreach to subject matter experts for the November 19th



meeting. The board discussed additional outreach possibilities and thoughts on the educational component of the new practice area.

Board Development Report (Steve Crossland)

Steve talked about committee roster adjustments. He explained that changes were made based on the number of committee members, number of subject matter experts, how much work each committee is anticipated to handle over the year, etc. WSBA staff will draft work plans for each of the committees based on the goals established at the annual retreat.

Staff Update (Renata Garcia)

- **Family Law & RPC Proposed Rules published for comment**
The comment period for the family law and RPC rules has closed. The Court received 27 comments for the family law proposed rules, and 3 comments for the RPC proposed rules.
- **Courthouse facilitators**
Renata described a situation recently conveyed by a LLLT where a client was told to see the courthouse facilitator even though a LLLT had prepared the clients documents. The board discussed and decided to take no action because judges have the right to set whatever rules they see fit for their courtroom.

Reporting of client demographics (Christy Carpenter)

Christy reported that LLLTs considered collecting client demographics and that she met with an expert who pointed out the numerous items that would need to be considered for this type of data collection were to take place. The office of civil legal aid suggested that this should not be taken on by the LLLTs. The board discussed what organizations may be able to assist with a data collection like this. The board feels that this type of study needs to be conducted by a third party - outside of WSBA or the LLLTs. The board ultimately decided they would like to look into the possibility of having the University of Washington conducting this survey. The board will continue this discussion at the November 19th meeting.

ELC & ELLTC Presentation from Felice Congalton

Adjournment

The meeting adjourned at 4:00 p.m.

